

Southend Education Board (EB), Resources Sub Group (RSG)

3rd December 2024, 4.00pm-5.30pm, (St Christophers in person)

DRAFT Minutes of the meeting

Membership of the sub group for Resources	(nominations received) representation
<p>Including:</p> <p>3 nominations from the School Forum</p> <p>Council Officer representation as required for the papers</p>	<p>Vacant (secondary, academy, head teacher) Vacant (primary, academy, head teacher) Sarah Clements (primary, maintained, head teacher) Andy Douglas (primary, maintained, head teacher) Ben Stickley (primary, secondary, academy, CEO) Jackie Mullan (special, CEO) Sharon Freeman (CFO, Secondary)</p> <p>Paul Grout (Senior Finance Business Partner) Liz Hunt (Director of Education, Inclusion and Early Years)</p>

Time	Agenda item	Decision? Action
4.00	<p>Membership Apologies</p> <p>And council officer representation as required for papers</p> <p>Officers present:</p> <p>Paul Grout Liz Hunt</p>	<p>Jackie Mullan (Interim Chair)</p> <p>Apologies from:</p> <p>Ben Stickley Andy Douglas</p> <p>Welcome to new member Sharon Freeman nominated by Secondary Heads as the CFO representative.</p>
	<p>Membership Vacancies</p>	<p>RSG – gave thanks to previous members Robin Bevan and Simon Oxenham (from SHSB)</p> <p>2 vacancies now present:</p> <p>Appropriate composition of the 7 group membership was discussed and agreed that the remaining 2 vacancies should seek to be filled by an academy primary head teacher and an academy secondary school head teacher.</p> <p>Action: The 2 vacancies will be first offered at School Forum.</p>

		Action: RSG Group also requires a new Permanent chair, and this does make sense to be offered to either the Chair or Deputy chair of the School Forum. (Pending new School Forum constitutional membership).
4.10	Minutes of the last meeting 10.06.24	No amendments. Minutes agreed.
4.15	<p>DSG budget planning 2025/26 and 2024/25 updates (DRAFT Paper supplied)</p> <p>Officer lead – Paul Grout</p>	<p>Discussion through the paper.</p> <p>Paper amendment agreed, that the 2025 26 High Needs detail budget allocations will be deferred until June 2025. Allowing further time for current SEND assessments and referrals to be processed.</p> <p>And note - With mind to reducing Central Block funds for Historic Commitments, which becomes a local authority issue from 2026/27. School Forum in 2025/26 to be consulted on which area they would choose to prioritise remaining CB - Historic Commitment funds too.</p>
5.20	<p>AOB FYI only:</p> <p>Date of next meetings and current forward plan</p> <p>Future (current academic year) RSG meeting dates – MS Teams or location 4:15 pm to 5.30 pm current planned papers ahead of School Forum (SF):</p> <p>June 2025 (Date tbc ahead of 10th June School Forum date)</p> <ul style="list-style-type: none"> • DSG Final Outturn 2024/25 • DSG High Need detailed budget allocations 2025/26 <p>Meeting close</p>	5 mins