

MONTHLY PERFORMANCE REPORT

August 2012

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rated Red or Amber

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Version: V1.0

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

Key to Columns and symbols used in report

Column Heading	Description								
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better								
Latest Month	The latest month for which performance information is available								
Month's Value	Performance to date for the latest month								
Month's Target	Target to date for the latest month								
Annual Target 2012/13	Annual target for 2012/13								
<u>Outcome</u>	Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:								
	= at risk of missing target = some slippage against target, but still expected to								
	= some slippage against target, but still expected to meet year-end target (31/03/2013)								
	= on course to achieve target								
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track								
Better or worse than last year	Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:								
	= Latest Month's performance is better than the same month last year								
	= Latest Month's performance is worse than the same month last year								
	= Data not available for current or previous year								

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Section 1: 2012-2013 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

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Performance Data Expected Outcome: At risk of missing target 1 Some slippage against target 7

Expected Outcome At risk of missing target **Responsible OUs** Support Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 10.2	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	August 2012	3.26	2.77	7.26		•	All Directorates have decreased their level of sickness when compared to last month but the overall level remains high across the organization and we remain off target for the year end. HR Business partners and the workplace health team will continue to review with Directors and Heads of Service to ensure that remedial action is in place to mitigate. CMT and DMTs will also discuss other action that may be possible/necessary.	Economic and Environmental Scrutiny

Expected Outcome Some slippage against target **Responsible OUs** Adult & Community Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Expected Outcome Better or worse than last year Comment - explanation of current performance, actions to improve performance and anticipated future performance		Scrutiny Committee
CP 4.2	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	August 2012	68.3%	71.0%	90.0%	At this point in the year we are slightly below profile to achieve our end of year target of 90%. It is important to note that this indicate is closely linked the review indicator, which always experiences a step increase in the final quarter of year, as a review results i an SDS assessment being completed. Action is being taken now to identify those people who are overdue a review.		Community Services and	
CP 4.3	Clients receiving a review [Rolling 12 month average]	Aim to Maximise	August 2012	80.08%	83%	83%	_	•	Reviews slightly below target, we are taking action to identify those people who are overdue a review and put in place a programme to ensure we capture these in a timely fashion.	Community Services and Culture Scrutiny

Expected Outcome Some slippage against target **Responsible OUs** Children & Learning

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	August 2012	7.1%	7.0%	7.0%	<u> </u>		The figure of 7.1% is very encouraging for this time of year and only a slight variance from target. Our GCSE results service on 24th August saw 30 young people who had not achieved the grades they had hoped for and they were all able to be directed into alternative learning for the year just commenced. We are currently undertaking our annual review of our years 12 and 13 learners to confirm that they have continued in learning either where they attended last year or moved to an alternative institution. The tracking of our NEET register continues and this month sees the commencement of the Youth Contract nationally. Whereby all young people aged 16 or 17 without any GCSEs grade A to C are entitled to support and mentoring to help them secure a training opportunity. Next month we will be able to update on the numbers we have referred to this new initiative.	Children and Lifelong Learning Scrutiny
CP 9.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	August 2012	35.1%	37%	37%	<u> </u>	?	This indicator fluctuates on a monthly basis, variance from target is slight. In order to effectively engage with families living in areas of deprivation, Children's Centres must have good outreach services. The Council have now had opportunity to review each Centre's outreach. This has identified the need for Children's Centres to develop a joint outreach strategy building on the pilot at Blenheim which links in with Health which are key to outreach. We remain confident that we will meet the target over the longer term. The target for this indicator remains the same each month.	Children and Lifelong Learning Scrutiny

Expected Outcome Some slippage against target **Responsible OUs** Enterprise Tourism & Environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected outcome Better or worse than last year Comment - explanation of current performance, actions to improve performance and anticipated future performance		Scrutiny Committee	
CP 8.6	Minor applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2012	83.61%	84.00%	84.00%	<u> </u>	•	The figure for this month has missed the target by 0.39% this is a small variance and will be recovered before the end of the year so as to meet the target	Economic and Environmental Scrutiny
CP 8.7	Other applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2012	90.26%	92.00%	92.00%	92.00% target by 1.74% which, alt variance, is being addresse concentration of further res registration of applications throughput which should be		The figure for this month has missed the target by 1.74% which, although is a small variance, is being addressed by the concentration of further resources in the registration of applications to increase throughput which should bring the target back on track over the next two months	Economic and Environmental Scrutiny

Expected Outcome Some slippage against target **Responsible OUs** Support Services

	MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
C		% of Council Tax Collected [Cumulative]	Aim to Maximise	August 2012	45.00%	45.50%	97.80%	_	•	Collection to date is only marginally down by 0.5%. We are closely monitoring the overall position and will consider if additional reminder runs are necessary next month and will continue to benchmark against overall trend across Essex and report on this comparison next month.	Economic and Environmental Scrutiny

Section 2: 2012-2013 Corporate Performance Indicators



Information for all 2012-2013 Corporate Priority Indicators

Generated on: 01 October 2012 16:40

Performance Data Expected Outcome: At risk of missing target 1 On course to achieve target 21 Some slippage against target 7

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	August 2012	3116	3322	7618	©	•	Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 2 - Ensure a well-maintained and attractive street scene, parks and open spaces.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	August 2012	32	54	54	Ø	•	Dipti Patel	Economic and Environmental Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	August 2012	94	84	84	Ø	•	Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	August 2012	50.40%	48.00%	48.00%	②	•	Dipti Patel	Economic and Environmental Scrutiny

Priority Priority 4 - Maintain improved outcomes for vulnerable adults and older people

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee	
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	Proportion of appropriate older people who are referred to reablement who received reablement [Monthly Snapshot]	Aim to Maximise	Q1 2012/13	90.5%	85%	85%	②	?	Mike Boyle	Community Services and Culture Scrutiny
CP 4.2	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	August 2012	68.3%	71.0%	90.0%	_	•	Mike Boyle	Community Services and Culture Scrutiny
CP 4.3	Clients receiving a review [Rolling 12 month average]	Aim to Maximise	August 2012	80.08%	83%	83%	_	•	Mike Boyle	Community Services and Culture Scrutiny
CP 4.4	Proportion of service users in residential accommodation [Monthly Snapshot]	Aim to Minimise	August 2012	20.01%	20.1%	19.5%	②	?	Mike Boyle	Community Services and Culture Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	August 2012	6,190	3,250	7,800	②	?	Nick Harris	Community Services and Culture Scrutiny

Priority Priority 6 - Continue to improve outcomes for vulnerable children

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	Number of referrals to Social Care of children per 10,000 population [Cumulative]	Aim to Minimise	August 2012	225	265	530	②	•	Heather Flinders	Children and Lifelong Learning Scrutiny
CP 6.2	Percentage of referrals to children's social care going on to initial assessment [Cumulative]	Aim to Maximise	August 2012	89.5%	87.0%	87.0%	②	•	Heather Flinders	Children and Lifelong Learning Scrutiny
CP 6.3	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Aim to Minimise	August 2012	101	140	140	Ø	•	Heather Flinders	Children and Lifelong Learning Scrutiny
	Number of children benefitting from 2 year old funding [Cumulative]	Aim to Maximise	August 2012	167	165	350	②	?	Sue Hadley	Children and Lifelong Learning Scrutiny
CP 6.5	First time entrants to the Youth Justice System aged 10-17 [Cumulative]	Aim to Minimise	August 2012	36	40	100	②	•	Heather Flinders	Children and Lifelong Learning Scrutiny

Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax Collected [Cumulative]	Aim to Maximise	August 2012	45.00%	45.50%	97.80%	_	•	Joe Chesterton	Economic and Environmental Scrutiny
CP 7.2	% of Non-domestic Rates Collected [Cumulative]	Aim to Maximise	August 2012	48.30%	48.20%	98.30%	Ø	•	Joe Chesterton	Economic and Environmental Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	August 2012	7.1%	7.0%	7.0%	_	•	Heather Flinders	Children and Lifelong Learning Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Gross arrears written off as a % of rent due [Cumulative]	Aim to Minimise	August 2012	0.58%	0.6%	0.6%	②	?	Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.2	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	August 2012	£466805	£525000	£525000	②	•	Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.3	Number of HMOs reaching a minimum standard [Cumulative]	Aim to Maximise	August 2012	114	95	149	②	•	Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.4	Average time taken to re-let local authority housing (excluding long term voids) [Cumulative]	Aim to Minimise	August 2012	17.7	20	20	②	•	Jacqui Lansley	Community Services and Culture Scrutiny
CP 8.5	Major applications determined in 13 weeks [Cumulative]	Aim to Maximise	August 2012	80.95%	79.00%	79.00%	②	•	Andrew Meddle	Economic and Environmental Scrutiny
CP 8.6	Minor applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2012	83.61%	84.00%	84.00%	_	•	Andrew Meddle	Economic and Environmental Scrutiny
CP 8.7	Other applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2012	90.26%	92.00%	92.00%	_	•	Andrew Meddle	Economic and Environmental Scrutiny

Priority Priority 9 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 9.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	August 2012	35.1%	37%	37%	<u> </u>	?	Sue Hadley	Children and Lifelong Learning Scrutiny

Priority Priority 10 - Deliver targeted services that meet the identified needs of our community

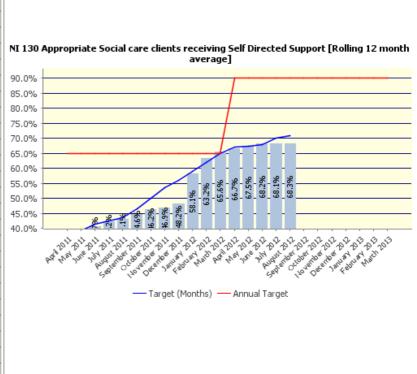
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2012/13	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	August 2012	90.54%	80.00%	80.00%	②	•	Nick Corrigan	Economic and Environmental Scrutiny
CP 10.2	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	August 2012	3.26	2.77	7.26		•	Joanna Ruffle	Economic and Environmental Scrutiny
CP 10.3	Number of payments made online	Aim to Maximise	August 2012	17,766	14,165	34,000	②	•	Nick Corrigan	Economic and Environmental Scrutiny
CP 10.4	% of Contacts Resolved at First Point of Contact (Telephony and Face to Face services combined) [Cumulative]	Aim to Maximise	August 2012	85.00%	80.00%	80.00%	Ø	•	Nick Corrigan	Economic and Environmental Scrutiny

Section 3: Detail of indicators rated Red or Amber

Priority Priority 4 - Maintain improved outcomes for vulnerable adults and older people **Expected Outcome: Some slippage against target 2**

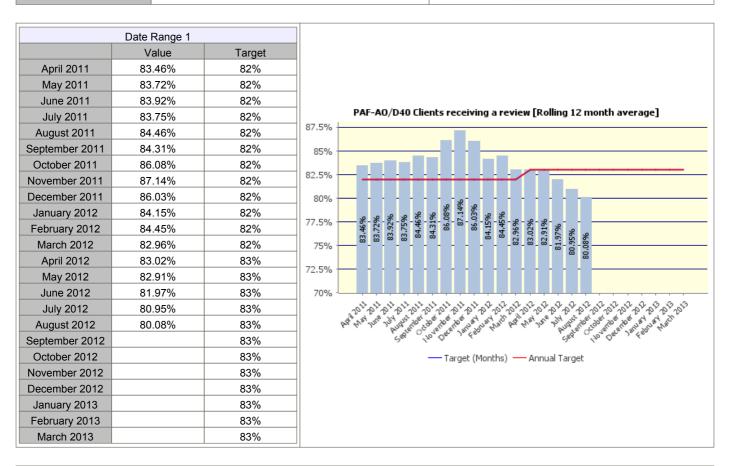
CP 4.2	Appropriate S Directed Supp	ocial care port [Rollin	clients receiving Self g 12 month average]	August 2012 result
Expected Outcome	<u> </u>	Format	Aim to Maximise	60.4%
Managed By		Mike E	Boyle	
Year Introduced		200	08	40.0% — 90.0%

	Date Range 1	
	Value	Target
April 2011	37.9%	37.5%
May 2011	39.2%	39.2%
June 2011	40.7%	41.4%
July 2011	42.2%	42.5%
August 2011	43.1%	43.5%
September 2011	44.6%	46.5%
October 2011	46.2%	50.0%
November 2011	46.9%	53.5%
December 2011	48.2%	56.0%
January 2012	58.1%	59.0%
February 2012	63.2%	62.0%
March 2012	65.6%	65.0%
April 2012	66.7%	67.0%
May 2012	67.5%	67.5%
June 2012	68.2%	68.0%
July 2012	68.1%	70.0%
August 2012	68.3%	71.0%
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		90.0%



At this point in the year we are slightly below profile to achieve our end of year target of 90%. It is important to note that this indicator is closely linked the the review indicator, which always experiences a step increase in the final quarter of year, as a review results in an SDS assessment being completed. Action is being taken now to identify those people who are overdue a review.

CP 4.3	Clients recei average]	ving a revi	ew [Rolling 12 month	August 2012 result		
Expected Outcome	_	Aim to Maximise			82.58%	
Managed By		Mike Boyle				
Year Introduced		20	05	70%	80.08%	

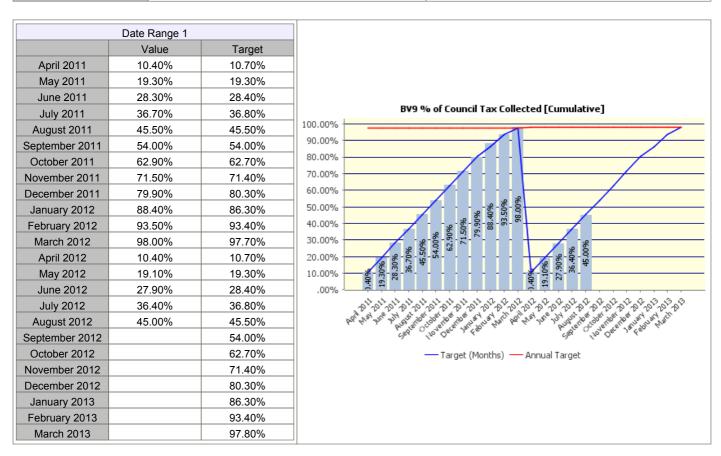


Reviews slightly below target, we are taking action to identify those people who are overdue a review and put in place a programme to ensure we capture these in a timely fashion.

$\begin{tabular}{ll} \textbf{Priority Priority 7 - Encourage the prosperity of Southend and its residents} \end{tabular}$

Expected Outcome: Some slippage against target 2

CP 7.1	% of Council	Γax Collec	ted [Cumulative]	August 2012 result		
Expected Outcome	_	Format	Aim to Maximise	45.05%		
				43.23%		
Managed By		Joe Ches	sterton			
Year Introduced		200	00	.00% ———————————————————————————————————		



Collection to date is only marginally down by 0.5%. We are closely monitoring the overall position and will consider if additional reminder runs are necessary next month and will continue to benchmark against overall trend across Essex and report on this comparison next month.

CP 7.3	16 to 19 year employment of Snapshot]	olds who a	are not in education, (NEET) [Monthly	August 2012 result 7.1%
Expected Outcome	_	Format	Aim to Minimise	7.4%
Managed By		Heather	Flinders	
Year Introduced		20	08	7.1%

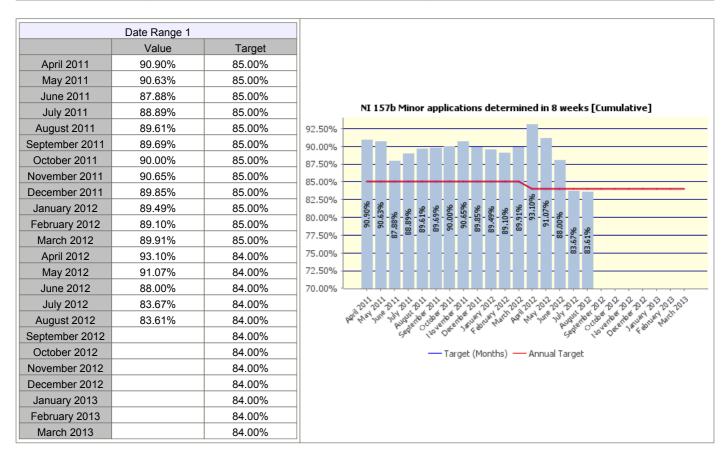
	Date Range 1		
	Value	Target	
April 2011	8.5%	5.3%	
May 2011	8.0%	5.3%	
June 2011	7.9%	7.0%	
July 2011	8.5%	7.0%	NI 117 16 to 19 year olds who are not in education, employment or training (N [Monthly Snapshot]
August 2011	8.6%	7.0%	9.0%
September 2011	8.7%	7.0%	8.0%
October 2011	7.0%	7.0%	7.0%
November 2011	6.0%	7.0%	6.0%
December 2011	6.0%	7.0%	5.0%
January 2012	5.9%	7.0%	8 9 9 8 8 8
February 2012	5.9%	7.0%	4.0%
March 2012	5.3%	7.0%	3.0%
April 2012	5.8%	7.0%	2.0%
May 2012	7.8%	7.0%	1.0%
June 2012	7.2%	7.0%	.0%
July 2012	7.2%	7.0%	Property and the property of the fine fine fine fine fine fine fine fin
August 2012	7.1%	7.0%	Part they have been been been been been been been be
September 2012		7.0%	, che , roy de , se , che , che , che , che , se ,
October 2012		7.0%	— Target (Months) — Annual Target
November 2012		7.0%	
December 2012		7.0%	
January 2013		7.0%	
February 2013		7.0%	
March 2013		7.0%	

The figure of 7.1% is very encouraging for this time of year and only a slight variance from target. Our GCSE results service on 24th August saw 30 young people who had not achieved the grades they had hoped for and they were all able to be directed into alternative learning for the year just commenced. We are currently undertaking our annual review of our years 12 and 13 learners to confirm that they have continued in learning either where they attended last year or moved to an alternative institution. The tracking of our NEET register continues and this month sees the commencement of the Youth Contract nationally. Whereby all young people aged 16 or 17 without any GCSEs grade A to C are entitled to support and mentoring to help them secure a training opportunity. Next month we will be able to update on the numbers we have referred to this new initiative.

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

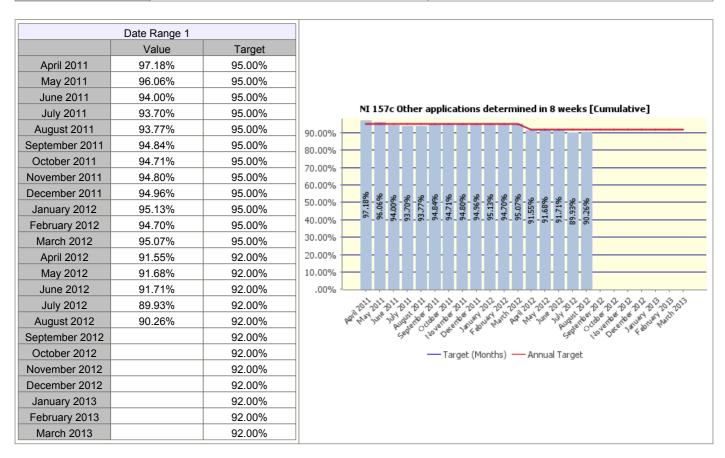
Expected Outcome: Some slippage against target 2

CP 8.6	Minor appli		ermined in 8 weeks	August 2012 result		
Expected Outcome	<u> </u>	Format	Aim to Maximise	84.00% 79.80%		
Managed By		Andrew	Meddle	70.00%		
Year Introduced		20	01	70.00% 83.61% 100.00%		



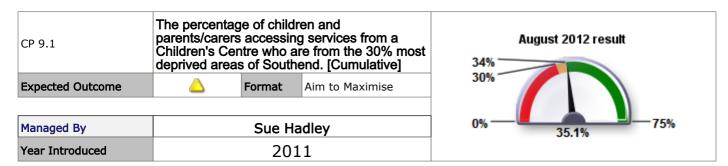
The figure for this month has missed the target by 0.39% this is a small variance and will be recovered before the end of the year so as to meet the target

CP 8.7	Other applicat [Cumulative]	tions deter	mined in 8 weeks	August 2012 result
Expected Outcome	_	Format	Aim to Maximise	87.40%
Managed By		Andrew	Meddle	92.00%
Year Introduced		200)1	.00% 90.26% 100.00%

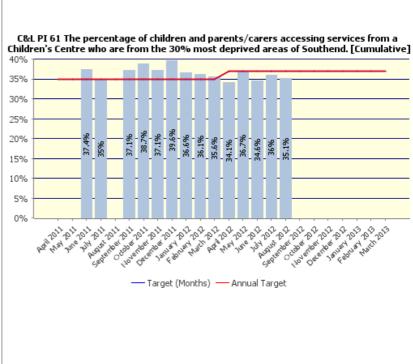


The figure for this month has missed the target by 1.74% which, although is a small variance, is being addressed by the concentration of further resources in the registration of applications to increase throughput which should bring the target back on track over the next two months

Priority Priority 9 - Reduce inequalities and increase the life chances of people living in Southend **Expected Outcome: Some slippage against target 1**



Date Range 1					
	Value	Target			
April 2011		35%			
May 2011		35%			
June 2011	37.4%	35%			
July 2011	35%	35%			
August 2011		35%			
September 2011	37.1%	35%			
October 2011	38.7%	35%			
November 2011	37.1%	35%			
December 2011	39.6%	35%			
January 2012	36.6%	35%			
February 2012	36.1%	35%			
March 2012	35.6%	35%			
April 2012	34.1%	37%			
May 2012	36.7%	37%			
June 2012	34.6%	37%			
July 2012	36%	37%			
August 2012	35.1%	37%			
September 2012		37%			
October 2012		37%			
November 2012		37%			
December 2012		37%			
January 2013		37%			
February 2013		37%			
March 2013		37%			

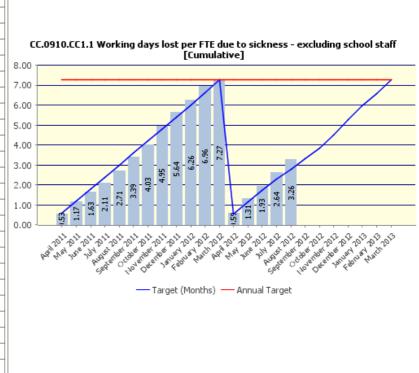


This indicator fluctuates on a monthly basis, variance from target is slight. In order to effectively engage with families living in areas of deprivation, Children's Centres must have good outreach services. The Council have now had opportunity to review each Centre's outreach. This has identified the need for Children's Centres to develop a joint outreach strategy building on the pilot at Blenheim which links in with Health which are key to outreach. We remain confident that we will meet the target over the longer term. The target for this indicator remains the same each month.

Priority Priority 10 - Deliver targeted services that meet the identified needs of our community **Expected Outcome: At risk of missing target 1**



Date Range 1					
	Value	Target			
April 2011	0.53	0.60			
May 2011	1.17	1.20			
June 2011	1.63	1.80			
July 2011	2.11	2.40			
August 2011	2.71	3.00			
September 2011	3.39	3.60			
October 2011	4.03	4.20			
November 2011	4.95	4.80			
December 2011	5.64	5.40			
January 2012	6.26	6.00			
February 2012	6.96	6.60			
March 2012	7.27	7.26			
April 2012	0.59	0.56			
May 2012	1.31	1.17			
June 2012	1.93	1.74			
July 2012	2.64	2.29			
August 2012	3.26	2.77			
September 2012		3.32			
October 2012		3.85			
November 2012		4.48			
December 2012		5.27			
January 2013		5.98			
February 2013		6.59			
March 2013		7.26			



All Directorates have decreased their level of sickness when compared to last month but the overall level remains high across the organization and we remain off target for the year end. HR Business partners and the workplace health team will continue to review with Directors and Heads of Service to ensure that remedial action is in place to mitigate. CMT and DMTs will also discuss other action that may be possible/necessary.

AFFORDABLE HOMES

BACKGROUND

The number of affordable homes delivered in 2011/12 was 62 against a target of 40. The reason for this higher figure was partly due to a legacy of higher grant funding from central government which has now come to an end. This factor coupled with a general subdued housing market has meant that we aim to deliver 30 affordable homes during 2012/13, a realistic but stretching target.

CURRENT POSITION

August saw no new additional units delivered, the cumulative total for 2012/13 remains 7 units. We are confident that the year-end target will be met through development of further new homes on former council owned garage sites in the town and the possibility of additional units realised through planning gains.

Work is continuing with external partners to progress sites throughout the town which will come to fruition in future years.

Revenue Budget Monitoring 2012/13 Period 5 as at 31 August 2012 Portfolio Summary

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1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2012/13, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 August 2012.

The starting point for the budget monitoring is the original budget as agreed by Council in March. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs.

2. Overall Budget Performance – General Fund

A projected overspend of £243,000 is being forecast as measured against the latest budget compared with a forecast underspend of £417,000 last month.

General Fund Portfolio Forecast Comparison 2012/13 at 31 August 2012 - Period 5

Portfolio	Latest 2012/13 Budget £000	August Forecast Variance £000	July Forecast Variance £000
Adult Social Care, Health & Housing	51,070	390	420
Children & Learning	38,204	(754)	(630)
Corporate Support Services	5,757	17	47
Culture & Tourism	11,945	0	0
Deputy Leader	2,601	(65)	15
Leader Policy & Finance	3,454	(10)	(10)
Public Protection, Waste & Transport	24,644	240	215
Planning	1,550	370	305
Total Directorates	139,225	188	362
Non-Service Areas	(8,880)	55	55
Net Expenditure / (Income)	130,345	243	417

The key reasons for the decrease in the projected outturn from last month are:-

- A decrease in the net demand for Adult Social Care
- Staffing vacancies within Children & Learning
- Local Land Charges fee income holding up better than had been expected.

Where Directorates are forecasting an overspend by the end of the year, they are required to produce an action plan to address this overspend, to ensure their Directorate budget is balanced by the year end. Corporate Directors have been advised that relevant action plans must be in place to address any projected overspend position.

3. Service Variances (£188,000 forecast overspend)

The key variances are as shown in the table below:-

Adult Social Care Health & Housing Net increased demand for Adult Social Care Other Children & Learning Additional agency staffing to cover maternity leave Early Years - underspend on contractor payments. Staffing vacancies within School Improvement Decreased PVI placements of Looked After Children with investiment in in-house foster carers Reduction in the level of placements in the private voluntary & independent sector Vacancies & efficiencies in Children's Delay in the re-provision of the Marigold Centre Corporate Support Services Facilities management premises costs exceeding budget Greater than expected Land Charges fee income and one-off income from Legal Services work Other Deputy Leader Flood & Sea Defence - vacant post Other Leader Policy & Finance Targetted savings (Emergency Planning) Public Protection, Waste & Transport Traffic & Highways-rechargeable works	£(000) 407 100 72	£(000) 17 150 250 200 130 114 60	£(000) 390 (804)
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Flood & Sea Defence - vacant post Other Leader Policy & Finance Targetted savings (Emergency Planning) Public Protection, Waste & Transport Traffic & Highways-rechargeable works			
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Targetted savings (Emergency Planning) Public Protection, Waste & Transport Traffic & Highways-rechargeable works		20	
Targetted savings (Emergency Planning) Public Protection, Waste & Transport Traffic & Highways-rechargeable works			(65)
Public Protection, Waste & Transport Traffic & Highways-rechargeable works			
Traffic & Highways-rechargeable works		10	
Traffic & Highways-rechargeable works			(10)
1			
	305		
Essex Safety Camera group - membership cost		100	
Road safety & school crossing - vacant posts		150	
CCTV full year savings not being achieved	150		
Regulation-Freeze on Hackney Carriage licence	110		
fees and new system implementation			
Underspend on Community Safety projects		70	
Other		5	
			240
Planning			
Income shortfall from reduced planning applications	400		
Other		30	
			370
	1,554	1,416	138

4. Non Service Variances (£55k forecast overspend)

Levies: The final Coroners Court payment for 2011/12 was more than had been estimated at the end the last financial year.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £2,323,000 were agreed by Council in March 2012. The current outturn position also allows for the appropriation of £23,000 from the Business Transformation Reserve.

6. Performance against Budget savings targets for 2012/13

As part of setting the Council budget for 2012/13, a schedule of Directorate and Corporate savings was approved totalling £11.846 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that at the end of August a vast majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required. A detailed breakdown, by RAG status, of the Directorate and workstream savings is shown below;

				Savings	Current
	Red	Amber	Green	Total	Forecast
	£000	£000	£000	£000	£000
Directorate					
Adult & Community Services	0	1,160	1,695	2,855	2,625
Children & Learning	189	250	1,566	2,005	1,968
Enterprise, Tourism & Environment	0	20	1,620	1,640	1,640
Support Services	0	340	655	995	995
Corporate	0	0	354	354	354
Directorate Sub-Total	189	1,770	5,890	7,849	7,582
Workstrooms					
Workstreams					
Contracts Rationalisation	77	565	2,673	3,315	3,158
Systems Rationalisation	0	20	381	401	401
Localised Shared Delivery	0	0	281	281	281
Wardentra area Cula Tatal	77	F05	0.005	0.007	0.040
Workstreams Sub-Total	77	585	3,335	3,997	3,840
Total	266	2,355	9,225	11,846	11,422

The full savings target of £11.846 million is expected to be delivered by the end of the financial year.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 1st March 2012 and anticipated that £536,000 would be appropriated to earmarked reserves in 2012/13. No variance on this is currently reported.

The closing HRA balance as at 31st March 2012 was £3,502,000.

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Portfolio Holder Summary

	Gross	Gross	Original		Latest	Expected	Forecast
Portfolio	Expend	Income	Budget	Virement	Budget	Outturn	Variance
	£000	£000	£000	£000	£000	£000	£000
Adult Social Care, Health & Housing	71,546	(20,436)	51,110	(40)	51,070	51,460	390
Children & Learning	149,272	(111,068)	38,204	0	38,204	37,450	(754)
Corporate Support Services	143,165	(137,667)	5,498	259	5,757	5,774	17
Culture & Tourism	17,978	(6,025)	11,953	(8)	11,945	11,945	0
Deputy Leader	2,894	(201)	2,693	(92)	2,601	2,536	(65)
Leader Policy & Finance	5,927	(2,421)	3,506	(52)	3,454	3,444	(10)
Public Protection, Waste & Transport	37,640	(12,909)	24,731	(87)	24,644	24,884	240
Planning	2,620	(1,128)	1,492	58	1,550	1,920	370
Portfolio Net Expenditure	431,042	(291,855)	139,187	38	139,225	139,413	188
Reversal of Depreciation	(20,700)	6,847	(13,853)	0	(13,853)	(13,853)	0
Levies	409	0	409	0	409	464	55
Financing Costs	17,265	(4,850)	12,415	0	12,415	12,415	0
Contingency	6,387	0	6,387	(15)	6,372	6,372	0
Miscellaneous Income	0	0	0	0	0	0	0
Net Operating Expenditure	434,403	(289,858)	144,545	23	144,568	144,811	243
General Grants	0	(15,503)	(15,503)	0	(15,503)	(15,503)	0
Corporate Savings	(1,020)	o o	(1,020)	0	(1,020)	(1,020)	0
Revenue Contribution to Capital) o	0	O O	0) O) o	0
Contribution to / (from) Earmarked Reserves	2,323	0	2,323	(23)	2,300	2,300	0
Contribution to / (from) General Reserves	0	0	0) o	0	(243)	(243)
Net Expenditure / (Income)	435,706	(305,361)	130,345	0	130,345	130,345	0

Budget to Date	Spend to Date	To Date Variance
000 3	£000	£000
21,384	21,950	566
11,616	10,612	(1,004)
2,490	1,825	(665)
5,361	5,490	129
985	819	(166)
1,087	1,112	25
10,393	11,014	621
650	839	189
53,966	53,661	(305)
(5,772)	(5,772)	0
196	193	(3)
4,527	4,527	0
0	0	0
0	0	0
52,917	52,609	(308)
(8,958)	(9,041)	(83)
0	0	0
0.000	0.000	
2,300	2,300	0
0	0	0
46,259	45,868	(391)

Use of General Reserves					
Balance as at 1 April 2012	11,490		11,490	11,490	0
Use in Year	0	0	0	(243)	(243)
Balance as at 31 March 2013	11,490	0	11,490	11,247	(243)

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Adult Social Care, Health & Housing Portfolio Holder - Cllr Lesley Salter

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Adult Support Services and Management	559	(662)	(103)	0	(103)	(72)	31
b Drug & Alcohol Action Team	1,661	(1,631)	30	0	30	30	0
c Housing Needs & Homelessness	1,950	(898)	1,052	0	1,052	1,052	0
d Commissioning Team	2,126	(2,146)	(20)	0	(20)	29	49
e Strategy & Development	2,134	(2,178)	(44)	0	(44)	(92)	(48)
f People with a Learning Disability	17,705	(1,446)	16,259	(40)	16,219	14,811	(1,408)
g People with Mental Health Needs	3,422	(162)	3,260	0	3,260	3,768	508
h Older People	30,545	(9,979)	20,566	0	20,566	21,936	1,370
i Other Community Services	983	(1,000)	(17)	0	(17)	(33)	(16)
j Private Sector Housing	884	(65)	819	0	819	819	0
k People with a Physical or Sensory Impairment	4,546	(269)	4,277	0	4,277	4,181	(96)
I Supporting People	4,609	0	4,609	0	4,609	4,609	0
m Service Strategy & Regulation	422	0	422	0	422	422	0
Total Net Budget for Portfolio	71,546	(20,436)	51,110	(40)	51,070	51,460	390

Budget to Date £000	Spend to Date £000	To Date Variance £000
(41)	(22)	19
13 422 (8) (13) 6,728 1,357 8,368 38 335 1,846	13 397 29 (34) 6,162 1,568 9,331 54 309 1,848	0 (25) 37 (21) (566) 211 963 16 (26)
2,208 131 21,384	2,178 117 21,950	(30) (14)

Virements	£000
Transfer from earmarked reserves Allocation from Contingency	0 0
In year virements-correct miscoded budget	(40) (40)

General Fund Forecast 2012/13 at 30 June 2012 - Period 3 Adult Social Care, Health & Housing Portfolio Holder - Clir Lesley Salter

	Forecast Outturn Variance	Year to Date Variance
a.	Mainly due to costs associated to interim Head of Commissioning Services	
b.		
C.	Overspend mainly due to Direct Payments Payroll and advisory service	
d.		
e.		
f.	Mainly because there are expected to be fewer residential placements offset by a greater use of direct payments & supported living.	
g.	Mainly because of higher than projected residential care placements & supported & other accommodation.	
h.	Mainly due to higher than anticipated residential placements and home/direct payment packages	Higher than anticipated residential placements and home/direct payment packages
i.		
j.		Mainly due to vacancies on Private Sector Housing soon to be filled
k.	Mainly because of fewer residential placements than projected offset against more Homecare & direct payments.	
I.		Some underspend on Supporting People computer hardware, payments were originally paid through Swift but the system is no longer used

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Children and Lifelong Learning Portfolio Holder - Cllr James Courtenay

Service	Gross Expend	Gross Income	Original Budget	Virement	Latest Budget	Expected Outturn	Forecast Variance		Budget to Date	Date	To Date Variance
	£000	0003	£000	£000	£000	£000	0003	-	£000	£000	£000
							(5.4)				()
a Childrens Commissioning	16,452	(10,146)	6,306	0	6,306	6,242	(64)		1,136	746	(390)
b Children with Special Needs	2,206	(18)	2,188	0	2,188	2,188	0		915	915	0
c Early Years Development and Child Care Partnership	7,145	(4,485)	2,660	0	2,660	2,510	(150)		1,109	1,095	(14)
d Children Fieldwork Services	3,911	(25)	3,886	0	3,886	3,986	100		1,621	1,663	42
e Children Fostering and Adoption	5,663) O	5,663	0	5,663	5,463	(200)		2,346	2,262	(84)
f Youth Service	1,896	(191)	1,705	0	1,705	1,705	Ò		708	708	Ô
g Age 14 to 19 Learning and	351	(89)	262	0	262	262	0		(115)	(354)	(239)
Development		` ′							` ′	` ,	` ′
h Other Education	574	(545)	29	0	29	29	0		0	0	0
i Schools Retained Budgets	11,569	(6,024)	5,545	0	5,545	5,545	0		0	105	105
j Private Voluntary Independent	4,762	(162)	4,600	0	4,600	4,470	(130)		1,917	1,862	(55)
k Schools Delegated Budgets	28,906	(28,906)	0	0	0	0	0		0	0	0
I Children Specialist Commissioning	959	(55)	904	0	904	844	(60)		376	351	(25)
m Children Specialist Projects	2,687	(81)	2,606	0	2,606	2,606	0		1,079	1,079	0
n School Support and Preventative Services	56,570	(56,342)	228	0	228	(22)	(250)		(22)	(366)	(344)
o Youth Offending Service	1,890	(678)	1,212	0	1,212	1,212	0		505	505	0
p Young Persons Drug and Alcohol Team	234	(135)	99	0	99	99	0		41	41	0
q Adult & Community Learning	3,497	(3,186)	311	0	311	311	0		0	0	0
Total Net Budget for Portfolio	149,272	(111,068)	38,204	0	38,204	37,450	(754)		11,616	10,612	(1,004)

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Children and Lifelong Learning Portfolio Holder - Cllr James Courtenay

Virements	0003
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	0
	0

	Forecast Outturn Variance	Year to Date Variance
a.	Increased efficiencies in supplies & services and staff vacancies, some of which are expected to continue throughout the year	
b.		
C.	Underspend in respect of third party and private contractors payments made to Early years providers as a result of continued economies and drive for efficiencies within the service	
d.	Continued pressures due to staffing vacancies & Maternity leave	
e.	Underspend of the three years investment strategy in In-House Foster Carers as part of reducing reliance on PVI placements of LAC (currently 240 children/young people).	
f.		
g.		These are various grants brought forward from 2011/12 which are expected to be spent this financial year.
h.		
i.		
j.	PVI - anticipated lower level of placements in line with 2011/12 and on-going strategy.	
k.		
I.	Underspend due to work on re-provision of Marigold with the delay in recruiting to the dedicated Psychiatric support post.	

m.		
n.	Underspend relating to staff vacancies which are expected to continue throughout the year.	School improvement is carrying a number of staff vacancies and funding for Advanced Skills Teachers has not been paid yet.

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Corporate Support Services Portfolio Holder - Cllr Andrew Moring

	Fortionio Holder - Citi Andrew Morning										
	Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
а	Accounts Payable	269	(269)	0	(16)	(16)	(16)	0	1	(11)	(12)
b	Accounts Receivable	302	(303)	(1)	(51)	(52)	(52)	0	(22)	(31)	(9)
С	Accountancy	2,301	(2,191)	110	203	313	313	0	129	52	(77)
d	Asset Management	402	(402)	0	21	21	11	(10)	10	(31)	(41)
е	Internal Audit	577	(607)	(30)	0	(30)	(30)	o o	(43)	(72)	(29)
f	Buildings Management	3,015	(2,494)	521	(14)	507	579	72	358	403 [°]	45
g	Cemeteries and Crematorium	1,373	(1,803)	(430)	` o´	(430)	(430)	0	(136)	(108)	28
h	Community Centres and Club 60	217	(1)	`216 [°]	0	`216 [°]	`216 [′]	0	` 95 [°]	` 97 [′]	2
i	Corporate and Industrial Estates	624	(823)	(199)	22	(177)	(177)	0	(80)	(102)	(22)
j	Customer Services Centre	2,597	(2,853)	(256)	14	(242)	(242)	0	(101)	(223)	(122)
k	Council Tax Admin	1,813	(462)	1,351	114	1,465	1,465	0	612	`490 [°]	(122)
I	Council Tax Benefit	14,800	(14,800)	0	0	0	0	0	0	(59)	(59)
m	Democratic Services Support	524	(549)	(25)	0	(25)	(25)	0	(10)	(46)	(36)
n	Dial A Ride Service	105	(41)	64	0	64	64	0	27	12	(15)
0	Directorate of Support Services	1,045	(1,045)	0	15	15	15	0	10	16	6
р	Elections and Electoral Registration	410	(3)	407	0	407	407	0	169	248	79
q	Vehicle Fleet	724	(723)	1	40	41	41	0	19	10	(9)
r	Benefits Administration	3,013	(1,635)	1,378	(14)	1,364	1,364	0	568	568	0
s	Rent Benefit Payments	98,665	(98,568)	97	0	97	97	0	(251)	(393)	(142)
t	Human Resources	1,747	(1,735)	12	(47)	(35)	(35)	0	(9)	3	12
u	Information Comms & Technology	3,500	(2,886)	614	0	614	614	0	262	349	87
٧	Information and Governance	459	0	459	37	496	496	0	208	183	(25)
w	Insurance	10	(33)	(23)	32	9	9	0	5	(8)	(13)
Х	Local Land Charges	244	(215)	29	0	29	(21)	(50)	12	(68)	(80)
У	Legal Services	1,073	(1,083)	(10)	0	(10)	(25)	(15)	(3)	(90)	(87)
z	Support To Mayor and Members	995	0	995	0	995	995	0	421	373	(48)
aa	Non Domestic Rates Collection	450	(307)	143	(242)	(99)	(99)	0	(39)	(37)	2
ab	Payroll	461	(460)	1	0	1	1	0	2	5	3
ac	Corporate Procurement	524	(532)	(8)	0	(8)	(8)	0	(1)	(1)	0
ad	Property Management & Maintenance	278	(361)	(83)	145	62	82	20	208	275	67
ae	Registration Births Deaths & Marriages	457	(292)	165	0	165	165	0	69	33	(36)
af	Transport Management	191	(191)	0	0	0	0	0	0	(12)	(12)
	Total Net Budget for Portfolio	143,165	(137,667)	5,498	259	5,757	5,774	17	2,490	1,825	(665)

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Corporate Support Services Portfolio Holder - Cllr Andrew Moring

Virements	0003
Transfer from earmarked reserves	23
Allocation from Contingency	0
In year virements-correct miscoded budget	236
	259

	Forecast Outturn Variance	Year to Date Variance
a.		Current underspend on Supplies and Services
b.		
C.		Vacant Posts
d.	Professional Fees/Valuations expected to come in under budget	Fee income for work undertaken by the team is currently exceeding budget. Valuations currently underspent against budget
e.		Income currently higher than profiled budget
f.	Facilities management premises costs are currently forecast to exceed budget. Management action has been taken to bring overall spend closer inline than previously reported. Further action is being identified to further reduce the budget being exceeded.	Income currently below target budget. Premises costs currently exceeding budget.
g.		Cemeteries income currently below target budget.
h.		
i.		Premises costs of the property portfolio are currently underspent against budget, but expected to be in line for year end outturn.
j.	Possible forecast underspend against budget being investigated.	Various current underspends on Supplies & Services against budget
k.		Various underspends on supplies & services currently expected to be in line with budget by year end.
I.		Under certain circumstances the Council receives subsidy for overpaid benefit, even though this has been recovered. This means that subsidy

	Forecast Outturn Variance	Year to Date Variance
		income received can be greater than benefit granted.
m.		
n.		
0.		
p.		Funding will be received later in the year for the costs already incurred in preparation for the Police & Crime Commissioner Elections in November.
q.		
r.		
S.		Under certain circumstances the Council receives subsidy for overpaid benefit, even though this has been recovered. This means that subsidy income received can be greater than benefit granted. In addition, Discretionary Housing Payment grant has been received in advance of expenditure.
t.		
u.		Current overspend on Security and Computer Hardware against budget.
٧.		
W.		Vacant hours within employee budget. Underspends against budget for supplies and services and transport.
х.	Land Charges fee income is expected to be greater than budget.	Vacant post and Land Charge fee income is currently more than the budget profile.
у.	One – off income from work undertaken in relation to the new land and leasing arrangements at London Southend Airport.	Vacant posts and additional income received.
Z.		Premises costs at Porters and various supplies and services and Civic Hospitality budgets currently underspent, but expected to be in line with budget by year end.
aa.		
ab.		
ac.		
ad.	Forecast overspend on employees	Budget virement required to correctly reflect anticipated budget saving
ae.		

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Culture & Tourism Portfolio Holder - Cllr Derek Jarvis

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Arta Davidanmant	040	(07)	040	0	0.40	040	0
a Arts Development	343	(97)	246	0	246	246	(55)
b Amenity Services Organisation	2,875	(2,230)	645	0	645	590	(55)
c Culture Management	458	(12)	446	0	446	446	0
d Library Service	3,465	(280)	3,185	0	3,185	3,135	(50)
e Museums And Art Gallery	841	(66)	775	0	775	840	65
f Parks And Amenities Management	5,142	(1,719)	3,423	0	3,423	3,463	40
g Sports Development	128	(64)	64	0	64	64	0
h Sport and Leisure Facilities	658	(37)	621	0	621	621	0
i Southend Theatres	530	(16)	514	0	514	514	0
 j Resort Services Pier and Foreshore and Southend Marine Activity Centre 	2,728	(1,268)	1,460	(3)	1,457	1,457	0
k Tourism	810	(236)	574	(5)	569	569	0
Total Net Budget for Portfolio	17,978	(6,025)	11,953	(8)	11,945	11,945	0

Budget to Date £000	Spend to Date £000	To Date Variance £000
102	157	55
269	369	100
187	202	15
1,425	1,389	(36)
337	360	23
1,444	1,417	(27)
27	26	(1)
259	240	(19)
220	221	1
796	803	7
295	306	11
5,361	5,490	129

Virements	0003
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(8)
	(8)

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Culture & Tourism Portfolio Holder - Cllr Derek Jarvis

	Forecast Outturn Variance	Year to date Variance
a.		Focal Point budget profiles to be reviewed on a project basis.
b.	Fee income is expected to exceed the budget target, the result of additional external work. This is partially offset by high expenditure on leasing and increased running costs on machinery due to the wet summer.	High staff costs due to seasonal variations and high transport costs due to increased machinery usage during the wet summer.
C.		
d.		
e.	Anticipated underspend against salary budgets.	Year to date underspends exist against employee and premises budgets. The underspends associated with repairs and maintenance are expected to be consumed by year end
f.	Expected overspend due to the operation and servicing of the Cliff lift; also high seasonal staff costs within museums.	High expenditure on non-permanent staff.
g.	Third party contractor payments are expected to exceed budget this year	
h.		
i.		
j.		
k.		

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Deputy Leader Portfolio Holder - Cllr John Lamb

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Economic Development	707	0	707	(96)	611	591	(20)
b Flood and Sea Defence	920	(172)	748	(11)	737	692	(45)
c Town Centre Management	138	(29)	109	0	109	109	0
d Partnership Team	312	0	312	0	312	312	0
e Support To Voluntary Sector	817	0	817	15	832	832	0
Total Net Budget for Portfolio	2,894	(201)	2,693	(92)	2,601	2,536	(65)

Budget to	Spend to	To Date
Date	Date	Variance
£000	£000	£000
257	203	(54)
306	244	(62)
30	23	(7)
58	(15)	(73)
334	364	30
985	819	(166)

Virements	€000
Transfer from earmarked reserves	0
Allocation from Contingency	15
In year virements	(107)
	(92)

Forecast Outturn Variance	Year to Date Variance
a Expected underspend within employees	Year to date variance on staff costs and Supplies & Services
b Vacant post which will be required in future years.	Contractor payments not made in line with budget profile.
С	
d	
е	

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Leader

Portfolio Holder - Cllr Nigel Holdcroft

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Corporate Subscriptions b Corporate and Non Distributable Costs c Emergency Planning d Media And Communication e People and Organisational Developmer f Strategy and Performance g The Programme Office h Tickfield Training Centre	149 319	0 (153) 0 (339) (460) (811) (445) (213)	(50)	0 0 (17) 0 0 (35) 0	113 3,366 132 (20) 0 (86) (50) (1)	113 3,366 122 (20) 0 (86) (50) (1)	0 0
Total Net Budget for Portfolio	5,927	(2,421)	3,506	(52)	3,454	3,444	(10)

Budget to	Spend to	To Date
Date	Date	Variance
£000	£000	£000
47	25	(22)
1,151	1,155	4
45	38	(7)
(12)	(1)	11
(1)	(23)	(22)
(140)	(93)	47
(20)	(4)	16
17	15	(2)
1,087	1,112	25

Virements	€000
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(52)
	(52)

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Leader Portfolio Holder - Cllr Nigel Holdcroft

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
C.	
d.	
e.	
f.	
g.	

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Public Protection, Waste & Transport Portfolio Holder - Cllr Tony Cox

	Gross	Gross	Original		Latest	Expected	Forecast	Budget to	Spend to	To Date
Service	Expend	Income	Budget	Virement	Budget	Outturn	Variance	Date	Date	Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
a Bridges and Structural Engineering	73	0	73	0	73	43	(30)	30	12	(18)
b Closed Circuit Television	463	(18)	445	(1)	444	594	150	183	273	90
c Concessionary Fares	3,408	0	3,408	(11)	3,397	3,412	15	1,412	1,437	25
d Decriminalised Parking	1,150	(1,042)	108	117	225	265	40	92	198	106
e Enterprise Tourism and	1,669	(1,750)	(81)	0	(81)	(81)	0	(31)	6	37
Environment Central Pool										
f Highways Maintenance	11,268	(3,259)	8,009	53	8,062	8,367	305	3,275	3,515	240
g Car Parking Management	1,620	(5,187)	(3,567)	(135)	(3,702)	(3,702)	0	(1,394)	(1,449)	(55)
h Passenger Transport	719	(80)	639	0	639	639	0	304	298	(6)
i Public Conveniences	717	0	717	0	717	667	(50)	287	270	(17)
j Road Safety and School Crossing	589	0	589	(15)	574	424	(150)	240	159	(81)
k Regulatory Business	865	(7)	858	0	858	848	(10)	360	347	(13)
I Regulatory Licencing	465	(495)	(30)	0	(30)	10	40	(169)	(111)	58
m Regulatory Management	1,315	(1,010)	305	(3)	302	382	80	126	175	49
n Regulatory Protection	454	(30)	424	0	424	424	0	178	171	(7)
o Traffic and Parking Management	456	(5)	451	(40)	411	311	(100)	185	219	34
p Waste Collection	3,862	0	3,862	0	3,862	3,872	10	1,604	1,645	41
q Waste Disposal	3,710	0	3,710	0	3,710	3,655	(55)	1,541	1,641	100
r Cleansing	2,131	(7)	2,124	0	2,124	2,159	35	912	948	36
s Civic Amenity Sites	641	(19)	622	0	622	622	0	271	275	4
t Community Safety	512	0	512	(30)	482	412	(70)	266	240	(26)
u Environmental Care	856	0	856	(8)	848	823	(25)	353	335	(18)
v Waste Management	697	0	697	(14)	683	738	55	368	410	42
Total Net Dudwet few Doutfalls	07.040	(40.000)	04.704	(07)	04.044	04.004	040	10.000	44.044	664
Total Net Budget for Portfolio	37,640	(12,909)	24,731	(87)	24,644	24,884	240	10,393	11,014	621

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Public Protection, Waste & Transport Portfolio Holder - Cllr Tony Cox

Virements	000 2
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	(87)
	(87)

	Forecast Outturn Variance	Year to Date Variance
a.	Services managers are developing plans for the current year to ensure contractor costs are kept to a minimum.	
b.	Delays in relocating the CCTV service mean full year expected savings will not be realised	Delays in relocating and procuring the CCTV service mean full year expected savings will not be realised
C.		
d.	Increased contractor costs are exceeding increased income received. The service area is currently exploring ways to reduce the cost of the contract.	Contractor expenditure increasing more than income increase.
e.		
f.	Income from the enforcement of the Traffic Management Act will not be realised until November. Work is currently underway to ensure all costs associated with rechargeable works are recovered where possible.	Income from the enforcement of the Traffic Management Act will not be realised until November. There is also an income shortfall from rechargeable works. Work is currently underway to ensure all costs are recharged where possible.
g.		Income levels have improved on last year as a result of higher than anticipated levels in August. Parking season ticket income continues to be less than for the same period last year.
h.		
i.	Premises budgets are expected to underspend	
j.	Staffing vacancies exist within the School Crossing Guards team, and other members of staff are currently seconded to a grant funded project.	Staffing vacancies exist within the School Crossing Guards team, and other members of staff are currently seconded to a grant funded project.

k.		
l.	Shortfall on Hackney Carriages Income levels continues to exist as a result of the fixed fee levels; partial mitigation is being made through non-recurrent savings on over budget lines within the area.	Shortfall on Hackney Carriages Income levels continues to exist as a result of the fixed fee levels.
m.	A new system implementation is creating an in year pressure within the service area.	
n.		
0.	A saving has been achieved by reducing the cost of the Councils membership to the Essex Safety Camera Group.	
p.		Indexation increase has been added to the Waste Contract, inflation budget is to be applied for
q.		
r.		
S.		
t.	Reduced support of projects in year is resulting in a forecast underspend	
u.		

General Fund Forecast 2012/13 at 31 August 2012 - Period 5 Planning

Portfolio Holder - Cllr Jonathan Garston

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Building Control b Development Control c Regional And Local Town Plan	721 1,189 710	(512) (605) (11)	209 584 699	(5) 63 0	204 647 699	489 762 669	285 115 (30)
Total Net Budget for Portfolio	2,620	(1,128)	1,492	58	1,550	1,920	370

Budget to	Spend to	To Date
Date	Date	Variance
£000	£000	£000
86	188	102
270	337	67
294	314	20
650	839	189

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	0
In year virements	58
	58

e received is significantly below the budget amount.
e received is significantly below the budget amount.
_

Housing Revenue Account Forecast 2012/13 at 31 August 2012 - Period 5

Portfolio Holder - Cllr Lesley Salter

	Description	Gross Expend	Gross Income	Original Budget	Virement	Latest Budget	Expected Outturn	Forecast Variance
\vdash		£000	£000	£000	£000	£000	£000	£000
а	Employees	267		267		267	267	0
b	Premises (Excluding Repairs)	620		620		620	620	0
С	Repairs	5,002		5,002		5,002	5,002	0
d	Supplies & Services	65		65		65	65	0
е	Negative Subsidy Liability	0		0		0	0	0
f	Management Fee	9,778		9,778		9,778	9,778	0
g	Management Fee - one off costs	0		0		0	0	0
h	MATS	887		887		887	887	0
Įi.	Provision for Bad Debts	270		270		270	270	0
Į.	Capital Financing Charges	10,898		10,898		10,898	10,898	0
	Expenditure	27,787	0	27,787	0	27,787	27,787	0
k	Government Grants		0	0		0	0	0
ı	Fees & Charges	(3,690)		(3,690)		(3,690)	(3,690)	0
m	Rents	(23,366)		(23,366)		(23,366)	(23,366)	0
n	Other	(167)		(167)		(167)	(167)	0
0	Contribution from General Fund for	(80)		(80)		(80)	(80)	0
	wider Community							
р	Interest	(50)		(50)		(50)	(50)	0
q	Recharges	(970)		(970)		(970)	(970)	0
	Income	(28,323)	0	(28,323)	0	(28,323)	(28,323)	0
r	Appropriation to Earmarked reserves	536		536		536	536	0
	Net Expenditure / (Income)	0	0	0	0	0	0	0
	Use of Reserves							
	Balance as at 1 April 2012			3,502	0	3,502	3,502	0
	Use in Year			0	0	0	0	0
	Balance as at 31 March 2012			3,502	0	3,502	3,502	0

Budget to	Spend to	To Date
Date	Date	Variance
£000	£000	£000
0	2	2
562	520	(42
2,309	2,309	0
8	(3)	(11
0	0	0
4,513	4,514	1
370	370	0
0	0	0
3,612	3,612	0
11,373	11,324	(49
(1,687) (9,910) (151) (80)	(1,647) (10,069) (183) (80)	0 40 (159 (32 0
0	0	0
(404)	(276)	128
(12,233)	(12,255)	(22
0	0	0
(860)	(931)	

Housing Revenue Account Forecast 2012/13 at 31 August 2012 - Period 5 Portfolio Holder - Cllr Lesley Salter

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
C.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
I.	
m.	Rental income profiling
n.	
0.	
p.	
q.	Capital Programme to date. The capital programme usually starts off slowly and picks up as the year progresses, so the fees are expected to increase each month.
r.	

Capital Programme Monitoring 2012/13 Period 5 as at 31st August 2012 Directorate Summary

Capital Programme Monitoring Report - August 2012

1. Overall Budget Performance

The revised Capital budget for the 2012/13 financial year is £74.622million. This includes carry forwards from 2011/12 and all changes approved by Cabinet at its meeting on 19th June 2012. Actual capital spend at 31st August is £22.507million representing 30% of the revised budget. This is shown in Appendix 1. Appendix 2 shows the Capital Programme delivery over the last few years in graphical form.

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Directorate as follows:

Directorate	Revised Budget 2012/13 £'000	Actual 2012/13	Expected outturn 2012/13	Expected Variance to Revised Budget 2012/13 £'000
Adult & Community Services	47.000	5.040	40.044	4 000
,	17,899	5,219	16,211	-1,688
Children & Learning	8,590	2,697	8,340	-250
Enterprise, Tourism & Environment	22,135	6,501	21,946	-189
Support Services	12,468	4,644	12,202	-266
Housing Revenue Account (HRA)	13,530	3,445	13,051	-479
Total	74,622	22,507	71,750	-2,872

The expected outturn is as forecast by project officers at the end of each month. This is likely to change with changing circumstances during the year.

The capital programme is expected to be financed as follows:

		Externa	al Funding	
Directorate	Council Budget	Grant Budget	Developer & Other Contributions	Total Budget
	£'000	£'000	£'000	£'000
Adult & Community Services	15,411	2,233	255	17,899
Children & Learning	1,614	6,941	35	8,590
Enterprise, Tourism & Environment	14,592	6,378	1,165	22,135
Support Services	12,195	248	25	12,468
Housing Revenue Account (HRA)	7,030	6,500	0	13,530
Total	50,842	22,300	1,480	74,622

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st August is as follows:

Directorate	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
Adult & Community Services	2,233	255	2,488	1,555	933
Children & Learning	6,941	35	6,976	3,920	3,056
Enterprise, Tourism & Environment	6,378	1,165	7,543	2,917	4,626
Support Services	248	25	273	0	273
Housing Revenue Account (HRA)	6,500	0	6,500	1,625	4,875
Total	22,300	1,480	23,780	10,017	13,763

2. Directorate Budget Performance

Adult & Community Services

The Adult and Community revised Capital budget totals £17.899million.

Adult & Community Services	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13	Expected Variance to Year End 2012/13 £'000	
Adult Social Care	341	67	408	67	
Culture	14,785	5,067	13,015	-1,770	
General Fund Housing	2,773	85	2,788	15	
Total	17,899	5,219	16,211	-1,688	

Expected outturn of £16.211million represents 90.5% of the available budget for 2012/13. This reflects the expectations of the Project managers as at the end of August, and may vary depending on other factors affecting the projects.

The General Fund Housing projects have some creditor invoices outstanding from the year just ended. The bulk of the invoices have been received, however there is still a number outstanding for which invoices are expected.

The key projects giving rise to the forecast underspend are projects such as the Belfairs Woodland Centre (£800k), the Pump Priming Project (£320k), The Replacement of Ventilation systems at Belfairs Leisure Centre (£279k) and the Prittlewell Prince feasibility

(£200k) as their completion dates are now beyond 2012/13. These projects will continue to be monitored and carry forward requests will be made as appropriate.

The Prittlewell Priory Museum is opened, though not fully completed, however the contractor has gone into liquidation. Discussions between the Legal department and the administrator have resolved all outstanding issues and work has commenced again to take the project to completion by mid-October 2012.

All other projects are progressing well and should finish within time and budget.

Children and Learning

The Education Capital Programme for 2012-13 consists of an overall agreed budget of £8.59m. This includes final year funding of £3.79m for the rebuilding of Belfairs High School and Hinguar Primary School. Funding of £0.37m is for direct delegation to schools as determined by the Department for Education. 50% of this has already been passed on with the remainder programmed for January 2013.

Suitability works of £1.15m and condition works of £0.96m are also at various project stages. Projects are starting this year to increase the size of designated primary schools to help meet the rising birth rate. This will total £2.32m with most projects programmed to complete in 2013-14 or later.

Children & Learning Services	Revised Budget 2012/13 £'000	Actual 2012/13	Expected outturn 2012/13 £'000	Expected Variance to Year End 2012/13 £'000
Building Schools for the future	2,039	1,314	1,789	-250
Children & Learning(Other Schemes)	2,904	429	2,904	0
Condition	859	-2	859	0
Devolved Capital	370	372	370	0
Early Years	0	-16	0	0
ICT Programme	79	31	79	0
Primary School Places	2,339	569	2,339	0
Total	8,590	2,697	8,340	-250

At the end of August, 31% spend of the budget has been achieved. The final milestones for Belfairs are now paid; a retention of £450,000 is due towards the end of the financial years and an under spend of £250,000 is expected. The new Hinguar building is open and final

invoices for this project will be paid once outstanding defects are rectified and the projects are signed off.

Contractors are on site at both Lancaster Special School and Milton Hall Primary School. The programme for Milton Hall has been re-profiled to give an earlier completion date and an accelerated spend will be required. Design work at Hamstel Junior School and Temple Sutton are continuing. Projects planned at Porters Grange and St Mary's are now expected to start near the end of the financial year. Major works at Hamstel Junior School are not expected to start in this financial year. Budgets for these projects are all expected to be re profiled into future years. Full details should be available for the end of September report.

Condition projects scheduled for the 2012 school summer holidays are completed. The main spend on this programme should reflect on the expenditure codes towards the end of the year.

Enterprise, Tourism & Environment (ETE)

The revised capital budget for ETE is £22.135million. This includes all carry forwards from the 2011/12 financial year and additional external funding received. The budget is distributed across various scheme areas as follows:

Enterprise, Tourism & Regeneration	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Expected Variance to Year End 2012/13 £'000
Local Sustainable Transport Fund (LSTF)	1,005	119	1,005	0
Regeneration	2,282	2,050	2,282	0
Coastal Defence & Foreshore	4,148	262	4,157	9
ETE Other Schemes	4,000	21	3,812	-188
Sec 38 & Sec 106 Schemes	1,221	-1	1,189	-32
Planning (ICT)	107	0	107	0
Car Park Management	3,160	2,999	3,160	0
Local Transport Plans (LTP Schemes)	2,872	774	2,870	-2
Highways and Infrastructure	2,000	21	2,019	19
Public Protection	23	0	23	0
Transport	574	105	579	5
Better Bus	587	1	587	0
Waste	156	150	156	0
Total	22,135	6,501	21,946	-189

The project giving rise to most of the forecast underspend of £188k is the Two Tree Island Rowing Feasibility project as its completion date is now beyond 2012/13. This will continue to be monitored and a carry forward request will be made as appropriate.

Actual spend at 31st August stands at £6.501million. This represents 29% of the total available budget. The acquisition of Alexandra/Clarence Road Car Park has been completed with the registration and completion certificate expected in due course.

There are a number of different projects funded through the Local Transport Plan, comprising of the integrated block and highway maintenance. For the Integrated Transport block, project plans have been agreed and arrangements are in place to undertake consultation and design implementation has already commenced.

Works have already commenced for highway maintenance, bridges and street lighting schemes and plans are in place to make best use of the available resources in an efficient and effective manner. The schedule of work is on target to achieve full spend.

The Street Lighting programme is under review as part of the energy and contract rationalisation to examine ways to reduce energy costs and to look at LED and other technological developments to renew lighting stock with built-in savings. The current allocation will be spent on renewing Category 1 defective columns and to replace lanterns with more efficient output.

Pier and Coastal Defence – arrangements are in place for design, consultation and procurement to ensure the allocated resources are best spent to deliver efficiency and value for money. Spend and works profile are on target to achieve our overall objectives

Support Services

The revised capital budget for Support Services is £12.468million. This includes all carry forwards from the 2011/12 financial year and any additional external funding received. The budget is distributed across various scheme areas as follows:

Support Services	Revised Budget 2012/13 £'000	get 2012/13		Forecast Variance to Year End 2012/13 £'000
Accommodation Strategy	8,269	4,362	8,269	0
Civic Centre (Lift Works)	55	0	55	0
Asset Management (Property)	229	0	231	2
Cemetery & Crematoria	616	1	616	0
ICT	1,746	259	1,478	-268
Health & Safety Works	1,128	-3	1,128	0
Other Support Services	425	25	425	0
Total	12,468	4,644	12,202	-266

The ICT Infrastructure project giving rise to the forecast underspend spans multiple years and the completion date is now beyond 2012/13. This will continue to be monitored and carry forward requests will be made as appropriate.

The New Ways of Working project is the major scheme within Support Services. Building works on floors 6-13 are completed and the floors are now occupied. Work has started on floors 1-5 and progressing well to plan. These floors are due to finish in October 2012.

Concurrent ICT schemes, including EDRMS, IP Telephony are also progressing along with the refurbishment of the Civic Centre. These works will be completed as planned, within time and budget.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2012/13 is £13.530million. This includes a re-profile of £0.500million from 2013/14 Disabled Adaptations works.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2012/13 £'000	Actual 2012/13 £'000	Expected outturn 2012/13 £'000	Forecast Variance to Year End 2012/13 £'000
Decent Homes Programme	11,630	2,635	11,637	7
Council House Adaptations	500	102	514	14
Sheltered Housing Remodelling	1,400	708	900	-500
Total	13,530	3,445	13,051	-479

The actual spend at 31st August of £3.445million represents 25% of the HRA capital budget for the year. The project status and South Essex Homes records however show that a number of works have been committed for which invoices are yet to be received.

The Decent Homes works are progressing according to forecasts and it is anticipated that this will be completed by the end of February 2013. The programmes for Bathrooms, Kitchens, Heating systems and Roofing are all running to target. The Windows Contract has been awarded and is due to commence in October. The Rewiring Contract started in July and is on target to complete by the end of the current year.

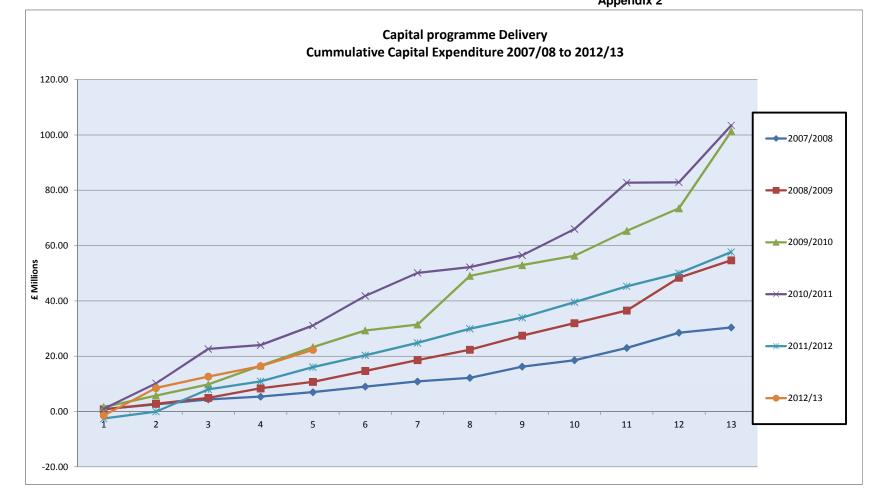
There are currently no plans to spend the £500k allocated for the Sheltered Housing Refurbishment works (C10047) in 2012/13. Re-profiling of the budget to future years is most likely.

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Summary of Capital E	xpenditure at	st 2012	2012 Appendix 1				
	Original Budget 2012/13	Revisions	Revised Budget 2012/13	Actual 2012/13	Forecast outturn 2012/13	Forecast Variance to Year End 2012/13	% Variance
	€000	2000	£000	9003	£000	€000	
Adult & Community Services	18,520	-621	17,899	5,219	16,211	-1,688	29%
Children & Learning	8,180	410	8,590	2,697	8,340	-250	31%
Enterprise, Tourism & Environment	16,603	5,532	22,135	6,501	21,946	-189	29%
Support Services	12,101	367	12,468	4,644	12,202	-266	37%
Housing Revenue Account	13,030	500	13,530	3,445	13,051	-479	25%
	68,434	6,188	74,622	22,507	71,750	-2,872	30%
Total	68,434	6,188	74,622	22,507	71,750	-2,872	30%
lotai	08,434	0,188	14,022	22,507	71,750	-2,872	30%
Council Approved Original Budget - February 2012	68,434						
Repurchase of Alexander/Clarence Road car parks - adjustment to							
budget	995						
Park View Suite Loan	25						
Carry forward requests	6,221						
Accelerated delivery requests	(3,798)						
Budget re-profiles	500						
New external funding	2,245		Actual compared to Revised Budget spent is Ω22.507M or 30%				
Council Approved Revised Budget - June 2012	74,622						

Appendix 2



Year	Outturn £m	Outturn %
2007/08	30.4	84.0
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3