

RECORD OF INDIVIDUAL CABINET MEMBER DECISION**Title of Item: Approval to Award Fuel Card Contract****Decision Maker:** Cabinet Member for Infrastructure & Corporate Strategy**Key Decision (YES/NO):** Yes**Name & Job Title of Officer Requesting Decision:**

Gemma Loizou, Compliance Manager

Decision:

Approval to award the fuel card contract.

Reasons for Decision:

The key reason for this decision is to enable Southend City Council to continue to refuel its fleet vehicles via a fuel card service through a contract that is compliant with the Council's Contract Procedure Rules and the Public Contract Regulations.

Alternative Options Rejected:


Do nothing. This option has been rejected because there is an ongoing need to fuel council vehicles to meet service delivery needs and to allow existing arrangements to continue without an agreed contract established would place the Council in a non-compliant position.

No longer utilise a fuel card service and move to another process such as p-cards or reimbursement of expenses. This has been rejected as either of these options would place added burden on staff resources to administer and create less oversight.

Declarations/Conflict of Interest:

None

Decision Taken by Cabinet Member for Infrastructure & Corporate Strategy**Councillor: Daniel Cowan**

Signed: 

Date: 3rd January 2025