

SOUTHEND-ON-SEA CITY COUNCIL

Meeting of General Purposes Committee

Date: Tuesday, 6th February, 2024

Place: Committee Room 1 - Civic Suite

Present: Councillor D Jones (Chair)
Councillors C Campbell (Vice-Chair), N Folkard, G Leroy, A Line,
R McMullan, K Murphy, D Nelson and M O'Connor

(*Substitute in accordance with Council Procedure Rule 30.)

In Attendance: Councillors D Cowan, T Cox, L Hyde and J Moyies
K Sawyer, C Gamble and T Row

Start/End Time: 6.30 pm - 6.50 pm

8 Apologies for Absence

Apologies for absence were received from Councillor Courtenay (substitute: Councillor Folkard).

9 Declarations of Interest

No interests were declared at the meeting.

10 Minutes of the Meeting held on Monday, 27 November 2023

Resolved:-

That the Minutes of the Meeting held on Monday 27th November 2023 be confirmed as a correct record and signed.

11 Standing order - Changes to Council meeting procedures

The Committee received a report of the Executive Director (Strategy & Change) presenting proposed changes to the Council's Procedure Rules (Standing Orders) rules to make the meetings more effective. A copy of the proposed changes were attached as appendices to the submitted report.

Resolved:-

1. That Council be recommended to adopt the proposed changes to the Council Procedure Rules as set out in Appendix A to the submitted report.

2. That separate procedure rules for Committees, Overview and Scrutiny and Working Parties as set out in Appendices B, C & D, be approved.

3. That the minor revisions to the Contract Procedure Rules & Finance Procedure Rules as outlined in the submitted to make clear the procedures for key decisions relating to contracts, be approved.

4. That the Monitoring Officer be authorised to make minor revisions to the Constitution in response to any organisational changes.

Chair: _____