

Southend City Council Constitution Review High Level Timeline

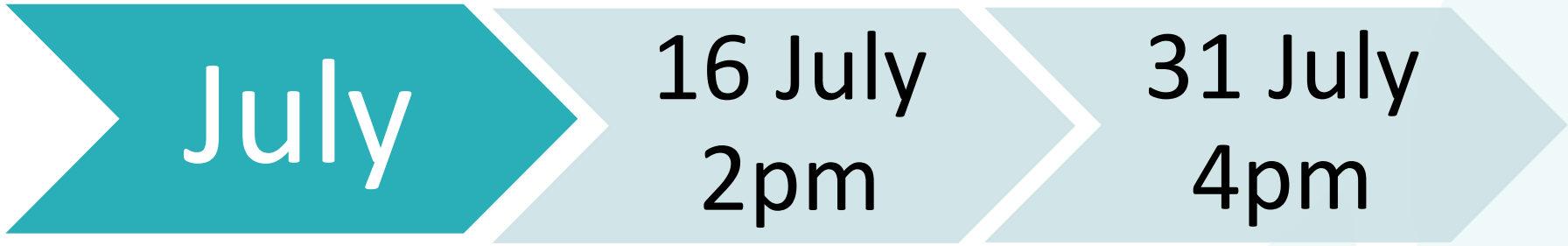
Standards Committee

16 July 2024 (Amended 7 October 2024) v2

Constitutional Review – key meeting dates



Constitutional Review – work programme July



DATE	TASKS	WORK PROGRAMME STAGE
<ul style="list-style-type: none"> 16 July 	<ul style="list-style-type: none"> Principles Work programme Structure and format 	<ul style="list-style-type: none"> STAGEs 1 - 3
<ul style="list-style-type: none"> 31 July 	<ul style="list-style-type: none"> Review 1st Draft of Part 1 Review 1st Draft of Part 2 	<ul style="list-style-type: none"> STAGE 4



Constitutional Review – work programme

August



DATE	TASKS	STAGE
All August	<ul style="list-style-type: none"> • Prepare 2nd Draft Part 1 • Prepare 2nd draft Part 2 • Prepare 1st Draft Part 3 • Prepare 1st draft Part 4 • Prepare 1st draft Part 5 	Stage 4 Drafting



Constitutional Review – work programme

September

September

10
September
4pm

DATE	TASKS	STAGE
10 September	<ul style="list-style-type: none">• Agree 2nd Draft Part 1• Agree 2nd Draft Part 2	Stage 4 Drafting

Timeline Key



Constitutional Review – work programme

October

October

7 October
4pm

15 October
2pm

22 October
2pm

DATE	TASKS	STAGE
7 October	<ul style="list-style-type: none"> • Agree 2nd Draft Part 1 • Agree 2nd Draft Part 2 • Review 1st Draft Part 3 • Review 1st Draft Part 4 	Stage 4 Drafting
15 October	<ul style="list-style-type: none"> • Review 1st Draft Part 5 • Review 1st Draft Part 6 	Stage 4 Drafting
22 October	<ul style="list-style-type: none"> • Agree 2nd Draft Part 3 • Agree 2nd Draft Part 4 	Stage 4 Drafting

Timeline Key

Standards Committee

Engagement events with Councillors

Report publication dates

Full Council

Constitutional Review – work programme

November

November

12
November
2pm

18
November
2pm

27
November
4pm

DATE	TASKS	STAGE
12 November	<ul style="list-style-type: none"> Review 1st Draft Part 7 Agree 2nd Draft Part 5 Agree 2nd Draft Part 6 	Stage 4 Drafting
18 November	<ul style="list-style-type: none"> Agree 2nd Draft Part 7 Financial Procedure Rules Contract Procedure Rules Check Links to <ul style="list-style-type: none"> - Petition Scheme - Probity in Planning - Executive/Scrutiny Protocol 	Stage 4 Drafting
27 November	<ul style="list-style-type: none"> Wrap Up and Revision <ul style="list-style-type: none"> - Plain English 	Stage 5

Timeline Key



Constitutional Review – work programme

December



DATE	TASKS	STAGE
TBC	All Councillor Briefing/Training	STAGE 5
12 December	Approval by Council	STAGE 5

