

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
1	Charge per day Meals on Wheels (main course and pudding)	4.60		4.60	4.70		4.70
2	Charge per day for lunch at day centres - main course	2.40		2.40	2.50		2.50
3	Charge per day for lunch at day centres - pudding	1.00		1.00	1.00		1.00
4	Charge for tea/snacks at day centres	0.50		0.50	0.50		0.50
5	Maximum charge to user per week for home care/daycare	295.00		295.00	300.00		300.00
6	Forecast average unit cost of all home care per hour	14.10		14.10	14.10		14.10
7	Maximum charge per session (day) for day service	20.50		20.50	21.00		21.00
8	Transport	1.00		1.00	1.00		1.00
9	Minimum client contrib for OP long stay res care per week	121.60		121.60	123.95		123.95
10	Minimum charge for adult long stay res care per week 16-24	64.35		64.35	64.80		64.80
11	Minimum charge for adult long stay res care per week 25-59	79.40		79.40	79.85		79.85

NB. In support of proposed saving PE20, a number of these charges are subject to a statutory consultation process, the results of which will be reported back in time for the 13 February 2014 Cabinet.

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
1	Mandatory License of House in Multiple Occupation - up to 6 lettings	750.00		750.00	750.00		750.00
2	Mandatory License of House in Multiple Occupation - each additional letting	50.00		50.00	50.00		50.00
3	Improvement Notice	400.00		400.00	400.00		400.00
4	Energy Performance Certificate Enforcement	200.00		200.00	200.00		200.00
5	Immigration Inspection - initial visit	150.00		150.00	150.00		150.00
6	Immigration Inspection - each subsequent visit	55.00		55.00	55.00		55.00
7	Hazard Awareness Notice	400.00		400.00	400.00		400.00
8	Prohibition Order	400.00		400.00	400.00		400.00
9	Emergency Prohibition Order	400.00		400.00	400.00		400.00
10	Remedial Action Notice	400.00		400.00	400.00		400.00
11	Emergency Remedial Action Notice	400.00		400.00	400.00		400.00
12	Demolition Order	400.00		400.00	400.00		400.00
13	Clearance Area	400.00		400.00	400.00		400.00
14	Interim Management Order	400.00		400.00	750.00		750.00
15	Each additional unit above 6 units				50.00		50.00
16	Final Management Order	400.00		400.00	750.00		750.00
17	Each additional unit above 6 units				50.00		50.00
18	Interim Empty Dwelling Management Order	400.00		400.00	800.00		800.00
19	Final Empty Dwelling Management Order	400.00		400.00	800.00		800.00
20	Works in Default undertaken	30% of cost of works in default		30% of cost of works in default			
19	Court of Protection Assistance (charged per hour)	15.00		15.00	15.00		15.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
1	Southend Saturday Music School - Childs tuition 30 minutes	120.00		120.00	150.00		150.00
2	Southend Saturday Music School - Theory/Aural/Musicianship & Ensembles	75.00		75.00	75.00		75.00

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
	ATHLETICS							
1	Southend Athletics Club - season (2 evenings & Sunday a.m.)	2,937.00		2,937.00		2,937.00		2,937.00
2	SLTC (Monday - Friday half day)	110.00	22.00	132.00		110.00	22.00	132.00
3	SLTC (Monday - Friday evening)	85.83	17.17	103.00		85.83	17.17	103.00
4	SLTC (Weekend, half day rate)	169.17	33.83	203.00		169.17	33.83	203.00
5	SLTC (Per Hour up to Max 2 hours)	28.33	5.67	34.00		28.33	5.67	34.00
6	SLTC (Monday - Friday 1 Hour)	22.50	4.50	27.00		22.50	4.50	27.00
7	SLTC - Flood lights (per hour)	17.50	3.50	21.00		17.50	3.50	21.00
8	SLTC – Equipment (hurdles, high jump, pole vault)	36.67	7.33	44.00		36.67	7.33	44.00
9	SLTC - Pit Area, Hurdles, Misc. (Charges Per Area)	6.25	1.25	7.50		6.25	1.25	7.50
10	SLTC - Casual Adult	2.92	0.58	3.50		2.92	0.58	3.50
11	SLTC - Casual Junior & Concession	1.25	0.25	1.50		1.25	0.25	1.50
	BOWLS (PARKS)							
12	Season Ticket 7 day Resident	118.00	23.60	141.60		118.00	23.60	141.60
13	Season Ticket 7 day Resident - Advantage Card C	59.00	11.80	70.80		59.00	11.80	70.80
14	Season Ticket 7 day Resident Senior (born before 1 April 1952)	76.00	15.20	91.20		76.00	15.20	91.20
15	Season Ticket 7 day Resident Senior (born before 1 April 1952) Advantage Card C	38.00	7.60	45.60		38.00	7.60	45.60
16	Season Ticket Non Resident	140.00	28.00	168.00		140.00	28.00	168.00
17	Season Ticket Non Resident (born before 1 April 1952)	107.00	21.40	128.40		107.00	21.40	128.40
18	Cadet Season Ticket Resident 16 & under	22.92	4.58	27.50		22.92	4.58	27.50
19	Cadet Season Ticket Resident 16 & under - Advantage Card C	11.00	2.20	13.20		11.00	2.20	13.20
20	Cadet Season Ticket Non Resident 16 & under	33.33	6.67	40.00		33.33	6.67	40.00
21	Per Hour (per person)	3.50	0.70	4.20		3.50	0.70	4.20
22	Per Hour (per person)-Advantage Card AB	3.17	0.63	3.80		3.17	0.63	3.80
23	Per Hour (per person)-Advantage Card C	1.75	0.35	2.10		1.75	0.35	2.10
24	Per Hour 16 and Under (per person)	0.83	0.17	1.00		0.83	0.17	1.00
25	Per Hour 16 and Under (per person) Advantage Card AB	0.75	0.15	0.90		0.75	0.15	0.90
26	Per Hour 16 and Under (per person) Advantage Card C	0.42	0.08	0.50		0.42	0.08	0.50
27	Two Hour Game (Per Person)	6.50	1.30	7.80		6.50	1.30	7.80
28	Two Hour Game (Per Person)- Advantage Card AB	5.83	1.17	7.00		5.83	1.17	7.00
29	Two Hour Game (Per Person)- Advantage Card C	3.25	0.65	3.90		3.25	0.65	3.90
30	Rink hire - Visiting Club (2 hour maximum)	14.58	2.92	17.50		14.58	2.92	17.50
31	County Matches - Visiting Club - No charge							
32	Member of visiting club (per game) (collected by host club)	2.92	0.58	3.50		2.92	0.58	3.50
33	Annual license fee per bowling green (22 weeks)	5,000.00		5,000.00		5,000.00		5,000.00
	CRICKET							
34	Cat A (season every Saturday/Sunday)	3,113.00		3,113.00		3,113.00		3,113.00
35	Cat A (season every Saturday/Sunday) with Council pavilion	3,836.00		3,836.00		3,836.00		3,836.00
36	Cat B (season every Saturday/Sunday)	1,972.00		1,972.00		1,972.00		1,972.00
37	Cat A (season every weekday - 1 day)	2,508.00		2,508.00		2,508.00		2,508.00
38	Cat A (season every weekday - 1 day) with Council pavilion	2,627.00		2,627.00		2,627.00		2,627.00
39	CAT B (season every weekday - 1 day)	1,329.00		1,329.00		1,329.00		1,329.00

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
40	Cat A (season every weekday - 1 evening)	1,296.00		1,296.00		1,296.00		1,296.00
41	Cat A (season every weekday - 1 evening) with Council Pavilion	1,340.00		1,340.00		1,340.00		1,340.00
42	Cat B (season every weekday - 1 evening)	868.00		868.00		868.00		868.00
43	Cat A (casual all day - 11.00 a.m.)	155.83	31.17	187.00		155.83	31.17	187.00
44	Cat A (casual all day - 11.00 a.m.) with Council pavilion	164.17	32.83	197.00		164.17	32.83	197.00
45	Cat B (casual all day - 11 a.m.)	123.33	24.67	148.00		123.33	24.67	148.00
46	Cat A (casual half day - 2.00 p.m.)	119.17	23.83	143.00		119.17	23.83	143.00
47	Cat A (casual half day - 2.00 p.m.) with Council pavilion	123.33	24.67	148.00		123.33	24.67	148.00
48	Cat B (casual half day - 2.00 p.m.)	82.50	16.50	99.00		82.50	16.50	99.00
49	Cat A (casual evening - 6.00 p.m.)	59.17	11.83	71.00		59.17	11.83	71.00
50	Cat A (casual evening - 6.00 p.m.) with Council pavilion	65.00	13.00	78.00		65.00	13.00	78.00
51	Cat B (casual evening - 6.00 p.m.)	41.67	8.33	50.00		41.67	8.33	50.00
52	Cat A (casual Sunday & Bank Holiday afternoon)	155.83	31.17	187.00		155.83	31.17	187.00
53	Cat A (casual Sunday & Bank Holiday afternoon) with Council pavilion	164.17	32.83	197.00		164.17	32.83	197.00
54	Cat B (casual Sunday & Bank Holiday afternoon)	132.50	26.50	159.00		132.50	26.50	159.00
55	Cat A (casual Sunday & Bank Holiday all day)	200.83	40.17	241.00		200.83	40.17	241.00
56	Cat A (casual Sunday & Bank Holiday all day) with Council pavilion	210.00	42.00	252.00		210.00	42.00	252.00
57	Cat B (casual Sunday & Bank Holiday all day)	164.17	32.83	197.00		164.17	32.83	197.00
58	Cricket Pitch junior practice (half day)	22.92	4.58	27.50		22.92	4.58	27.50
59	Cat A (Sunday a.m. youth on Saturday wicket)	32.50	6.50	39.00		32.50	6.50	39.00
60	Cat B (Sunday a.m. youth on Saturday wicket)	27.08	5.42	32.50		27.08	5.42	32.50
61	Chalkwell Park artificial wicket (casual)	25.83	5.17	31.00		25.83	5.17	31.00
62	Artificial wicket (season)	1,849.00		1,849.00		1,849.00		1,849.00
	GOLF							
63	18 Holes (Monday-Friday)	13.33	2.67	16.00		13.33	2.67	16.00
64	18 Holes (Monday-Friday) Advantage Card AB	12.00	2.40	14.40		12.00	2.40	14.40
65	18 Holes (Monday-Friday) Advantage Card C	6.67	1.33	8.00		6.67	1.33	8.00
66	Twilight (Monday - Friday) 9 holes	6.67	1.33	8.00		6.67	1.33	8.00
67	18 Holes (Saturday, Sunday & Bank Holidays)	18.33	3.67	22.00		18.33	3.67	22.00
68	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card AB	16.50	3.30	19.80		16.50	3.30	19.80
69	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card C	9.17	1.83	11.00		9.17	1.83	11.00
70	Twilight (Saturday, Sunday & Bank Holidays) 9 Holes	9.17	1.83	11.00		9.17	1.83	11.00
71	18 Holes (Monday-Friday Senior)	7.92	1.58	9.50		7.92	1.58	9.50
72	18 Holes (Monday-Friday 16 and Under)	7.08	1.42	8.50		7.08	1.42	8.50
73	18 Holes (Monday-Friday Senior) Advantage Card AB	7.08	1.42	8.50		7.08	1.42	8.50
74	18 Holes (Monday-Friday 16 and Under) Advantage Card AB	5.83	1.17	7.00		5.83	1.17	7.00
75	18 Holes (Monday-Friday Senior) Advantage Card C	4.00	0.80	4.80		4.00	0.80	4.80
76	18 Holes (Monday-Friday 16 and Under) Advantage Card C	3.33	0.67	4.00		3.33	0.67	4.00
77	Twilight 9 Holes (Monday-Friday Senior)	4.00	0.80	4.80		4.00	0.80	4.80
78	Twilight 9 Holes (Monday-Friday 16 and Under)	3.50	0.70	4.20		3.50	0.70	4.20
79	Off Peak (Monday-Friday)	10.42	2.08	12.50		10.42	2.08	12.50
80	Off Peak (Saturday, Sunday & Bank Holidays)	14.58	2.92	17.50		14.58	2.92	17.50
81	Off Peak (Monday - Friday, Senior/ 16 and Under)	5.83	1.17	7.00		5.83	1.17	7.00
82	Lesson Ticket	1.33	0.27	1.60		1.33	0.27	1.60

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		£	£	£		£	£	£
83	Lesson Ticket (Golf Foundation Under 16)	0.58	0.12	0.70		0.58	0.12	0.70
84	Lesson Ticket (Golf Foundation Under 16)-Advantage Card AB	0.50	0.10	0.60		0.50	0.10	0.60
85	Lesson Ticket (Golf Foundation Under 16)-Advantage Card C	0.33	0.07	0.40		0.33	0.07	0.40
86	Practice Ticket	1.75	0.35	2.10		1.75	0.35	2.00
87	Season Ticket 7 Day Resident	583.33	116.67	700.00		583.33	116.67	700.00
88	Season Ticket 7 Day Resident Advantage Card C	512.50	102.50	615.00		512.50	102.50	615.00
89	Season Ticket 7 Day Non-Resident	640.00	128.00	768.00		640.00	128.00	768.00
90	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952)	291.67	58.33	350.00		291.67	58.33	350.00
91	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952) - Advantage Card C	250.00	50.00	300.00		250.00	50.00	300.00
92	Season Ticket 5 Day Non-Resident before 5.00 pm Senior (born before 1 April 1952)	375.00	75.00	450.00		375.00	75.00	450.00
93	Season Ticket 5 Day Resident	394.17	78.83	473.00		394.17	78.83	473.00
94	Season Ticket 5 Day Resident Advantage Card C	350.83	70.17	421.00		350.83	70.17	421.00
95	Season Ticket 5 Day Non-Resident	438.33	87.67	526.00		438.33	87.67	526.00
96	Season Ticket Student Under 18's	70.00	14.00	84.00		70.00	14.00	84.00
97	Locker Rent (per annum)	10.50	2.10	12.60		10.50	2.10	12.60
98	Block Booking for 2 hours	114.17	22.83	137.00		114.17	22.83	137.00
99	Block Booking (home clubs) for 2 hours	39.17	7.83	47.00		39.17	7.83	47.00
100	Tee Reservation (Annual School Championship)	13.33	2.67	16.00		13.33	2.67	16.00
101	Pitch & Putt (per round) Adult	2.25	0.45	2.70		2.25	0.45	2.70
102	Pitch & Putt (per round) Adult Advantage Card AB	1.83	0.37	2.20		1.83	0.37	2.20
103	Pitch & Putt (per round) Adult Advantage Card C	1.08	0.22	1.30		1.08	0.22	1.30
104	Pitch & Putt (per round) Child	1.00	0.20	1.20		1.00	0.20	1.20
105	Pitch & Putt (per round) Child Advantage Card AB	0.83	0.17	1.00		0.83	0.17	1.00
106	Pitch & Putt (per round) Child Advantage Card C	0.50	0.10	0.60		0.50	0.10	0.60
	RUGBY							
107	Cat A (Season - Warners/Westbarrow)	2,789.00		2,789.00		2,789.00		2,789.00
108	Cat A (casual)	98.33	19.67	118.00		98.33	19.67	118.00
109	Under 13's – Under 19's on 'Senior Pitch' Sunday Season	1,029.00		1,029.00		1,029.00		1,029.00
110	Under 13's – Under 19's on 'Senior Pitch' Sunday Casual	36.67	7.33	44.00		36.67	7.33	44.00
111	Mini Rugby – on Senior Pitches	190.00		190.00		190.00		190.00
	SOCCER							
112	Cat A (season 28 weeks - weekday)	1,644.00		1,644.00		1,644.00		1,644.00
113	Cat B (season 28 weeks - weekday)	1,061.00		1,061.00		1,061.00		1,061.00
114	Cat C (season 28 weeks - weekday)	992.00		992.00		992.00		992.00
115	Cat A (season 28 weeks - Saturday/Sunday)	1,933.00		1,933.00		1,933.00		1,933.00
116	Cat B (season 28 weeks - Saturday/Sunday)	1,303.00		1,303.00		1,303.00		1,303.00
117	Cat C (season 28 weeks - Saturday/Sunday)	1,087.00		1,087.00		1,087.00		1,087.00
118	Cat A (casual)	89.17	17.83	107.00		89.17	17.83	107.00
119	Cat B (casual)	53.33	10.67	64.00		53.33	10.67	64.00
120	Cat C (casual)	40.83	8.17	49.00		40.83	8.17	49.00
121	Youth Commemoration/Jones Memorial Grounds (season - under 18)	675.00		675.00		675.00		675.00

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		£	£	£		£	£	£
122	Youth Commemoration/Jones Memorial Grounds (casual- under 18)	33.33	6.67	40.00		33.33	6.67	40.00
123	Youth Commemoration/Jones Memorial Grounds (season - under 16)	616.00		616.00		616.00		616.00
124	Youth Commemoration/Jones Memorial Grounds (casual- under 16)	24.17	4.83	29.00		24.17	4.83	29.00
125	Youth Commemoration/Jones Memorial Grounds (season - under 11)	311.00		311.00		311.00		311.00
126	Youth Commemoration/Jones Memorial Grounds (casual - under 11)	11.67	2.33	14.00		11.67	2.33	14.00
127	Garon Park (season with Pavilion)	2,028.00		2,028.00		2,028.00		2,028.00
128	Garon Park (season without Pavilion)	1,561.00		1,561.00		1,561.00		1,561.00
129	Garon Park (casual with Pavilion)	62.50	12.50	75.00		62.50	12.50	75.00
130	Garon Park (Pavilion only)	33.33	6.67	40.00		33.33	6.67	40.00
131	Southchurch Park Arena (Southend Manor) Season and training area	4,967.00		4,967.00		4,967.00		4,967.00
132	Mini soccer (season 28 weeks)	311.00		311.00		311.00		311.00
133	Casual	11.67	2.33	14.00		11.67	2.33	14.00
	SYNTHETIC PITCH- WARNERS PARK							
134	Pitch per hour	47.50	9.50	57.00		47.50	9.50	57.00
135	Floodlighting per hour	10.42	2.08	12.50		10.42	2.08	12.50
	PARK OR SITE EVENT HIRE							
136	Charity and Community Small					60.00		60.00
137	Charity and Community Medium					85.00		85.00
138	Charity and Community Large					120.00		120.00
139	Commercial Small					275.00		275.00
140	Commercial Medium					550.00		550.00
141	Commercial Large					1,100.00		1,100.00
142	Standpipe for Small Event					17.00		17.00
143	Standpipe for Medium Event					35.00		35.00
144	Standpipe for Large Event					57.00		57.00
	OTHER EVENTS							
145	Bandstand -Priory Park 2 hour performance and 2 hour set up fee	100.00		100.00		100.00		100.00
146	Outdoor Fitness Classes Annual Permit	150.00		150.00		150.00		150.00
147	Partnership events with the council free of charge							
	MISCELLANEOUS							
148	Key deposit (refundable)	10.00		10.00		10.00		10.00
149	Donated Trees	150.00		150.00		150.00		150.00
150	Plaque for Donated Item	125.00		125.00		125.00		125.00
151	Plaque for Donated Items - Advantage Card ABC	114.00		114.00		114.00		114.00
152	Donated Wooden Seats & Plaques	777.00		777.00		777.00		777.00
153	Donated Wooden Seats & Plaques Advantage Card ABC	696.00		696.00		696.00		696.00
154	Donated Metal Seats & Plaques	891.00		891.00		891.00		891.00
155	Donated Metal Seats & Plaques Advantage Card ABC	801.00		801.00		801.00		801.00
156	Donated Seats – Cliffs Gardens & Prittlewell Square	985.00		985.00		985.00		985.00
157	Donated Seats – Cliffs Gardens & Prittlewell Square Advantage Card ABC	886.00		886.00		886.00		886.00
158	Donated Seats & Plaques – Anti-Vandal	629.00		629.00		629.00		629.00
159	Donated Seats & Plaques – Anti-Vandal Advantage Card ABC	568.00		568.00		568.00		568.00
160	Donated Seat and Plaque - Rustic Bench					1,173.00		1,173.00
161	Donated Seat and Plaque - Rustic Bench Advantage Card ABC					1,066.00		1,066.00

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		£	£	£		£	£	£
	SPONSORED ITEMS							
162	Play equipment,sculpture,flower beds,shrubs, specimen tree planting - by negotiation							
	ADVANTAGE CARDS							
163	Advantage Card: Resident Adult Category A	4.17	0.83	5.00		4.17	0.83	5.00
164	Resident Under 17/Senior (born before 1 April 1952)/Student Category B	2.50	0.50	3.00		2.50	0.50	3.00
165	Resident Adult Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00
166	Resident Under 17/Senior (born before 1 April 1952)/Student Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00
167	Family (1 adult, all children) Category A	7.50	1.50	9.00		7.50	1.50	9.00
168	Family (2 adults, all children) Category A	10.00	2.00	12.00		10.00	2.00	12.00
	Chalkwell Environmental Centre- Educational,cultural and charitable purposes							
169	Per attendant per hour up to 20	5.83	1.17	7.00		5.83	1.17	7.00
170	over 20	8.33	1.67	10.00		8.33	1.67	10.00
171	Commercial and other use	13.33	2.67	16.00		13.33	2.67	16.00
	ACCESS GATES							
172	Access Gate Licence (5 years) for gate from private property onto amenity land.	34.00		34.00		34.00		34.00
	ALLOTMENTS							
173	Per rod (plus water recharged at current rates)	4.00		4.00		4.00		4.00
174	Per rod (plus water recharged at current rates) – Senior (born before 1 April 1952)	2.00		2.00		2.00		2.00
175	Per rod (plus water recharged at current rates) – Advantage Card C	2.00		2.00		2.00		2.00
176	Per rod (plus water recharged at current rates) – Under 18	2.00		2.00		2.00		2.00
177	Edwards Hall Leisure Garden (plus water recharged at current rates)– Allotments	32.00		32.00		32.00		32.00
178	Edwards Hall Leisure Garden – Allotments (plus water recharged at current rates) - Senior (born before 1 April 1952)	16.00		16.00		16.00		16.00
179	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates) - Advantage Card C	16.00		16.00		16.00		16.00
180	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates) - under 18	16.00		16.00		16.00		16.00
	FLORISTRY							
181	Floral Arrangements:Pedestal Traditional	50.00	10.00	60.00		50.00	10.00	60.00
182	Floral Arrangements:Pedestal Modern	58.33	11.67	70.00		58.33	11.67	70.00
183	Table Arrangements From	30.00	6.00	36.00		30.00	6.00	36.00
184	Table Arrangements To	50.00	10.00	60.00		50.00	10.00	60.00
185	Bouquets From	30.83	6.17	37.00		30.83	6.17	37.00
186	Bouquets To	50.00	10.00	60.00		50.00	10.00	60.00
187	Button Holes -Double Rose -each	5.00	1.00	6.00		5.00	1.00	6.00
188	Button Holes -Single Rose -each	3.33	0.67	4.00		3.33	0.67	4.00
189	Button Holes -Double Carnation -each	3.33	0.67	4.00		3.33	0.67	4.00
190	Button Holes -Single Carnation-each	2.92	0.58	3.50		2.92	0.58	3.50

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
191	Posies Adult From	30.83	6.17	37.00		30.83	6.17	37.00
192	Posies Adult To	39.17	7.83	47.00		39.17	7.83	47.00
193	Posies Child From	19.17	3.83	23.00		19.17	3.83	23.00
194	Posies Child To	27.50	5.50	33.00		27.50	5.50	33.00
195	Corsage From	19.17	3.83	23.00		19.17	3.83	23.00
196	Corsage To	24.17	4.83	29.00		24.17	4.83	29.00
197	Wired Bouquets From	50.00	10.00	60.00		50.00	10.00	60.00
198	Wired Bouquets To	88.33	17.67	106.00		88.33	17.67	106.00
199	Funeral Tributes From	25.00	5.00	30.00		25.00	5.00	30.00
	MUSEUM – SERVICE FEES							
	Venue Hire - Priory & Southchurch							
200	Commercial Organisation per 4 hour session (6pm – 10pm)	450.00		450.00		450.00		450.00
201	Voluntary Sector / Charity per 4 hour session (6pm – 10pm)	400.00		400.00		400.00		400.00
202	Additional Hour 10pm - 11:30pm	150.00		150.00		150.00		150.00
203	Central Museum and Beecroft Art Gallery - Weekdays cultural, educational & charitable purposes, per hour (or part)	20.00		20.00		20.00		20.00
204	One Mayoral Charity Function Per Annum – Free of Charge.							
	Weddings/Civic Ceremonies (Southchurch Hall)							
340	Tues, Wed, Thur	350.00		350.00		350.00		350.00
341	Saturdays	500.00		500.00		500.00		500.00
	Weddings/Civil Ceremonies (Priory)							
342	Tues, Wed, Thur before 18:00 hrs	845.00		845.00		845.00		845.00
343	Tues, Wed, Thur 18:00 to 22:00 hrs	1,070.00		1,070.00		1,070.00		1,070.00
344	Friday & Saturday before 18:00 hrs	995.00		995.00		995.00		995.00
345	Friday & Saturday 18:00 to 22:00 hrs	1,144.00		1,144.00		1,144.00		1,144.00
346	Deposit	150.00		150.00		150.00		150.00
	Beecroft Art Gallery Fees							
347	Lecture Theatre (<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>)	39.80		39.80		39.80		39.80
348	Lecture Theatre (<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>)	24.50		24.50		24.50		24.50
349	Private View	75.00		75.00		75.00		75.00
350	Sale of works commission (30%)							
351	Open exhibition entry fee, 1 work	6.00		6.00		6.00		6.00
352	Open exhibition entry fee, 2 works	11.00		11.00		11.00		11.00
353	Open exhibition entry fee, 3 works	15.00		15.00		15.00		15.00
	Planaterium Fees							
354	Single Adult	3.83	0.77	4.60		3.83	0.77	4.60
355	Single Child/OAP	3.00	0.60	3.60		3.00	0.60	3.60
356	Family Ticket (2 adults & 3 children)	12.92	2.58	15.50		12.92	2.58	15.50
357	Groups (10 or more) Adult	3.33	0.67	4.00		3.33	0.67	4.00
358	Groups (10 or more) Child	2.42	0.48	2.90		2.42	0.48	2.90
359	Evening Booking Surcharge (for groups)	17.92	3.58	21.50		17.92	3.58	21.50

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
	Other Charges							
360	General Admissions - Free			No Charge		No Charge		
361	Special exhibitions & events (including Sundays)- Managements Discretion			Management Discretion		Management Discretion		
	Education Fees							
362	School group single session or planetarium per child	2.90		2.90		2.90		2.90
363	School group two session per child (1 handling activity & Planetarium)	3.90		3.90		3.90		3.90
364	School group three session per child (1 handling activity, Planetarium & Walk)	4.80		4.80		4.80		4.80
365	School loans, per 3 boxes per month			Management Discretion		Management Discretion		
366	School Outreach -Single Session per child plus travelling fee - £20	2.90		2.90		2.90		2.90
367	School Outreach - Two session per child plus travelling fee -£20	3.90		3.90		3.90		3.90
368	School Outreach -Three session per child plus travelling fee - £20	4.80		4.80		4.80		4.80
	CHARGES FOR PHOTOGRAPHY							
369	Computer Database photos (SID) printouts – per image	1.67	0.33	2.00		1.67	0.33	2.00
370	A4 printout from SID – per image on photographic paper	5.83	1.17	7.00		5.83	1.17	7.00
371	Scanned images on CD from originals – per image	5.83	1.17	7.00		5.83	1.17	7.00
	PHOTOGRAPHIC REPRODUCTION CHARGES- COMMERCIAL							
372	For book jackets/covers	59.50	11.90	71.40		59.50	11.90	71.40
373	For book/magazine illustrations	17.00	3.40	20.40		17.00	3.40	20.40
	Cliff Lift							
374	Return Journey - Adult	0.83	0.17	1.00		0.83	0.17	1.00
375	Return Journey - Child / Concession	0.42	0.08	0.50		0.42	0.08	0.50
376	Family Ticket (5 people, min 2 children)	2.08	0.42	2.50		2.08	0.42	2.50
	LIBRARY SERVICE FEES							
	Reservations – each item reserved on adult ticket							
377	Charge for obtaining items not on ELAN and not suitable for purchase	2.70		2.70		2.70		2.70
	Charges for searches by staff: Time spent reporting the results of a search will be charged in addition to time spent searching.							
378	General Enquiries	21.25	4.25	25.50		21.25	4.25	25.50
379	Family History,Census & Parish Register Enquiries - Charges equivalent to those made by ERO - Chelmsford							
	Fines – Books, Compact Discs and Cassettes							
380	Charge for each day issuing library is open	0.15		0.15		0.15		0.15
381	Maximum Charge for each loan (a renewal is a new loan)	6.00		6.00		6.00		6.00
	Recorded Sound							
382	Music: Compact Disc hire (3 week loan)	1.10		1.10		1.10		1.10
383	Audio Books: Adults: 1 or 2 cassettes/CD's (3 week loan)	1.10		1.10		1.10		1.10
384	Adults: 3 to 7 cassettes/CD's (3 week loan)	1.60		1.60		1.60		1.60
385	Adults: 8 or more cassettes/CD's (3 week loan)	1.60		1.60		1.60		1.60
386	All spoken word for children Free of Charge	-		-		-		-
387	Language Courses: Single item for 3 weeks	1.10		1.10		1.10		1.10
388	Multiple sets for 12 weeks	3.10		3.10		3.10		3.10

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
	DVD							
389	Feature Films Hire (DVD1): Each item/week	2.50		2.50		2.50		2.50
390	Overdue: Item/week	2.50		2.50		2.50		2.50
391	Maximum charge (10 weeks)	31.00		31.00		31.00		31.00
392	Children's Fiction Video Hire (DVDC):							
393	Each item/week	2.00		2.00		2.00		2.00
394	Overdue: Item/week	2.00		2.00		2.00		2.00
395	Maximum charge (10 weeks)	25.00		25.00		25.00		25.00
396	Non-Fiction Video Hire (DVD2):							
397	Each item/week	2.00		2.00		2.00		2.00
398	Overdue: Item/week	2.00		2.00		2.00		2.00
399	Maximum charge (10 weeks)	25.00		25.00		25.00		25.00
	CD-ROM							
400	CD-ROM Hire: Each item/3 weeks	2.10		2.10		2.10		2.10
	Music Sets and Play Sets(Essex CC Charges)							
401	Music Set hire per 4 weeks (or part of 4 weeks)							
402	Vocal scores (per score)	0.50		0.50		0.50		0.50
403	Sheets – per set	3.00		3.00		3.00		3.00
404	Chamber Music (3 or more parts)	3.00		3.00		3.00		3.00
405	Orchestral set	6.00		6.00		6.00		6.00
406	Play sets hire (3 – 15 copies)	2.50		2.50		2.50		2.50
	Damaged or Lost Items							
407	Admin Fee -plus replacement cost or publication price for books or other materials during first year, thereafter 10% reductio for each year to a minimum of 80% or the following whichever is the greater	3.10		3.10		3.10		3.10
408	Adults	5.60		5.60		5.60		5.60
409	Children's	2.60		2.60		2.60		2.60
410	Special Material - Full replacement cost							
411	Books for which no current value can be traced: Adult Fiction (Hardback)	19.40		19.40		19.40		19.40
412	Adult Fiction (Paperback)	7.70		7.70		7.70		7.70
413	Adult Non-Fiction (Hardback)	19.40		19.40		19.40		19.40
414	Adult Non-Fiction (Paperback)	13.30		13.30		13.30		13.30
415	Children's Fiction (Hardback)	12.30		12.30		12.30		12.30
416	Children's Fiction (Paperback)	5.60		5.60		5.60		5.60
417	Children's Non-Fiction (Hardback)	12.30		12.30		12.30		12.30
418	Children's Non-Fiction (Paperback)	5.60		5.60		5.60		5.60
419	Other items for which no price can be traced:	12.30		12.30		12.30		12.30
420	Compact Discs	12.30		12.30		12.30		12.30
421	DVD	17.40		17.40		17.40		17.40
422	Replacement adult tickets - Applicable after first replacment	5.10		5.10		5.10		5.10
	Sales							
423	Guideline price only: Adult Fiction	1.10		1.10		1.10		1.10
424	Adult Non-Fiction	2.10		2.10		2.10		2.10

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
425	Children's Books	1.10		1.10		1.10		1.10
426	Compact Discs	3.42	0.68	4.10		3.42	0.68	4.10
427	Cassettes	1.33	0.27	1.60		1.33	0.27	1.60
428	Videos	3.00	0.60	3.60		3.00	0.60	3.60
429	CD-ROM's	3.00	0.60	3.60		3.00	0.60	3.60
430	Lost Compact Discs/Cassette Inserts/Cases and Book Wallets – charged as lost item							
	Photocopies (guideline prices)							
431	Monochrome: Single copy, A4 size	0.08	0.02	0.10		0.08	0.02	0.10
432	Multiple copies A4 sizes	0.08	0.02	0.10		0.08	0.02	0.10
433	Single copy, A3 size	0.17	0.03	0.20		0.17	0.03	0.20
434	Colour: Single copy, A4 size	0.75	0.15	0.90		0.75	0.15	0.90
435	Multiple copies A4 sizes	0.75	0.15	0.90		0.75	0.15	0.90
436	Single copy, A3 size	0.75	0.15	0.90		0.75	0.15	0.90
437	Multiple copies A3 size	0.75	0.15	0.90		0.75	0.15	0.90
438	Microfilm Prints – each	0.50	0.10	0.60		0.50	0.10	0.60
439	USB Plugs	6.25	1.25	7.50		6.25	1.25	7.50
440	CD-RW	1.75	0.35	2.10		1.75	0.35	2.10
441	DVD-RW	4.67	0.93	5.60		4.67	0.93	5.60
442	Headphones	1.25	0.25	1.50		1.25	0.25	1.50
	Fax							
443	Outgoing: First page: UK & Europe	0.83	0.17	1.00		0.83	0.17	1.00
444	Additional page	0.42	0.08	0.50		0.42	0.08	0.50
445	First page: rest of world	1.67	0.33	2.00		1.67	0.33	2.00
446	Additional page	0.58	0.12	0.70		0.58	0.12	0.70
447	Faxes to ships	6.25	1.25	7.50		6.25	1.25	7.50
448	Incoming: Each	0.83	0.17	1.00		0.83	0.17	1.00
449	Admin charge where 'Free fax' numbers are used	1.75	0.35	2.10		1.75	0.35	2.10
	Print-Outs							
450	Internet/CD-ROM Print-outs – each page	0.25	0.05	0.30		-	-	-
451	A4 Monochrome					0.08	0.02	0.10
452	A4 Colour					0.13	0.02	0.15
453	A3 Monochrome					0.17	0.03	0.20
454	A3 Colour					0.25	0.05	0.30
455	Disc copies from Library Databases – each record	0.25	0.05	0.30		0.25	0.05	0.30
	Premises Hire							
	<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>							
456	Meetings Room	39.80		39.80		39.80		39.80
	<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>							
457	Meetings Room	19.50		19.50		19.50		19.50
	<i>Ancillary Equipment (where available) – per hour</i>							
458	Cine/Slide/OHP Projector	5.50	1.10	6.60		5.50	1.10	6.60

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
459	Carousel Projector/Back Projector	5.50	1.10	6.60		5.50	1.10	6.60
460	Compact Disc/Cassette Machines	5.50	1.10	6.60		5.50	1.10	6.60
461	TV/Video	5.50	1.10	6.60		5.50	1.10	6.60
462	PC Projector	15.50	3.10	18.60		15.50	3.10	18.60
	Foyer							
463	Table and 2 chairs for consultations(inc Council Departments)/clinics etc.per day or part	21.50		21.50		21.50		21.50
	<i>Display board and table by ground floor exhibition area</i>							
464	Artists and other profit making organisations per week	26.50		26.50		26.50		26.50
465	Charities - (non profit making) per week	10.50		10.50		10.50		10.50
466	Strategic Partners on mutual projects - Free							
	Displays by Non-Commercial Organisations of an Educational/Cultural Nature – per week							
467	Under 15 sq. m (board space)	24.50		24.50		24.50		24.50
468	15 – 25 sq. m	24.50		24.50		24.50		24.50
469	26 – 50 sq. m	24.50		24.50		24.50		24.50
470	51 – 75 sq. m	24.50		24.50		24.50		24.50
471	76 – 100 sq. m	43.00		43.00		43.00		43.00
472	Over 100 sq. m	43.00		43.00		43.00		43.00
	Displays by Commercial Organisations – per day open							
473	Under 15 sq. m (board space)	24.50		24.50		24.50		24.50
474	15 – 25 sq. m	30.00		30.00		30.00		30.00
475	26 – 50 sq. m	43.00		43.00		43.00		43.00
476	51 – 75 sq. m	52.00		52.00		52.00		52.00
477	76 – 100 sq. m	67.00		67.00		67.00		67.00
478	Over 100 sq. m	75.00		75.00		75.00		75.00
	Exhibitions							
479	Display screens: Deposit	140.00		140.00		140.00		140.00
480	Weekly hire per set	80.00		80.00		80.00		80.00
481	Display cases or shop window displays- By Agreement							
	Exhibition Space:							
	<i>Exhibition of works or crafts by individual artists and craftsmen – min period of hire: 1 week - 25% or standard fee</i>							
482	Standard Fee: Forum – ½ area	68.00		68.00		68.00		68.00
483	Forum – whole area	105.00		105.00		105.00		105.00
484	Other Libraries	29.00		29.00		29.00		29.00
485	Private Views: First 2 hours	50.00		50.00		50.00		50.00
486	Subsequent hours – per hour	26.50		26.50		26.50		26.50
	Internet							
487	First hour Free (additional 1 hour for jobseekers if no paying customers waiting)							
488	Subsequent hours – per hour	1.25	0.25	1.50		1.25	0.25	1.50
	Talks							

		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£			£	£
489	Community groups	10.00		10.00		10.00		10.00
	FOCAL POINT GALLERY							
	Education Fees							
490	School group single session per child	2.90		2.90		2.90		2.90
491	Art Classes per child	5.00		5.00		5.00		5.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Pier Charges							
Advantage Card discounts apply. Details are available at point of sale.							
Pier cultural centre -							
1	Full day hire - Mon to Wed (hire includes rail tickets for all of your group)	1,000.00	-	1,000.00	1,000.00	-	1,000.00
2	Full day hire - Thur to Sun (hire includes rail tickets for all of your group)	2,500.00	-	2,500.00	2,500.00	-	2,500.00
3	Hourly hire - Mon to Wed during normal pier hours	150.00	-	150.00	150.00	-	150.00
4	Hourly hire - Mon to Wed outside normal pier hours	250.00	-	250.00	250.00	-	250.00
5	Hourly hire - Thur to Sun during normal pier hours	300.00	-	300.00	300.00	-	300.00
6	Hourly hire - Thur to Sun outside normal pier hours	500.00	-	500.00	500.00	-	500.00
Artists Studio							
7	Mon - Wed during normal pier hours	100.00	-	100.00	100.00	-	100.00
8	Thur - Sun during normal pier hours	250.00	-	250.00	250.00	-	250.00
Pier train return							
9	Adult	3.33	0.67	4.00	3.33	0.67	4.00
10	Child / concession	1.67	0.33	2.00	1.67	0.33	2.00
11	Family (5 people min two children)	8.33	1.67	10.00	8.33	1.67	10.00
12	Family (5 people min two children)	8.33	1.67	10.00	8.33	1.67	10.00
Walk and ride							
13	Adult	2.92	0.58	3.50	2.92	0.58	3.50
14	Child / concession	1.67	0.33	2.00	1.67	0.33	2.00
15	Family	7.50	1.50	9.00	7.50	1.50	9.00
16	Walk both ways (winter) All Tickets	0.83	0.17	1.00	0.83	0.17	1.00
17	Walk both ways (summer) Adult	1.67	0.33	2.00	1.67	0.33	2.00
18	Walk both ways (summer) Child / Concession	0.83	0.17	1.00	0.83	0.17	1.00
All day rate							
Return as many times on the day train / walk							
19	Adult	5.00	1.00	6.00	5.00	1.00	6.00
20	Concession	2.50	0.50	3.00	2.50	0.50	3.00
21	Family	12.50	2.50	15.00	12.50	2.50	15.00
Joining visiting ship							
22	As above rates with 20% discount						
23	Inclusive add on to theatre performance	2.00	0.40	2.40	2.00	0.40	2.40
Pier Fishing							
24	Adult	4.50	0.90	5.40	4.50	0.90	5.40
25	Child / concession	3.00	0.60	3.60	3.00	0.60	3.60
26	Any age one way only (licensed angling boat)	2.17	0.43	2.60	2.17	0.43	2.60
Pier fishing season tickets							
27	Adult day	50.00	10.00	60.00	50.00	10.00	60.00
28	Concession day	25.00	5.00	30.00	25.00	5.00	30.00
29	Adult night	45.00	9.00	54.00	45.00	9.00	54.00
30	Concession night	22.50	4.50	27.00	22.50	4.50	27.00
31	Adult Anytime	86.67	17.33	104.00	86.67	17.33	104.00
32	Concession anytime	47.50	9.50	57.00	47.50	9.50	57.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
	Pier head berthing						
	Private craft						
33	Up to 40 ft (12.2M)	15.00	3.00	18.00	15.00	3.00	18.00
34	Up to 50 ft (15.2M)	33.33	6.67	40.00	33.33	6.67	40.00
35	Over 50 ft (15.2M)	66.67	13.33	80.00	66.67	13.33	80.00
	Licensed passenger vessels						
36	Capacity 1-49 passengers (per visit)	33.33	6.67	40.00	33.33	6.67	40.00
37	50+ passengers (per visit)	66.67	13.33	80.00	66.67	13.33	80.00
38	Angling vessel embarking or disembarking passengers (per occasion)	62.50	12.50	75.00	62.50	12.50	75.00
39	Annual License for licensed angling vessel	41.67	8.33	50.00	41.67	8.33	50.00
	Foreshore charges						
	moorings						
40	Two tree island	170.00	34.00	204.00	170.00	34.00	204.00
41	Two tree (waterman)	95.00	19.00	114.00	95.00	19.00	114.00
42	PLA Two tree	268.33	53.67	322.00	268.33	53.67	322.00
43	PLA two tree (waterman)	190.83	38.17	229.00	190.83	38.17	229.00
44	Hadleigh Ray	185.83	37.17	223.00	185.83	37.17	223.00
45	Hadleigh Ray (waterman)	114.17	22.83	137.00	114.17	22.83	137.00
46	Other location	78.33	15.67	94.00	78.33	15.67	94.00
47	Other (waterman)	53.33	10.67	64.00	53.33	10.67	64.00
48	Running moorings	60.00	12.00	72.00	60.00	12.00	72.00
49	Dinghy racks	25.00	5.00	30.00	25.00	5.00	30.00
50	Two tree island lockers	32.50	6.50	39.00	32.50	6.50	39.00
	Other foreshore charges						
51	Motor boat / PWC casual launching	25.00	5.00	30.00	25.00	5.00	30.00
52	Sailing / rowing / casual launch	8.33	1.67	10.00	8.33	1.67	10.00
	Season tickets - launching						
53	Motor boat/ PWC	133.33	26.67	160.00	133.33	26.67	160.00
54	Club member motor boat	100.00	20.00	120.00	100.00	20.00	120.00
55	Sailing / rowing boat	75.00	15.00	90.00	75.00	15.00	90.00
56	Combined launching and storage	125.00	25.00	150.00	125.00	25.00	150.00
57	Boat wreck removal	Individual price on application					
58	Use of crane at Two Tree (per boat)	15.00	3.00	18.00	15.00	3.00	18.00
59	Motor boat pitch fees - over 12 passenger	104.17	20.83	125.00	104.17	20.83	125.00
60	Motor boat pitch fees - under 12 passengers	54.17	10.83	65.00	54.17	10.83	65.00
61	Boatman's license	33.33	6.67	40.00	33.33	6.67	40.00
62	Boat licence - up to 12 passengers	33.33	6.67	40.00	33.33	6.67	40.00
63	Boat equipment inspection	54.17	10.83	65.00	54.17	10.83	65.00
64	Test fee, boatman's license (1st class) including consultant fee	66.67	13.33	80.00	66.67	13.33	80.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Berthing at Leigh Wharfs							
65	First day free. Per day or part day thereafter	12.50	2.50	15.00	12.50	2.50	15.00
66	Per day or part after 10 days	50.00	10.00	60.00	50.00	10.00	60.00
Use of Leigh Wharfs for lifting boats							
67	Charge per occasion	150.00	30.00	180.00	150.00	30.00	180.00
Beach changing huts Chalkwell Beach							
68	Annual Licence	195.00	39.00	234.00	195.00	39.00	234.00
69	Weekly licence	54.17	10.83	65.00	54.17	10.83	65.00
Bait digging licence							
70	Adult	16.67	3.33	20.00	16.67	3.33	20.00
71	Child / OAP	8.33	1.67	10.00	8.33	1.67	10.00
Event Space - use of beach areas							
72	Commercial small	275.00		275.00	275.00		275.00
73	Commercial Medium	550.00		550.00	550.00		550.00
74	Commercial Large	1,100.00		1,100.00	1,100.00		1,100.00
75	Charity and Community Small	60.00		60.00	60.00		60.00
76	Charity and Community Medium	85.00		85.00	85.00		85.00
77	Charity and Community Large	120.00		120.00	120.00		120.00
Southend town centre charges							
Commercial events							
78	Mon - Fri (per day)	270.00		270.00	270.00		270.00
79	Sat / Sunday (per day)	535.00		535.00	535.00		535.00
80	Weekly charge (Mon - Sun)	1,285.00		1,285.00	1,285.00		1,285.00
81	Thurs - Sun inclusive	1,070.00		1,070.00	1,070.00		1,070.00
Charities and Community Organisations (events only)							
82	Mon - Sun - Victoria Circus / Gateway / Royal Square / City Beach	270.00		270.00	270.00		270.00
83	Mon - Sun - Lloyds Bank (Charity Street Collections ONLY)	Free		Free	Free		Free
84	Mon - Sun - All other areas (Contact Business Support for more information)	55.00		55.00	55.00		55.00
Price subject to discussion regarding nature of event (£100 to £1,000)							
Tourism charges							
85	Filming and photography						
86	Admin (payable by all except student film makers)	66.67	13.33	80.00	66.67	13.33	80.00
87	Location fee - commercial - per hour or part thereof	100.00	20.00	120.00	100.00	20.00	120.00
88	Location fee - non commercial - per hour or part thereof	50.00	10.00	60.00	50.00	10.00	60.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Food Certification							
1	Food Export Certificate	66.00		66.00	66.00		66.00
2	Food Surrender Certificate	61.00		61.00	61.00		61.00
3	Collect/Dispose Unfit Food (per hour)	66.00		66.00	66.00		66.00
Environmental Protection							
Application Fee for LAPC (Local Air Pollution Control)							
4	Prescribed Processes	1,579.00		1,579.00	Defra Fees published March 2014		
5	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2014		
6	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2014		
7	8 th and subsequent applications	477.00		477.00	Defra Fees published March 2014		
Annual Subsistence Charge for LAPC (Local Air Pollution Control)							
8	Standard Process	739.00		739.00	Defra Fees published March 2014		
9	Service Stations	76.00		76.00	Defra Fees published March 2014		
10	Waste Oil Burners under 0.4MW	76.00		76.00	Defra Fees published March 2014		
11	Vehicle refurbishers	218.00		218.00	218.00		218.00
12	Mobile Screening and Crushing Plant	618.00		618.00	Defra Fees published March 2014		
13	3rd-7 th application	368.00		368.00	Defra Fees published March 2014		
14	8 th and subsequent applications	189.00		189.00	Defra Fees published March 2014		
Substantial Charges S.10 & S.11							
15	Standard Process	1,005.00		1,005.00	Defra Fees published March 2014		
16	Standard Process where substantial change results in new PCC activity	1,579.00		1,579.00	Defra Fees published March 2014		
17	Reduced fee activities	98.00		98.00	Defra Fees published March 2014		
LA – IPPC Fees & Charges (Integrated Pollution Prevention Control)							
20	Application Fee	3,218.00		3,218.00	Defra Fees published March 2014		
21	Annual Subsistence - Low	1,384.00		1,384.00	Defra Fees published March 2014		
	Annual Subsistence - Medium	1,541.00		1,541.00	Defra Fees published March 2014		
	Annual Subsistence - High	2,233.00		2,233.00	Defra Fees published March 2014		
22	Substantial Variation	1,309.00		1,309.00	Defra Fees published March 2014		
23	Transfer	225.00		225.00	Defra Fees published March 2014		
24	Partial Transfer	668.00		668.00	Defra Fees published March 2014		
25	Surrender	668.00		668.00	Defra Fees published March 2014		
26	Contaminated Land Enquiry	105.00		105.00	105.00		105.00
Dog Warden Service							
27	Initial Animal Warden fee (includes prescribed fee/collection/transport/initial kennelling/microchipping)	72.00		72.00	72.00		72.00
28	Plus Kennelling charge for each additional day or part day	12.00		12.00	12.00		12.00
29	Microchipping Fee (if done by Animal Warden)	18.00		18.00	18.00		18.00
30	If dog collected before first night kennelling (Prescribed fee + Transport / microchip)	35.00		35.00	35.00		35.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
	Trading Standards						
	All Services (per hour)	75.50		75.50	75.50		75.50
	Poisons Act						
31	Initial registration	38.00		38.00	38.00		38.00
32	Re-registration	20.00		20.00	20.00		20.00
33	Change in details	12.00		12.00	12.00		12.00
	Petroleum						
34	Not exceeding 2,500 litres	42.00		42.00	Statutory not yet published		
35	Exceeding 2,500 litres but not exceeding 50,000 litres	58.00		58.00	Statutory not yet published		
36	Exceeding 50,000 litres	120.00		120.00	Statutory not yet published		
37	Transfer of Licence	8.00		8.00	Statutory not yet published		
38	Research on plans of disused sites	50.00		50.00	Statutory not yet published		
	Explosives						
39	Store licence	178.00		178.00	Statutory not yet published		
40	Renewal of store licence	83.00		83.00	Statutory not yet published		
41	Initial Registration of premises for keeping of explosives	105.00		105.00	Statutory not yet published		
42	Renewal of registration	52.00		52.00	Statutory not yet published		
43	Variation or Transfer of Registration	35.00		35.00	Statutory not yet published		
44	Licence to sell fireworks all year	500.00		500.00	Statutory not yet published		
	Sex Establishments						
45	Application fee (non refundable)	6,420.00		6,420.00	6,420.00		6,420.00
46	Annual Licence	6,420.00		6,420.00	6,420.00		6,420.00
	Hackney Carriage and Private Hire Licence Fees						
	Vehicles Hackney Carriage						
47	1 Year	264.00		264.00	264.00		264.00
48	From 4-8 Months	181.00		181.00	181.00		181.00
49	Under 4 Months	95.00		95.00	95.00		95.00
50	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
	Vehicles Private Hire						
51	1 Year	233.00		233.00	233.00		233.00
52	From 4-8 Months	166.00		166.00	166.00		166.00
53	Under 4 Months	82.00		82.00	82.00		82.00
54	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
	Drivers						
55	3 Years	229.50		229.50	229.50		229.50
56	1-2 Years	188.50		188.50	188.50		188.50
57	Under 1 Year	160.50		160.50	160.50		160.50

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
58	Dual Hackney Carriage & Private Hire Licence additional licence fee	50.00		50.00	50.00		50.00
59	Enhanced DVLA Records for check for applicants for Hackney Carriage and Private Hire Drivers Licences	7.50		7.50	7.50		7.50
60	Licence Fee On First Application and knowledge test	330.00		330.00	330.00		330.00
Private Hire Operators							
61	5 Years	965.00		965.00	965.00		965.00
62	Between 2 & 3 yrs	810.00		810.00	810.00		810.00
63	Less than 2 Years	649.00		649.00	649.00		649.00
64	If only 3 or less Private Hire Vehicles Licensed an operator may opt for 1 year	88.00		88.00	88.00		88.00
Replacements							
65	Driver's Badge	15.00		15.00	15.00		15.00
66	Licence Plate	15.00		15.00	15.00		15.00
67	Plate Holder	15.00		15.00	15.00		15.00
68	Internal Disc	15.00		15.00	15.00		15.00
Registers							
69	Hackney Carriage Register of Licensees	29.00		29.00	29.00		29.00
70	Private Hire Register of Licensees	29.00		29.00	29.00		29.00
71	Administration fee for in year license transfer	10.00		10.00	10.00		10.00
Safety & Licensing							
72	Skin Piercing Registration	115.00		115.00	115.00		115.00
73	Tattoo convention - venue charge	360.00		360.00	360.00		360.00
74	Tattoo convention - individual registration	26.00		26.00	26.00		26.00
75	Massage Establishments - Licence	115.00		115.00	115.00		115.00
76	Massage Establishments - Renewal	65.00		65.00	100.00		100.00
Tables and Chairs							
77	Annual Licensing Fee for up to 2 tables	100.00		100.00	120.00		120.00
78	Annual Licensing Fee for 3 to 5 tables	300.00		300.00	320.00		320.00
79	Annual Licensing Fee for 6+ tables	500.00		500.00	520.00		520.00
Animal Licensing							
80	Boarding Establishment – Initial Grant; Renewal or Transfer	242.00		242.00	242.00		242.00
81	Breeding of Dogs - Initial Grant; Renewal or Transfer	242.00		242.00	242.00		242.00
82	Pet Shops - Initial Grant	166.00		166.00	166.00		166.00
83	Pet Shops - Renewal or Transfer	84.00		84.00	84.00		84.00
84	Dangerous Wild Animals – Initial Grant	414.00		414.00	414.00		414.00
85	Dangerous Wild Animals – Renewal at existing premise	360.00		360.00	360.00		360.00
86	Riding Establishments - Initial Grant; Renewal or Transfer	805.00		805.00	805.00		805.00
87	Zoo (3-6 yearly by instalments) - Initial Grant; Renewal	848.00		848.00	848.00		848.00
88	Animal Home Boarding initial grant	128.00		128.00	128.00		128.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
89	Animal Home Boarding renewal	75.00		75.00	75.00		75.00
	Performing animals licence				150.00		150.00
	Access to CCTV Footage						
90	Insurance Company evidential requests	100.00	20.00	120.00	100.00	20.00	120.00
	Scrap Metal Dealers						
91	Scrap Metal site - New				375.00		375.00
92	Scrap Metal site - Renewal				224.00		224.00
93	Scrap Metal site - Variation				113.00		113.00
94	Additional Scrap Metal site (per site)				50.00		50.00
95	Scrap Metal Collector- New				227.00		227.00
96	Scrap Metal Collector- Renewal				176.00		176.00
97	Scrap Metal Collector- Variation				76.00		76.00
98	Copy Licence				22.00		22.00
99	Certified Copy Licence				25.00		25.00

Licensing Act 2003 (statutory fees)

Applications for new premises licences and club premises certificates, variations, and annual fees

The licence fees payable for Premises Licences and Club Premises Certificates are based upon the rateable value in the local non-domestic rating list for the time being in force. The fees payable are set in Bands, depending upon the rateable value, in accordance with the table below.

In addition to the main fees payable upon application, an annual charge is also payable on the anniversary of the date of the original grant. The relevant fee must also be submitted in respect of variation applications.

In the case of applications relating to premises in the course of construction, they are assigned to Band C. In the case of premises without a rateable value, they are assigned to Band A.

Rateable Value Bands	A	B	C	D	E
Licence or Club Premises Certificate Application Fee £	100	190	315	450	635
Variation Application Fee £	100	190	315	450	635
Annual Fee £	70	180	295	320	350

All fees in above table and pages 25,26 and 27 are Statutory Fees Fixed in Regulation – No increase

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

A multiplier applied to premises in bands D and E where they are exclusively or primarily used for carrying on the premises the supply of alcohol for consumption on the premises:-

Band	D (x 2)	E (x 3)
Licence at Club Premises Certificate application fee £	900	1905
Variation Fee £	900	1905
Annual Fee £	640	1050

The above multipliers do not apply to premises for which Club Premises Certificates are applicable.

Applications for variation of conditions applicable to a Premises Licence or a Club Premises Certificate during the transition stage (between 7th February 2005 and 6th August 2005)

In the case of variations to premises licences, where the variation relates in any way to the provision of alcohol, the following variation fees shall be payable where the application is made at the same time as the application for an initial grant of the premises licence.

Rateable value bands	A	B	C	D	E
Variation Fee £	20	60	80	100	120

No variation fee is payable during transition stage for variations of club premises certificates, where such applications are made at the same time as the application for the initial grant of the Club Premises Certificate.

Exceptionally Large Events

Where the maximum number of persons to be allowed on the premises at the same time is more than 5,000, an additional fee is payable, in accordance with table below.

Number in attendance at any one time	Additional fee for application	Subsequent annual fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Exemptions

Certain exemptions to fees apply in the case applications for premises, club premises certificates, annual fees for such premises, and related variation applications.

The exemptions cover Regulated Entertainment only, and relate to:-

- a) Educational institutions comprising schools and colleges (in specified circumstances), and
- b) Premises which form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

Gambling Act

Table of Fees for Licensed Premises 2014/15

Licensed Premises Type	Conversion Application Fee (Fast Track)	Conversion Application Fee (Fast Track)	Application Fee for non-conversion provisional statement premises (i.e. premises already having provisional statement)	Non-Conversion Application Fee	First Annual Fee for Premises Licence	Annual Fee
Converted Casino Premises Licence (Existing Casino)	£225	£1,700	N/A	N/A	£2,550	£2,550
Small Casino Premises Licence	N/A	N/A	£2,550	£6,800	£4,250	£4,250
Large Casino Premises Licence	N/A	N/A	£4,250	£8,500	£8,500	£8,500
Regional Casino Premises Licence	N/A	N/A	£6,800	£12,750	£12,750	£12,750
Bingo Premises Licence	N/A	£1,488	£1,020	£2,975	£850	£850
Adult Gaming Centre Premises Licence	£225	£850	£1,020	£1,700	£850	£850
Betting Premises (Track) Licence	£225	£1,063	£808	£2,125	£850	£850
Family Entertainment Centre Premises Licence	£225	£850	£808	£1,700	£638	£638
Betting Premises (Other) Licence (ie Betting Shops)	£225	£1,275	£1,020	£2,550	£510	£510

Licensed Premises Type	Application Fee to Vary Licence	Application Fee to Transfer Licence	Application Fee for Re-Instatement of Licence	Application Fee for Provisional Statement
Converted Casino Premises Licence (Existing Casino)	£1,700	£1,148	£1,148	N/A
Small Casino Premises Licence	£3,400	£1,530	£1,530	£6,800
Large Casino Premises Licence	£4,250	£1,828	£1,828	£8,500
Regional Casino Premises Licence	£6,375	£5,525	£5,525	£12,750
Bingo Premises Licence	£1,488	£1,020	£1,020	£2,975
Adult Gaming Centre Premises Licence	£1,063	£1,020	£1,020	£1,700
Betting Premises (Track) Licence	£850	£808	£808	£2,125
Family Entertainment Centre Premises Licence	£850	£808	£808	£1,700
Betting Premises (Other) Licence (ie Betting Shops)	£1,275	£1,020	£1,020	£2,550

Note: Application for change of circumstances to be charged at £50.00 and application for copy of licence to be charged at £25.00 for all classes of premises.

Table of Fees 2014/15 Permits etc.

Permit Type	Application Fee	Renewal Fee	Annual Fee	Transition Application fee	Variation Fee	Change of Name	Transfer Fee	Copy of Permit
Family Entertainment Centre Gaming Machine Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	£2,550.00	£25	N/A	£15
Prize Gaming Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Club Gaming Permit & Gaming Machine Permit	£200 (£100 for holder of Club Premises Certificate or existing part 2/part 3 Operator)	£200 (£100 where holder of Club Premises) (Ten Yearly Renewal)	£50	N/A	£100	N/A	N/A	£15
Alcohol Licensed Premises Gaming Machine Permit	£150	N/A	£50	£100	£100	£25	£25	£15

Personal Licences, Temporary Events and Other Fees

The following fees are payable:-

	2013/14	2014/15
Application for a grant or renewal of personal licence	£37.00	£37.00
Temporary event notice	£21.00	£21.00
Supply of copy of licence or summary, following loss, theft, etc.	£10.50	£10.50
Application for a provisional statement where premises being built, etc.	£315.00	£315.00
Notification of change of name or address of premises licence holder	£10.50	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00
Application for transfer of premises licence	£23.00	£23.00
Interim authority notice following death etc. of licence holder	£23.00	£23.00
Supply of copy of club premises certificate or summary, following loss, theft	£10.50	£10.50
Notification of change of name or alteration of rules of club	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50
Supply of copy of temporary event notice, following loss, theft, etc.	£10.50	£10.50
Supply of copy of personal licence, following loss, theft, etc.	£10.50	£10.50
Fee to accompany notification of change of name or address of personal licence holder	£10.50	£10.50
Fee to accompany notice from freeholder etc. requesting to be notified of licensing matters	£21.00	£21.00

RATIONALE

The proposed increase in charges is based on actual usage and is based on principle to encourage on street parking for short stay whilst long term parking is in car parks.

PARKING OPERATION NOTES

Christmas Parking	To provide free parking in all Council car parks after 1600hrs on Thursdays and all day on Sundays in December.
Bank Holidays	Car parks are operational on bank holidays and fees apply except Christmas Day and Good Friday.
Electric Cars	Free Parking in Council car parks

PARKING CHARGES

Zone A - Town Centre	Time	Current Tariff (£s)	Proposed Tariff (£s)
On Street Bays (0900-1800 Monday to Saturday & 1100-1700hrs Sunday)			
	30 mins	1.00	1.00
	1 hour	1.50	1.50
	2 hours	3.00	3.00
	3 hrs	4.50	4.50
	4 hrs	6.00	6.00
	5 hrs	7.50	7.50
	6 hrs	9.00	9.00
	7 hrs	10.50	10.50
	8 hrs	12.00	12.00
	8+ hrs	13.00	13.00
Off Street Car Parks (0900-1800 Monday to Saturday & 1100-1700 Sundays, unless otherwise specified)			
Alexandra Street	1 hour	1.00	1.00
Clarence Road	2 hours	1.60	1.60
Essex MSCP	3 hrs	2.30	2.30
Short Street	4 hrs	4.00	4.00
Warrior Square	5 hrs	5.00	5.00
London Road (North)	6 hrs	6.00	6.00
York Road	7 hrs	10.00	10.00
Civic Centre	7+ hrs	10.00	10.00
Libraries			
Seaway (0800-2100)			
Tyler's Avenue (24hrs)			
University Square (24hrs)			
Civic Centre North & Underground (not weekdays)			
Overnight Parking			
Seaway (2000-2400)	Cars only	2.00	2.00
Seaway (2400-0800)	Cars only	FREE	FREE
Coach / Lorry Parking			
Seaway (24 hours)	Coaches	13.00	13.00
	Lorries	15.00	15.00

Zone B

Baxter Street (permits only)

Zone C	Time	Current Tariff (£s)	Proposed Tariff (£s)
Ilfracombe Avenue	30 mins	0.20	0.20
North Road	1 hour	0.50	0.50
Hamlet Court Road	2 hours	1.50	1.50
Elm Road	3 hrs	2.00	2.00
North Street	4 hrs	2.20	2.20
Ceylon Road	5 hrs	4.00	4.00
St Lawrence	6 hrs	5.00	5.00
Thorpe Bay Broadway (max 3hrs)	7+ hrs	10.00	10.00
Zone D			
Seafront On Street bays (0900-1800 unless specified otherwise) including:			
Eastern Esplanade	1 hour	1.00	1.00
Chalkwell Esplanade	2 hrs	2.00	2.00
Western Esplanade (0900-2100)	3 hrs	3.00	3.00
Thorpe Esplanade	4 hrs	4.00	4.00
Belton Bridge	5 hrs	5.00	5.00
	6 hrs	6.00	6.00
	7+ hrs	10.00	10.00
Seafront Off Street (0900-1800hrs unless specified otherwise)			
Belton Gardens- North & South	1 hour	1.00	1.00
East Beach	2 hours	1.80	1.80
Fairheads Green (0900hrs-2100)	3 hrs	2.60	2.60
Leigh Foundry	4 hrs	4.20	4.20
Shoebury Common	5 hrs	5.30	5.30
Shorefield Road (0900-2100)	6 hrs	6.50	6.50
Victoria Wharf	7+ hrs	8.00	8.00
Thorpe Esplanade			
Seafront Off Street (0900-1800hrs unless specified otherwise)			
Fairheads Green (0900hrs-2100)	1 hour	1.00	1.00
Westren Esplanade	2 hours	1.80	1.80
Seaway	3 hrs	2.60	2.60
	4 hrs	4.20	4.20
	5 hrs	5.30	5.30
	6 hrs	6.50	6.50
	7+ hrs	8.00	8.00
Seaway (24 hours)	Coaches	13.00	13.00
	Lorries	15.00	15.00
2014/15 Trial - 1st October to 1st April. Free parking after 1800 hours in the following car parks			
Seaway			
Western Esplanade			
Fairhead Green			
Promotional pricing tactics in conjunction with partners such as the Business Improvement District to increase footfall may be deployed subject to appropriate return on investment / business case			
Leigh Marshes Commuter Parking			
Monday to Friday - Midnight until 1000		3.00	3.00
Monday to Friday - 1000 until Midnight		Free	Free
Weekends and Bank Holidays - all day		1.00	1.00

Season Tickets, Permits and Miscellaneous Charges	Current Tariff (£s)	Proposed Tariff (£s)
Residents Zone A Annual (on-street charging)	85.00	85.00
Residents Zone A 2 year (on-street charging)	150.00	150.00
Discretionary Comprehensive 25%off (plus Seaway)	525.00	525.00
Discretionary Comprehensive 50%off (plus Seaway)	350.00	350.00
Carers/Health Care Special Comprehensive (all car parks)	80.00	65.00
Suspensions and Dispensations(Administration Cost) for upto7 days	25.00	25.00
Suspensions of bays (per day per bay) - Zone A	17.50	17.50
Suspensions of bays (per day per bay) - Zones C & D	12.50	12.50
Dispensations (on waiting/limited waiting restrictions) for allowing vehicle parking for upto 7 days	27.50	27.50
Dispensation per day subsequent to 7 days.		15.00
Permit replacement fee		5.00
Lost Permits	25.00	25.00
Lost Discretionary	15.00	15.00
Special Comprehensive Borough Wide Annual	850.00	850.00
Special Comprehensive Borough Wide Quarter	275.00	275.00
Special Comprehensive Borough Wide Monthly	85.00	85.00
Special Comprehensive Borough Wide Weekly	25.00	25.00
Comprehensive Borough Wide Except Zone A Town Centre Annual	700.00	700.00
Comprehensive Borough Wide Except Zone A Town Centre Quarter	225.00	225.00
Comprehensive Borough Wide Except Zone A Town Centre Monthly	70.00	70.00
Comprehensive Borough Wide Except Zone A Town Centre Weekly	20.00	20.00
Annual permit (Zone A only)	750.00	750.00
Quarterly permit (Zone A only)	240.00	240.00
Monthly permit (Zone A only)	75.00	75.00
Weekly permit (Zone A only)	25.00	25.00
Seafront Annual (restricted on carriageway between 1000 & 2100)	150.00	150.00
Seafront Seasonal - 1st May - 30th September (restricted on carriageway between 1000 & 2100)	120.00	120.00
Seafront Monthly (restricted on carrageway between 1000 & 2100)	30.00	30.00
Ad Hoc Annual Permits(single car parks in Town Centre)		350.00
Ad Hoc Annual Permits(single car parks in District Car Parks)		250.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Highways & Traffic Management Services							
Inspection Fees							
1	Consent to temporary disturbance of the highway and to locate a crane on the highway	165.00		165.00	165.00		165.00
2	Highway excavation Permits	165.00		165.00	165.00		165.00
3	Scaffolding and Hoarding Permits	165.00		165.00	165.00		165.00
4	New Roads and Street Works Act (S 75) Inspection Fee	55.00		55.00	55.00		55.00
5	Builders skips - Removal from highway	130.00		130.00	130.00		130.00
6	Skip Company Registration	50.00		50.00	50.00		50.00
7	Skip Permit(per skip per 8 days)	30.00		30.00	30.00		30.00
Permanent Vehicular Crossing							
8	Application Fee - non- refundable				200.00		200.00
9	Contractor Application Fee – non-refundable (to apply to become an approved contractor)				95.00		95.00
Parking & Penalty Charge Notices							
10	High rate	70.00		70.00	70.00		70.00
11	Lower rate	50.00		50.00	50.00		50.00
12	Higher rate if paid within 2 weeks(14 days) of issue of PCN - 50% reeuction	35.00		35.00	35.00		35.00
13	Lowere rate if paid within 2 weeks (14 days) of issue of PCN - 50% reduction	25.00		25.00	25.00		25.00
Note: A reminder " Notice" issued after 28 days							
14	If not paid within 4 weeks (28 days)of reminder/notice - 50% increase	90.00		90.00	90.00		90.00
15	If not paid within 6 weeks (42 days)of reminder/notice - debt is registered at court (+£5)	95.00		95.00	95.00		95.00
16	If not paid within a further 3 weeks (21 days) of debt registration warrant issued to baliffs(baliffs costs to be added)	95.00		95.00	95.00		95.00
Traffic Regulation Orders and Road Signs & Lines							
17	Temporaray Traffic Orders - where no advertismnt necessary	425.00	85.00	510.00	425.00	85.00	510.00
18	Temporaray Traffic Orders - where advertismnt necessary	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
19	Traffic Regulation Orders amendments	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
20	White " H" bar marking at vehicular accesses (cost)						at cost
21	White " H" bar marking at vehicular accesses (Admin fee)	95.83	19.17	115.00	95.83	19.17	115.00
22	Private destination signs (cost)						at cost
23	Private destination signs (Admin Fee)	45.83	9.17	55.00	45.83	9.17	55.00
24	Temporary traffic signal design and approval (cost)						at cost
25	Temporary traffic signal design and approval (Admin Fee)	87.50	17.50	105.00	87.50	17.50	105.00
26	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes(cost)						at cost + 15% Admin
27	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes per visit	87.50	17.50	105.00	87.50	17.50	105.00
28	Neighbourhood Watch Signs	41.67	8.33	50.00	41.67	8.33	50.00
29	Highway Boundary Searches (in relation to buying/selling or developments)	45.83	9.17	55.00	45.83	9.17	55.00
30	Traffic Regulation Orders - copies / extracts	37.50	7.50	45.00	37.50	7.50	45.00
31	Provision of Road Casualty Data - per street per 500m length	87.50	17.50	105.00	87.50	17.50	105.00
32	Supply of Technical Survey data	87.50	17.50	105.00	87.50	17.50	105.00
33	Approval for temporary direction signage	45.83	9.17	55.00	45.83	9.17	55.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Highways Supervision & Agreements							
34	New Street Agreement (Section 38) - 10% of the value of the works						
Road Safety							
35	Road Safety Promotional-at cost						At cost
36	Cycle Training- at cost. (£10 payment in advance for childrens holiday course and adult training)						At cost
Public Rights of Way							
37	Stopping up and diversion of Public Rights of Way - non refundable deposit						At cost
38	Fee for work to stop up / divert Public Right of Way or highway	250.00		250.00	250.00		250.00
39	Creation / alteration of streetname for existing occupied street - each street						
40	Addressing new, numbered properties:						
Highways Records							
41	Highway Boundary Searches - £56 was the agreed increased fee for 2012-13	56.00		56.00	56.00		56.00
Naming / Numbering for new properties							
42	Up to 5	100.00		100.00	100.00		100.00
43	6 - 20	300.00		300.00	300.00		300.00
44	21 - 50	500.00		500.00	500.00		500.00
45	51 and over	700.00		700.00	700.00		700.00
46	Addressing unregistered properties (each)	25.00		25.00	25.00		25.00
47	Provision of street name plates (each)	400.00		400.00	400.00		400.00
Common Permit Scheme							
48	Major and standard works on a traffic sensitive street Category 3 and 4 (charges are per day)	750.00		750.00	750.00		750.00
49	Major and standard works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
50	Minor and immediate works on a traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
56	Minor and immediate works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	100.00		100.00	100.00		100.00
57	The penalty fee is £500 if paid within 36 days for working without a permit.	500.00		500.00	500.00		500.00
58	The penalty fee is £300 if paid within 28 days for working without a permit.	300.00		300.00	300.00		300.00
59	For breaching a condition of a permit the fee is £120 if paid within 36 days	120.00		120.00	120.00		120.00
60	For breaching a condition of a permit the fee is £80 if paid within 28 days	80.00		80.00	80.00		80.00
	Permit as per schedule						
61	Permit variations on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic sensitive	45.00		45.00	45.00		45.00
62	Permit variations for all activities on category 3 and 4 non traffic sensitive streets	35.00		35.00	35.00		35.00
Travel Centre							
63	Departure charges	0.30		0.30	0.35		0.35
Traffic Information and Modelling							
64	Traffic Flow Data per request	220.00		220.00	220.00		220.00
65	Use of the Southend Transport Models (cost on application to be agreed, generally SBC consultant's fee plus 20%)						
Miscellaneous							
	Sale of old street lamp columns						

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
PLAN COPYING & SIMILAR							
1	Inspections of plans deposited under Building Regulations Only the owner or owners representative allowed to view (copies as per copying charge) (For documents between 1975 and 1985 off site storage retrieval costs apply - see below)	0.00		0.00	0.00		0.00
2	Inspections of plans deposited under Building Regulations - (copies as per copying charge) (For documents between 1975 and 1985)	16.50		16.50	16.50		16.50
3	Planning Decision Notice (prior to October 2010 - retrieval fee)	7.50		7.50	7.50		7.50
4	Copy of Building Regulations Completion Certificate (prior to October 2011 – off site retrieval fee will also be added)	7.50		7.50	7.50		7.50
5	Copy of Building Regulations Consent Notice (prior to October 2011 – off site retrieval fee will also be added)	7.00		7.00	7.00		7.00
6	Written responses to Solicitors, Developers or Insurers (For Building Regulations prior to October 2011 – off site retrieval fee will also be added)	31.00		31.00	31.00		31.00
7	Copy of extracts from files (letters etc not including decision notices) - Price per A4 sheet	0.10	0.02	0.12	0.10	0.02	0.12
8	Plan copying - A3 (297 x 420mm) first plan free then	2.00	0.40	2.40	2.00	0.40	2.40
9	Plan copying - A2 (420 x 594mm) first plan free then	2.50	0.50	3.00	2.50	0.50	3.00
10	Plan copying - A1 (594 x 841mm) first plan free then	3.00	0.60	3.60	3.00	0.60	3.60
11	Plan copying - A0 (841 x 1189mm) first plan free then	4.50	0.90	5.40	4.50	0.90	5.40
12	Plans to accompany a Planning Application	24.50	0.00	24.50	24.50	0.00	24.50
13	Plans to accompany a Building Regulations Application	20.42	4.08	24.50	20.42	4.08	24.50
PLANNING FEES							
Planning Fees							
14	Majority set by statute (see separate table)						
15	Hyperlink to Planning Application and related fees ↓						
16	http://www.southend.gov.uk/downloads/485/planning_applications						
Pre-application advice - LARGE SCALE MAJOR							
17	Written advice (Not applicable for this type of development)						
18	Meeting plus written advice	1,040.00	260.00	1300.00	1,120.00	280.00	1,400.00
19	Follow up meeting plus written advice	520.00	130.00	650.00	600.00	150.00	750.00
Pre-application advice - SMALL SCALE MAJOR							
20	Written advice	308.00	77.00	385.00	320.00	80.00	400.00
21	Meeting plus written advice	840.00	210.00	1050.00	920.00	230.00	1,150.00
22	Follow up meeting plus written advice	220.00	55.00	275.00	240.00	60.00	300.00
Pre-application advice - MINOR							
23	Written advice	104.00	26.00	130.00	160.00	40.00	200.00
24	Meeting plus written advice	416.00	104.00	520.00	480.00	120.00	600.00
25	Follow up meeting plus written advice	104.00	26.00	130.00	160.00	40.00	200.00
26	Advice to agents regarding extension/alterations to dwellings	204.00	51.00	255.00	204.00	51.00	255.00
27	Pre-application advice for members of the public wishing to extend/alter their own						
28	Duty Planner	Free		Free	Free		Free

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
29	Written Advice	75.00		75.00	75.00		75.00
	Micellaneous Fees						
30	Copy of Tree Preservation Order	17.00	-	17.00	17.00	-	17.00
31	Inspection of compliance with Enforcement Notice	129.17	25.83	155.00	129.17	25.83	155.00
32	Adopted Local Development Framework Documents	25.00	-	25.00	25.00	-	25.00
33	Compliance with S106 Agreement Requests	-		-	75.00		75.00
	High Hedge Complaints						
34	Application fee	350.00	-	350.00	350.00	-	350.00
35	Application fee (concessions only)	250.00	0.00	250.00	250.00	-	250.00
	SUDS Approval Body Applications						
36	Suds Application (Major Developments) under 0.5ha	-		-	350.00	-	350.00
37	Suds Application (Major Developments) 0.5ha - 0.99ha				600.00	-	600.00
38	Suds Application (Major Developments) 1ha +				900.00	-	900.00

	Building Regulations	Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
	New Dwellings						
1	Plan Charge	Houses/Bungalows < 300sqm (1 Plot)	132.00	26.40	158.40	138.00	165.60
2		Houses/Bungalows < 300sqm (2 Plots)	198.00	39.60	237.60	207.00	248.40
3		Houses/Bungalows < 300sqm (3 Plots)	264.00	52.80	316.80	276.00	331.20
4		Houses/Bungalows < 300sqm (4 Plots)	330.00	66.00	396.00	345.00	414.00
5		Houses/Bungalows < 300sqm (5 Plots)	396.00	79.20	475.20	414.00	496.80
6	Inspection Charge	Houses/Bungalows < 300sqm (1 Plot)	396.00	79.20	475.20	414.00	496.80
7		Houses/Bungalows < 300sqm (2 Plots)	594.00	118.80	712.80	621.00	745.20
8		Houses/Bungalows < 300sqm (3 Plots)	792.00	158.40	950.40	828.00	993.60
9		Houses/Bungalows < 300sqm (4 Plots)	990.00	198.00	1,188.00	1,035.00	1,242.00
10		Houses/Bungalows < 300sqm (5 Plots)	1,188.00	237.60	1,425.60	1,242.00	1,490.40
11	Building Notice	Houses/Bungalows < 300sqm (1 Plot)	550.00	110.00	660.00	575.00	690.00
12		Houses/Bungalows < 300sqm (2 Plots)	836.00	167.20	1,003.20	874.00	1,048.80
13		Houses/Bungalows < 300sqm (3 Plots)	1,078.00	215.60	1,293.60	1,127.00	1,352.40
14		Houses/Bungalows < 300sqm (4 Plots)	1,364.00	272.80	1,636.80	1,426.00	1,711.20
15		Houses/Bungalows < 300sqm (5 Plots)	1,628.00	325.60	1,953.60	1,702.00	2,042.40
16	Regularisation	Houses/Bungalows < 300sqm (1 Plot)	Individually determined		Individually determined		
17		Houses/Bungalows < 300sqm (2 Plots)	Individually determined		Individually determined		
18		Houses/Bungalows < 300sqm (3 Plots)	Individually determined		Individually determined		
19		Houses/Bungalows < 300sqm (4 Plots)	Individually determined		Individually determined		
20		Houses/Bungalows < 300sqm (5 Plots)	Individually determined		Individually determined		
21	Plan Charge	1 Flat < 300sqm	110.00	22.00	132.00	115.00	138.00
22		2 Flats < 300sqm	162.00	32.40	194.40	184.00	220.80
23		3 Flats < 300sqm	220.00	44.00	264.00	230.00	276.00
24		4 Flats < 300sqm	272.00	54.40	326.40	276.00	331.20
25		5 Flats < 300sqm	330.00	66.00	396.00	345.00	414.00
26	Inspection Charge	1 Flat < 300sqm	330.00	66.00	396.00	345.00	414.00
27		2 Flats < 300sqm	496.00	99.20	595.20	552.00	662.40
28		3 Flats < 300sqm	660.00	132.00	792.00	690.00	828.00
29		4 Flats < 300sqm	827.00	165.40	992.40	874.00	1,048.80
30		5 Flats < 300sqm	990.00	198.00	1,188.00	1,035.00	1,242.00
31	Building Notice	1 Flat < 300sqm	462.00	92.40	554.40	483.00	579.60
32		2 Flats < 300sqm	682.00	136.40	818.40	713.00	855.60
33		3 Flats < 300sqm	902.00	180.40	1,082.40	943.00	1,131.60
34		4 Flats < 300sqm	1,122.00	224.40	1,346.40	1,173.00	1,407.60
35		5 Flats < 300sqm	1,364.00	272.80	1,636.80	1,426.00	1,711.20
36	Regularisation	1 Flat < 300sqm	Individually determined		Individually determined		
37		2 Flats < 300sqm	Individually determined		Individually determined		
38		3 Flats < 300sqm	Individually determined		Individually determined		
39		4 Flats < 300sqm	Individually determined		Individually determined		
40		5 Flats < 300sqm	Individually determined		Individually determined		
41	EW1	Notifiable electrical work (where applicable)	188.00	37.60	225.60	207.00	248.40

	Building Regulations	Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
	Work to a single dwelling						
42	Plan Charge	1 storey extension not exceeding 40sqm	88.00	17.60	105.60	92.00	110.40
43		1 storey extension 40 - 100sqm	132.00	26.40	158.40	138.00	165.60
44		2/3 storey extension not exceeding 40sqm	132.00	26.40	158.40	138.00	165.60
45		2/3 extension 40 - 100 sqm	132.00	26.40	158.40	138.00	165.60
46		Garage/store etc not exceeding 100sqm	66.00	13.20	79.20	69.00	82.80
47		Detached non-habitable domestic building not exc 50sqm	88.00	17.60	105.60	92.00	110.40
48	Inspection Charge	1 storey extension not exceeding 40sqm	352.00	70.40	422.40	368.00	441.60
49		1 storey extension 40 - 100sqm	396.00	79.20	475.20	414.00	496.80
50		2/3 storey extension not exceeding 40sqm	396.00	79.20	475.20	414.00	496.80
51		2/3 extension 40 - 100 sqm	440.00	88.00	528.00	460.00	552.00
52		Garage/store etc not exceeding 100sqm	198.00	39.60	237.60	207.00	248.40
53		Detached non-habitable domestic building not exc 50sqm	264.00	52.80	316.80	276.00	331.20
54	Building Notice	1 storey extension not exceeding 40sqm	462.00	92.40	554.40	483.00	579.60
55		1 storey extension 40 - 100sqm	550.00	110.00	660.00	575.00	690.00
56		2/3 storey extension not exceeding 40sqm	550.00	110.00	660.00	575.00	690.00
57		2/3 extension 40 - 100 sqm	594.00	118.80	712.80	621.00	745.20
58		Garage/store etc not exceeding 100sqm	286.00	57.20	343.20	299.00	358.80
59		Detached non-habitable domestic building not exc 50sqm	374.00	74.80	448.80	391.00	469.20
60	Regularisation	1 storey extension not exceeding 40sqm	Individually determined		Individually determined		
61		1 storey extension 40 - 100sqm	Individually determined		Individually determined		
62		2/3 storey extension not exceeding 40sqm	Individually determined		Individually determined		
63		2/3 extension 40 - 100 sqm	Individually determined		Individually determined		
64		Garage/store etc not exceeding 100sqm	Individually determined		Individually determined		
65		Detached non-habitable domestic building not exc 50sqm	Individually determined		Individually determined		
66	Plan Charge	Rooms in roof	110.00	22.00	132.00	115.00	138.00
67		Garage conversions	66.00	13.20	79.20	69.00	82.80
68	Inspection Charge	Rooms in roof	374.00	74.80	448.80	391.00	469.20
69		Garage conversions	154.00	30.80	184.80	161.00	193.20
70	Building Notice	Rooms in roof	506.00	101.20	607.20	529.00	634.80
71		Garage conversions	242.00	48.40	290.40	253.00	303.60
72	Regularisation	Rooms in roof	Individually determined		Individually determined		
73		Garage conversions	Individually determined		Individually determined		
74	Plan Charge	Re-roof etc	66.00	13.20	79.20	69.00	82.80
75		Window replacement	66.00	13.20	79.20	69.00	82.80
76		work not exceeding £5000	66.00	13.20	79.20	69.00	82.80
77		Work £5,000 - £25,000	88.00	17.60	105.60	92.00	110.40
78		Work £25,000 - £100,000	88.00	17.60	105.60	92.00	110.40
79	Inspection Charge	Re-roof etc	88.00	17.60	105.60	92.00	110.40
80		Window replacement	88.00	17.60	105.60	92.00	110.40
81		Work not exceeding £5000	88.00	17.60	105.60	92.00	110.40
82		Work £5,000 - £25,000	176.00	35.20	211.20	184.00	220.80
83		Work £25,000 - £100,000	352.00	70.40	422.40	368.00	441.60

	Building Regulations	Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge	
84	Building Notice	Re-roof etc	154.00	30.80	184.80	161.00	32.20	193.20
85		Replacement Windows	154.00	30.80	184.80	161.00	32.20	193.20
86		work not exceeding £5000	154.00	30.80	184.80	161.00	32.20	193.20
87		Work £5,000 - £25,000	286.00	57.20	343.20	299.00	59.80	358.80
88		Work £25,000 - £100,000	462.00	92.40	554.40	483.00	96.60	579.60
89	Regularisation	Re-roof etc	Individually determined		Individually determined			
90		Window replacement	Individually determined		Individually determined			
91		work not exceeding £5000	Individually determined		Individually determined			
92		Work £5,000 - £25,000	Individually determined		Individually determined			
93		Work £25,000 - £100,000	Individually determined		Individually determined			
94	EW1	Notifiable Electrical work (in addition to the above, where applicable)	188.00	37.60	225.60	207.00	41.40	248.40
		All other Non-Domestic Work						
95	Plan Charge	1 storey extension not exceeding 40sqm	132.00	26.40	158.40	138.00	27.60	165.60
96		1 storey extension 40 - 100sqm	154.00	30.80	184.80	161.00	32.20	193.20
97		2/3 storey extension not exceeding 40sqm	132.00	26.40	158.40	138.00	27.60	165.60
98		2/3 extension 40 - 100 sqm	176.00	35.20	211.20	184.00	36.80	220.80
99	Inspection Charge	1 storey extension not exceeding 40sqm	352.00	70.40	422.40	368.00	73.60	441.60
100		1 storey extension 40 - 100sqm	418.00	83.60	501.60	437.00	87.40	524.40
101		2/3 storey extension not exceeding 40sqm	396.00	79.20	475.20	414.00	82.80	496.80
102		2/3 extension 40 - 100 sqm	440.00	88.00	528.00	460.00	92.00	552.00
103	Regularisation	1 storey extension not exceeding 40sqm	Individually determined		Individually determined			
104		1 storey extension 40 - 100sqm	Individually determined		Individually determined			
105		2/3 storey extension not exceeding 40sqm	Individually determined		Individually determined			
106		2/3 extension 40 - 100 sqm	Individually determined		Individually determined			
107	Plan Charge	Work not exceeding £5000	110.00	22.00	132.00	115.00	23.00	138.00
108		Replacement Windows	110.00	22.00	132.00	115.00	23.00	138.00
109		Renewable Energy Systems	110.00	22.00	132.00	115.00	23.00	138.00
110		Shopfront	110.00	22.00	132.00	115.00	23.00	138.00
111	Inspection Charge	Work not exceeding £5000	110.00	22.00	132.00	115.00	23.00	138.00
112		Replacement Windows	110.00	22.00	132.00	115.00	23.00	138.00
113		Renewable Energy Systems	110.00	22.00	132.00	115.00	23.00	138.00
114		Shopfront	110.00	22.00	132.00	115.00	23.00	138.00
115	Regularisation	Work not exceeding £5000	Individually determined		Individually determined			
116		Replacement Windows	Individually determined		Individually determined			
117		Renewable Energy Systems	Individually determined		Individually determined			
118		Shopfront	Individually determined		Individually determined			
119	Plan Charge	Work £5000 - £25,000	110.00	22.00	132.00	115.00	23.00	138.00
120		Replacement Windows (large)	110.00	22.00	132.00	115.00	23.00	138.00
121		Renovation of thermal elements	110.00	22.00	132.00	115.00	23.00	138.00
122		Storage Platforms	110.00	22.00	132.00	115.00	23.00	138.00

	Building Regulations	Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge	
123	Inspection Charge	Work £5000 - £25,000	198.00	39.60	237.60	207.00	41.40	248.40
124		Replacement Windows (large)	198.00	39.60	237.60	207.00	41.40	248.40
125		Renovation of thermal elements	198.00	39.60	237.60	207.00	41.40	248.40
126		Storage Platforms	198.00	39.60	237.60	207.00	41.40	248.40
127	Regularisation	Work £5000 - £25,000	Individually determined		Individually determined			
128		Replacement Windows (large)	Individually determined		Individually determined			
129		Renovation of thermal elements	Individually determined		Individually determined			
130		Storage Platforms	Individually determined		Individually determined			
131	Plan Charge	Work £25,000 - £100,000	132.00	26.40	158.40	138.00	27.60	165.60
132		Fit out work	132.00	26.40	158.40	138.00	27.60	165.60
133	Inspection Charge	Work £25,000 - £100,000	396.00	79.20	475.20	414.00	82.80	496.80
134		Fit out work	396.00	79.20	475.20	414.00	82.80	496.80
135	Regularisation	Work £25,000 - £100,000	Individually determined		Individually determined			
136		Fit out work	Individually determined		Individually determined			

Charges for work not included on this schedule will be individually assessed by contacting the Building Control Section on 01702 215345 or buildingcontrol@southend.gov.uk

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
CEMETERIES & CREMATORIUM							
BURIAL FEES							
1	Exclusive Rights of Burial including Registration Resident	1,465.00		1,465.00	1,465.00		1,465.00
2	Exclusive Rights of Burial including Registration Non Resident	1,965.00		1,965.00	1,965.00		1,965.00
Interment fee including excavation all depths							
3	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	735.00		735.00
4	A Person whose age at time of death exceeds 16 Non Resident	940.00		940.00	940.00		940.00
5	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
6	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
7	Re-open Brick Grave or vault Internment fee	750.00		750.00	750.00		750.00
Private Grave Space - Traditional 50 years							
8	Exclusive Rights of Burial, Including Registration in traditional Grave Resident	1,995.00		1,995.00	1,995.00		1,995.00
9	Exclusive Rights of Burial including Registration in traditional Grave Non Resident	2,685.00		2,685.00	2,685.00		2,685.00
Interment fee including excavation all depths							
10	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	735.00		735.00
11	A Person whose age at time of death exceeds 16 Non Resident	940.00		940.00	940.00		940.00
12	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
13	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Private Grave Space- second division and (third division, Leigh Cemetery) including 100, 75 and 50 years grave spaces							
14	Exclusive Right of Burial including Registration Resident	750.00		750.00	750.00		750.00
15	Exclusive Right of Burial including Registration Non Resident	1,000.00		1,000.00	1,000.00		1,000.00
Interment fee including excavation all depths							
16	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	735.00		735.00
17	A person whose age at time of death exceeds 16 Non Resident	940.00		940.00	940.00		940.00
18	A Child whose age at time of death exceeds 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
19	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
20	Re-open Brick Grave or vault Internment fee	750.00		750.00	750.00		750.00
Interment Jewish Cemetery Stock Road							
<i>Interment fee including excavation for one interment only</i>							
21	5.0' All graves (Fee calculated at 1.25 x the current interment fee for grave in Sutton Road Cemetery)	940.00		940.00	940.00		940.00
Private Grave Space - Children`s (50 years)							
22	Exclusive Right of Burial Including Registration	590.00		590.00	590.00		590.00
<i>Interment fee including excavation all depths 5.0' only</i>							
23	A Child whose age at time of death exceeded 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
24	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Cremated Ashes Grave Space							
25	Exclusive Right of Burial including Registration Resident	505.00		505.00	505.00		505.00
26	Exclusive Righth of Burial including Registration Non Resident	680.00		680.00	680.00		680.00
<i>Interment fee including excavation all depths</i>							

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
27	A person whose age at time of death exceeds 16 years Resident	185.00		185.00	185.00		185.00
28	A person whose age at time of death exceeds 16 years Non Resident	230.00		230.00	230.00		230.00
29	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
30	An NVF stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Public Graves (Rights of Burial not purchased)							
31	A person whose age at time of death exceeds 16 years	550.00		550.00	550.00		550.00
32	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
33	A stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Removal/Replacement of Monuments on Graves to be re-opened							
34	Headstone only, or equivalent on lawn graves	0.00		0.00	0.00		0.00
35	Tablet on cremated remains grave or other memorial which can be lifted by hand	0.00		0.00	0.00		0.00
36	Headstone on traditional grave not exceeding 5.00' in height	100.00		100.00	100.00		100.00
37	Headstone and kerbs or equivalent not exceeding 5.00' in height	170.00		170.00	170.00		170.00
Monuments/Memorial Rights							
38	Headstone or similar without kerbing not exceeding 3.0' in overall height	230.00		230.00	230.00		230.00
39	Headstone or similar exceeding 3.0' in overall height (non lawn sections only) per additional ft or part ft	65.00		65.00	65.00		65.00
40	Inscribed Book, Scroll, Tablet or vase not exceeding 20" in height when erected as only memorial marking grave	130.00		130.00	130.00		130.00
41	Cremated Remains Grave: Tablet/Vase	130.00		130.00	130.00		130.00
42	Additional Inscription (unless added within 6 months of original grant of memorial rights then no charge)	100.00		100.00	100.00		100.00
43	Concession charge for Public Grave: Headstone or additional inscription	65.00		65.00	65.00		65.00
Surcharge - except interment of cremated Remains							
44	Surcharge for all burials at 2.15 pm	35.00		35.00	35.00		35.00
45	Surcharge for all burials at 2.45 pm	60.00		60.00	60.00		60.00
46	Surcharge for all burials at 3.15 pm	100.00		100.00	100.00		100.00
Exhumation Charges							
47	Per coffin exhumed, including excavation	AT COST		AT COST	AT COST		AT COST
48	Plus per coffin exhumed and re-interred in same cemetery	AT COST		AT COST	AT COST		AT COST
49	Per container of cremated remains	210.00		210.00	210.00		210.00
Miscellaneous Charges (Cemeteries)							
50	Use of Cemetery Church or Chapel for burial or memorial service	90.00		90.00	90.00		90.00
51	Use of organist	55.00		55.00	55.00		55.00
52	Extension of burial rights for 25 years once expired	370.00		370.00	370.00		370.00
53	Registration transfer of Grant of Right of Burial	60.00		60.00	60.00		60.00
54	Certificate of Burial	35.00		35.00	35.00		35.00
55	Certificate of Ownership of Burial Rights	35.00		35.00	35.00		35.00
56	Every Search (other than for identification of Grave)	20.00		20.00	20.00		20.00
Memorials (Incl VAT)							
57	4' Memorial Seat and Bronze Plaque	695.83	139.17	835.00	835.00		835.00
58	5' Memorial Seat and Bronze Plaque	720.83	144.17	865.00	865.00		865.00
59	6' Memorial Seat and Bronze Plaque	841.67	168.33	1,010.00	1,010.00		1,010.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
60	Plus 25 year lease for all memorial seats	580.00		580.00	580.00		580.00
61	Replacement Bronze Plaques (6"x 2")	145.83	29.17	175.00	175.00		175.00
62	Additional characters	4.17	0.83	5.00	5.00		5.00
63	Memorial Tree and Bronze Plaque (6"x4")	129.17	25.83	155.00	155.00		155.00
64	Memorial Tree lease period for 5 years	245.00		245.00	245.00		245.00
65	Memorial Tree lease period for 10 years	475.00		475.00	475.00		475.00
66	Memorial Tree lease renewal for 5 years	260.00		260.00	260.00		260.00
67	Memorial Shrub and Bronze Plaque (6"x4")	129.17	25.83	155.00	155.00		155.00
68	Memorial Shrub lease period for 5 years	210.00		210.00	210.00		210.00
69	Memorial Shrub lease period for 10 years	405.00		405.00	405.00		405.00
70	Memorial Shrub lease renewal for 5 years	210.00		210.00	210.00		210.00
71	Replacement Bronze Plaques (6"x 2")	129.17	25.83	155.00	155.00		155.00
72	Replacement Bronze Plaques (7"x 5")	183.33	36.67	220.00	220.00		220.00
73	Replacement Bronze Plaque with Photo (8"x4")	254.17	50.83	305.00	305.00		305.00
74	Additional Characters	4.17	0.83	5.00	5.00		5.00
	Grave Maintenance charges						
75	upkeep per grave space 1 year	85.00		85.00	85.00		85.00
76	Planting (must be accompanied by upkeep Contract) Spring only	65.00		65.00	65.00		65.00
77	Spring and Autumn	90.00		90.00	90.00		90.00
78	Waterwashing Memorials Traditional Graves One one year	105.00		105.00	105.00		105.00
79	Lawn Headstones and Cremated Remains Tablets	70.00		70.00	70.00		70.00
80	Initial Clean - Cremated remains Grave	70.00		70.00	70.00		70.00
81	Initial Clean - Lawn Graves	125.00		125.00	125.00		125.00
82	Initial Clean - Traditional Graves	210.00		210.00	210.00		210.00
83	Moulding - per grave	50.00		50.00	50.00		50.00
84	Turfing/Seeding - per grave	50.00		50.00	50.00		50.00
	<i>Levelling Memorials/Monuments</i>						
85	Cremated Remains	35.00		35.00	35.00		35.00
86	Lawn Headstones	105.00		105.00	105.00		105.00
87	Lawn Headstone on a traditional grave	105.00		105.00	105.00		105.00
88	Monument over 5.0' in height, or a vault	AT COST		AT COST	AT COST		AT COST
	CREMATORIUM						
	CREMATION FEES						
89	Cremation Fee incl of environmental charge	610.00		610.00	610.00		610.00
90	A person whose age at the time of death exceeds 16 years Cremation only.(No service, organist or music, incl of environmental charge)	500.00		500.00	500.00		500.00
91	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
92	NVF, Stillborn child or child not exceeding 5 years at the time of death	0.00		0.00	0.00		0.00
93	Body Parts	150.00		150.00	150.00		150.00
	Miscellaneous Charges						
94	Use of Chapel for Memorial Service	150.00		150.00	150.00		150.00
95	Metal Urn - Adult	45.00		45.00	45.00		45.00
96	Metal Urn or Poly Urn - Child	0.00		0.00	0.00		0.00
97	Additional Poly Urn	25.00		25.00	25.00		25.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
98	Biodegradable urn (For use in Crematorium Garden of Remembrance	65.00		65.00	65.00		65.00
99	Web Cast (Cremation Service)	79.17	15.83	95.00	79.17	15.83	95.00
100	DVD Recording (Web broadcast)	58.33	11.67	70.00	58.33	11.67	70.00
101	CD Recording (Cremation Service)	45.83	9.17	55.00	45.83	9.17	55.00
102	packing and despatch of cremated remains within UK Mainland	62.50	12.50	75.00	62.50	12.50	75.00
103	Packing and despatch of cremated remains elsewhere- actual postage plus	35.00		35.00	35.00		35.00
104	Storage cremated remains beyond 1 month- per month or part month	20.83	4.17	25.00	20.83	4.17	25.00
105	For 6 months	70.83	14.17	85.00	70.83	14.17	85.00
106	For 12 Months	125.00	25.00	150.00	125.00	25.00	150.00
107	Interment of cremated remains in Garden of Remeberance where cremation took place at another crematorium	100.00		100.00	100.00		100.00
	Interment of cremated remains in Garden of Remeberance where cremation took place at Southend Crematorium if returned after 1 year (NEW CHARGE)	100.00		100.00	100.00		100.00
108	Saturday interment of cremated remains (Maximum of 4 interments PM only) in Garden of Remeberance	60.00		60.00	60.00		60.00
109	Additional or replacement Certified copy of cremation certificate	15.00		15.00	15.00		15.00
	Commemorative Fees (incl VAT)						
	Book of Remeberance						
110	2 line inscription	45.83	9.17	55.00	45.83	9.17	55.00
111	2 line lease	30.00		30.00	30.00		30.00
112	5 line inscription	79.17	15.83	95.00	79.17	15.83	95.00
113	5 line lease	45.00		45.00	45.00		45.00
114	8 line inscription	108.33	21.67	130.00	108.33	21.67	130.00
115	8 line lease	60.00		60.00	60.00		60.00
	Rememberance Card						
116	2 line inscription	58.33	11.67	70.00	58.33	11.67	70.00
117	5 line inscription	75.00	15.00	90.00	75.00	15.00	90.00
118	8 line inscription	95.83	19.17	115.00	95.83	19.17	115.00
	Minature Book of Remberance						
119	2 line inscription	83.33	16.67	100.00	83.33	16.67	100.00
120	5 line inscription	104.17	20.83	125.00	104.17	20.83	125.00
121	8 line inscription	122.50	24.50	147.00	122.50	24.50	147.00
122	Additional lines: per line	12.50	2.50	15.00	12.50	2.50	15.00
	Floral Motif						
123	Extra with 5 lines	100.00	20.00	120.00	100.00	20.00	120.00
124	Extra with 8 lines	108.33	21.67	130.00	108.33	21.67	130.00
	Service badges & Crest						
125	Extra with 5 lines	108.33	21.67	130.00	108.33	21.67	130.00
126	Extra with 8 lines	116.67	23.33	140.00	116.67	23.33	140.00
127	Coat of Arms - extra with 8 line entry	137.50	27.50	165.00	137.50	27.50	165.00
	Leaves of life						
128	Engraved Leaf Small for 12 months	41.67	8.33	50.00	41.67	8.33	50.00
129	Engraved Leaf Large for 12 months	62.50	12.50	75.00	62.50	12.50	75.00
129	Renewal of display for 1 year period Small	45.00		45.00	45.00		45.00
130	Renewal of display for 1 year period Large	70.00		70.00	70.00		70.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Memorial panels- 2 or 3 line panel displayed							
131	Memorial panel	58.33	11.67	70.00	58.33	11.67	70.00
132	5 year display lease	180.00		180.00	180.00		180.00
133	10 year display lease	340.00		340.00	340.00		340.00
134	Renewal of display for 5 year period	180.00		180.00	180.00		180.00
135	Re Gild Letter	4.17	0.83	5.00	4.17	0.83	5.00
Memorial Pergola Tablets							
136	Pergola Tablet	191.67	38.33	230.00	191.67	38.33	230.00
137	5 year display lease	180.00		180.00	180.00		180.00
138	10 years display lease	340.00		340.00	340.00		340.00
Pavillion Plaques (Children)							
140	Bronze plaque flag style	83.33	16.67	100.00	83.33	16.67	100.00
141	plus 10 year lease	85.00		85.00	85.00		85.00
142	5 year renewal	75.00		75.00	75.00		75.00
Memorial Trees and Shrubs							
143	Memorial Tree and Bronze Plaque (6"x4")	129.17	25.83	155.00	129.17	25.83	155.00
144	Memorial Tree lease period for 5 years	245.00		245.00	245.00		245.00
145	Memorial Tree lease period for 10 years	475.00		475.00	475.00		475.00
146	Memorial Tree lease renewal for 5 years	260.00		260.00	260.00		260.00
147	Memorial Shrub and Bronze Plaque (6"x4")	129.17	25.83	155.00	129.17	25.83	155.00
148	Memorial Shrub lease period for 5 years	210.00		210.00	210.00		210.00
149	Memorial Shrub lease period for 10 years	405.00		405.00	405.00		405.00
150	Memorial Shrub lease renewal for 5 years	210.00		210.00	210.00		210.00
151	Replacement Bronze Plaques (6"x 2")	129.17	25.83	155.00	129.17	25.83	155.00
152	Replacement Bronze Plaques (7"x 5")	183.33	36.67	220.00	183.33	36.67	220.00
153	Replacement Bronze Plaque with Photo (8"x4")	254.17	50.83	305.00	254.17	50.83	305.00
154	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
155	Standard Rose replacement Bronze Plaque (4"x 6")	145.83	29.17	175.00	145.83	29.17	175.00
156	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
157	4' Memorial Seat and Bronze Plaque	695.83	139.17	835.00	695.83	139.17	835.00
158	5' Memorial Seat and Bronze Plaque	720.83	144.17	865.00	720.83	144.17	865.00
159	6' Memorial Seat and Bronze Plaque	841.67	168.33	1,010.00	841.67	168.33	1,010.00
160	Plus 25 year lease for all memorial seats	580.00		580.00	580.00		580.00
161	Replacement Bronze Plaques (6"x 2")	145.83	29.17	175.00	145.83	29.17	175.00
162	Additional characters	4.17	0.83	5.00	4.17	0.83	5.00
Memorial Rockeries							
163	Lease 15 years	1,220.00		1,220.00	1,220.00		1,220.00
164	Bronze Plaque (6" x 4")	129.17	25.83	155.00	129.17	25.83	155.00
165	Bronze Plaque (7"x5")	183.33	36.67	220.00	183.33	36.67	220.00

Description of Service		Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
REGISTRATION SERVICE					No increase by GRO		
From the General Register Office, Office of National Statistics,							
Statutory Fees SET BY THE GRO							
Cost of Certificates							
From Registrar who registered Birth, Death or Marriage:							
1	Standard Certificate (at time of registration)	4.00	-	4.00	4.00	-	4.00
2	Short Birth Certificate (at time of registration)	4.00	-	4.00	4.00	-	4.00
(One short certificate issued free of charge at time of registering birth)							
3		7.00	-	7.00	7.00	-	7.00
From the Superintendent Registrar:							
4	Standard Certificate	10.00	-	10.00	10.00	-	10.00
5	Short Birth Certificate	10.00	-	10.00	10.00	-	10.00
6	Same Day Priority Service (order by 2pm)	27.50	-	27.50	27.50	-	27.50
7	Next Day Service (order by 2pm)	18.00	-	18.00	18.00	-	18.00
General Register Office:							
8	Full certificate with GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
9	Full certificate without GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
10	Additional full certificate issued at same time	9.25	-	9.25	9.25	-	9.25
Priority Service 24 hour service excluding weekends and Bank Holidays							
11	Full certificate with GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
12	Full certificate without GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
13	Additional full certificate issued at same time	23.40	-	23.40	23.40	-	23.40
MARRIAGE & Civil partnership Ceremonies							
Southend Register Office Approved Premises in Borough of Southend & Essex							
14	Notice Fee per person *	35.00	-	35.00	35.00	-	35.00
15	Copy Marriage Certificate at time of registration	4.00	-	4.00	4.00	-	4.00
16	Copy Marriage Certificate before register closes	7.00	-	7.00	7.00	-	7.00
17	Registrar – attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
18	Registrar – attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
19	Superintendent Registrar - attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
20	Superintendent Registrar - attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
21	Superintendent Registrar - Entering a notice of marriage in a Marriage Notice Book	35.00	-	35.00	35.00	-	35.00
22	Superintendent Registrar – Attending a marriage at the residence of a house-bound	82.00	-	82.00	82.00	-	82.00
23	Superintendent Registrar – Attending a marriage at the residence of a detained person	93.00	-	93.00	93.00	-	93.00
24	Entering a notice of marriage by Registrar General's Licence in a Marriage Notice Book (not paid to Council)	3.00	-	3.00	3.00	-	3.00

	Description of Service	Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
25	Attending a marriage by Registrar General's licence (not paid to Council)	15.00	-	15.00	15.00	-	15.00
26	Registrar – attending a marriage at the Register Office MONDAY - WEDNESDAY ONLY	45.00	-	45.00	45.00	-	45.00
27	Registrar - Attending a marriage at a registered building	84.00	-	84.00	84.00	-	84.00
28	Registrar - Attending a marriage at the residence of a house-bound	79.00	-	79.00	79.00	-	79.00
29	Registrar - Attending a marriage at the residence of a detained person	86.00	-	86.00	86.00	-	86.00
	CIVIL PARTNERSHIPS						
	Certificates - Certified copy issued by registration authority						
30	At time of registration	4.00	-	4.00	4.00	-	4.00
31	After time of registration	10.00	-	10.00	10.00	-	10.00
	For a certified extract issued by a registration authority						
32	At the time of registration	4.00	-	4.00	4.00	-	4.00
33	After the time of registration	10.00	-	10.00	10.00	-	10.00
34	Notices – Attestation by an authorised person of the necessary declaration	35.00	-	35.00	35.00	-	35.00
35	Signing by the civil partnership registrar of the civil partnership schedule MONDAY -WEDNESDAY ONLY	45.00	-	45.00	45.00	-	45.00
36	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for house-bound	46.00	-	46.00	46.00	-	46.00
37	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for a detained person	67.00	-	67.00	67.00	-	67.00
38	On giving notice to a registration authority under the Civil Partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certified impediment)	35.00	-	35.00	35.00	-	35.00
39	Registration – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound	79.00	-	79.00	79.00	-	79.00
40	Registration – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained person	86.00	-	86.00	86.00	-	86.00
41	Registrar – certification of a place of meeting for religious worship	28.00	-	28.00	28.00	-	28.00
42	Registration of a building for the solemnisation of marriages	120.00	-	120.00	120.00	-	120.00
	CITIZENSHIP CEREMONIES						
	Application						
43	Standard Group Ceremony	80.00	-	80.00	80.00	-	80.00
44	Individual Ceremony	135.00	-	135.00	135.00	-	135.00
	Note: Fees specified by the Registration of Births, Deaths & Marriages (Fees) Order 1999 (SI 1999/3311) except for * the Registration of Births, Deaths & Marriages (Fees) (Amendment) Order 2000 (SI 2000/3165)						
	MARRIAGE & Civil partnership Ceremonies						
	NON STATUTORY FEES, SET BY LOCAL AUTHORITY						
	Civic Centre Approved Premises Registrars Fees						
	(Jubilee Room)						
45	Weekdays	190.00	-	190.00	190.00	-	190.00
46	Saturday	250.00	-	250.00	250.00	-	250.00

Description of Service		Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
47	Sunday & Bank Holiday	330.00	-	330.00	330.00	-	330.00
	Approved Premises						
48	Weekdays	350.00	-	350.00	350.00	-	350.00
49	Saturday	400.00	-	400.00	400.00	-	400.00
50	Sunday & Bank Holidays	450.00	-	450.00	450.00	-	450.00
	Extended Hours Weddings (External Approved Premises Only)						
51	6pm - 9pm Weekdays	405.00	-	405.00	405.00	-	405.00
52	6pm - 9pm Saturdays	560.00	-	560.00	560.00	-	560.00
53	6pm - 9pm Sundays and Bank Holidays	615.00	-	615.00	615.00	-	615.00
	(Decommissioned Room)						
54	Weekdays Monday-Thursday)			New	120.00		120.00
55	Weekday Friday			New	180.00		180.00
56	Saturday			New	245.00		245.00
57	Sunday & Bank Holiday			New	400.00		400.00
	NAMING CEREMONIES/RE-AFFIRMATION OF VOWS/COMMITMENT all inclusive & inclusive of VAT						
	Approved & Private Premises in Borough of Southend						
58	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	220.00	10.00	230.00	220.00	10.00	230.00
59	Saturday pack element only vatable	250.00	10.00	260.00	250.00	10.00	260.00
60	Sunday & Bank Holidays pack element only vatable	290.00	10.00	300.00	290.00	10.00	300.00
61	Civic Centre Approved Premises (Jubilee Room) including room hire & ceremony pack @ £50 + VAT Pack only vatable element						
62	Monday-Thursday			New	350.00	10.00	360.00
63	Fridays			New	415.00	10.00	425.00
64	Saturdays			New	470.00	10.00	480.00
65	Sunday & Bank Holidays			New	620.00	10.00	630.00
	Civic Centre Approved Premises (DecommissionedRoom) including room hire & ceremony pack @ £50 + VAT Pack only vatable						
66	Monday - Thursday			New	270.00	10.00	280.00
67	Fridays			New	365.00	10.00	375.00
68	Saturdays			New	380.00	10.00	390.00
69	Sundays & Bank Holidays			New	545.00	10.00	555.00
	Citizenship Ceremonies						
	Individual Ceremony						
70	Staff Attendance – Approved Premises (weekday)	350.00	-	350.00	350.00	-	350.00
71	Jubilee Room (Monday - Thursday) - includes room hire			New	390.00	-	390.00
72	Decommissioned Room (Monday - Thursday) - includes room hire			New	235.00	-	235.00
73	Register Office (Monday - Wednesday only)			New	75.00	-	75.00
	NATIONALITY CHECKING SERVICE * fees inclusive of VAT						
73	Adult who submits a single application pays one fee	54.17	10.83	65.00	54.17	10.83	65.00
74	Husband and wife living together who apply at the same time pay one fee	79.17	15.83	95.00	79.17	15.83	95.00
75	Husband and wife (and up to 2 children)	95.83	19.17	115.00	95.83	19.17	115.00

Description of Service		Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
76	Single Parent (and up to 2 children)	75.00	15.00	90.00	75.00	15.00	90.00
77	Additional children on parents application	25.00	5.00	30.00	25.00	5.00	30.00
78	One or more children under the age of 18 who apply separately from their parents.	25.00	5.00	30.00	25.00	5.00	30.00
CIVIL FUNERALS * fees inclusive of VAT							
79	Funeral Package includes order of service 30 pack without image	125.00	25.00	150.00	125.00	25.00	150.00
80	Pre Booking, before death	91.67	18.33	110.00	91.67	18.33	110.00
81	Memorial Service	95.83	19.17	115.00	95.83	19.17	115.00
82	Interment of Ashes	58.33	11.67	70.00	58.33	11.67	70.00
ONLINE CERTIFICATE APPLICATIONS							
83	Copy Certificates posted out (before register closes)*	8.50	-	8.50	8.50	-	8.50
84	Copy Certificates posted out - Recorded Delivery (before register closes)*	9.25	-	9.25	9.25	-	9.25
85	Copy Certificates Collected (before register closes) *	7.00	-	7.00	7.00	-	7.00
86	Copy Certificate Collected (after register closed)*	10.00	-	10.00	10.00	-	10.00
87	Copy Certificate Posted Out (after register closed)*	11.50	-	11.50	11.50	-	11.50
88	Copy Certificate Posted Out recorded delivery (after register closed)*	12.25	-	12.25	12.25	-	12.25
89	Same Day Copy Certificate	27.50	-	27.50	27.50	-	27.50
90	Next Day Certificate	18.00	-	18.00	18.00	-	18.00
91	* dependant upon GRO fee rates						
PREMISES LICENSE FEES							
92	Approved Premises Inspection Fee	1,600.00	-	1,600.00	1,600.00	-	1,600.00
93	Additional Room during License Period	500.00	-	500.00	500.00	-	500.00
94	Approved Premises Application – decision Review	550.00	-	550.00	550.00	-	550.00
95	Private Premise Health & Safety Inspection	55.00	-	55.00	55.00	-	55.00
ROOM HIRE							
96	Decommissioned Room (weekday) includes for marriages & civil partnerships	100.00	-	100.00	100.00	-	100.00
97	Decommissioned Room (Saturday) includes marriage & civil partnership	160.00	-	160.00	160.00	-	160.00
98	Decommissioned Room (Sunday/Bank Holiday) includes marriage & civil partnership	245.00	-	245.00	245.00	-	245.00
Jubilee Room							
99	Jubilee Room (weekday)	180.00	-	180.00	180.00	-	180.00
100	Jubilee Room (Saturday)	250.00	-	250.00	250.00	-	250.00
101	Jubilee Room (Sunday/Bank Holiday)	320.00	-	320.00	320.00	-	320.00
102	Pavillion				Price on Application		
Memorial Cards, Birth Announcements, Ceremony Invitations additional pages may incur increase in cost, will depend on quantity							
Including envelopes with image and personalised							
103	15 card pack	23.33	4.67	28.00	23.33	4.67	28.00
104	Up to 30 cards	40.00	8.00	48.00	40.00	8.00	48.00

Description of Service		Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
105	Up to 50 cards	50.00	10.00	60.00	50.00	10.00	60.00
106	Without image						
107	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
108	Up to 30 cards	35.00	7.00	42.00	35.00	7.00	42.00
109	Up to 50 cards	45.00	9.00	54.00	45.00	9.00	54.00
	Save The Date/Reply Cards A6 Postcards						
	With personalised image						
110	15 card pack	8.33	1.67	10.00	8.33	1.67	10.00
111	Up to 30 cards	15.83	3.17	19.00	15.83	3.17	19.00
112	Up to 50 cards	20.83	4.17	25.00	20.83	4.17	25.00
	Without image						
113	15 card pack	5.83	1.17	7.00	5.83	1.17	7.00
114	Up to 30 cards	11.66	2.34	14.00	11.66	2.34	14.00
115	Up to 50 cards	16.67	3.33	20.00	16.67	3.33	20.00
	Order of Service – up to 50 copies						
	With personalised image						
116	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
117	50 card pack	50.00	10.00	60.00	50.00	10.00	60.00
	Without personalised image						
118	15 card pack	16.67	3.33	20.00	16.67	3.33	20.00
119	50 card pack	45.00	9.00	54.00	45.00	9.00	54.00
120	Commemorative Birth, Marriage and Civil Partnership Certificates – each	7.08	1.42	8.50	7.08	1.42	8.50
	ADVERTISING + VAT						
121	Option 3	400.00	80.00	480.00	400.00	80.00	480.00
122	Option 4	450.00	90.00	540.00	450.00	90.00	540.00
123	Option 5 Fulfilment Service	320.00	64.00	384.00	320.00	64.00	384.00
124	Option 6 Registration Folder - ½ page advert full colour	420.00	84.00	504.00	420.00	84.00	504.00
125	Option 7 Promotional Events - Fulfilment Service	50.00	10.00	60.00	50.00	10.00	60.00
126	Brochure Advertising						
	SUNDRY SALES						
	<i>These prices will vary dependent upon types purchased</i>						
127	Confetti	1.50		1.50	1.50		1.50
128	Various Nationality Gifts						
	ALL APPOINTMENTS - BOOKINGS/AMENDMENTS/CANCELLATION FEES						
129	In the event that the customer makes changes to a booking the following fees will apply						
130	For a ceremony (does not apply to Marriages & Civil Partnerships in the Register Office) a £50 payment is required which is part of the overall fee. If it is subsequently cancelled with : -	50.00		50.00	50.00		50.00
131	six months or more notice - full refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
132	three to six months notice - 50% refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
133	less than three months notice - or failure to cancel - no refund	50.00		50.00	50.00		50.00

Description of Service		Net Charge 2013/14	VAT (20.00%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20.00%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
134	should the whole fee for the Registration Staff attendance have been paid then the above applies to the whole fee not just the booking fee element.	50.00		50.00	50.00		50.00
135	Amendment of date of ceremony - £20 administration fee	20.00		20.00	20.00		20.00
	NATIONALITY CHECKING SERVICE - booking fee						
136	Whole fee is paid in advance (between £65 - £115) if appointment is cancelled within 24 hours (working days) whole fee is non refundable.						
137	For cancellation over 7 days in advance of appointment whole fee is refunded.						

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Fleet Hire Charges - VAT Chargeable in addition on external hire							
1	Small Van Full Day	25.00	-	25.00	25.00	-	25.00
2	Small Van Half Day	12.50	-	12.50	12.50	-	12.50
3	Small Van Cost Per Mile	0.25	-	0.25	0.25	-	0.25
4	Large Van Full Day	30.00	-	30.00	30.00	-	30.00
5	Large Van Half Day	15.00	-	15.00	15.00	-	15.00
6	Large Van Cost Per Mile	0.25	-	0.25	0.25	-	0.25
7	Open Back Tipper Full Day/Crew Cab	40.00	-	40.00	40.00	-	40.00
8	Open Back Tipper Half Day/ Crew Cab	20.00	-	20.00	20.00	-	20.00
9	Minibus (up to 16 seater) Full Day	45.00	-	45.00	45.00	-	45.00
10	Minibus (up to 16 seater) Half Day	25.00	-	25.00	25.00	-	25.00
11	Minibus Cost Per Mile	0.25	-	0.25	0.25	-	0.25
12	Driving Assessment for small vehicle	50.00	-	50.00	50.00	-	50.00
13	Training & test for minibus - internal staff and LA Schools only	80.00	-	80.00	80.00	-	80.00
14	Above with Passenger Transport vehicle	100.00	-	100.00	100.00	-	100.00
15	Training & test for Minibus - schools not purchasing PT service	250.00	-	250.00	250.00	-	250.00
16	LA Schools (only) Fleet Management service per year	1,000.00	-	1,000.00	1,000.00	-	1,000.00
17	LA Schools not buying fleet management - Advice/works per hour	30.00	-	30.00	30.00	-	30.00
Fuel Charges							
Variable Cost Plus 5 % Currently 1.12 pence per litre							
18	Charge Per Litre	To charge 5% on top of the cost price of the diesel. Diesel cost price will vary dependent upon diesel prices throughout the year.					
Labour Charges - to other council departments (Drivers/Cartakers/Porterage)		All prices are dependent on staff availability and the Task/Job requested					
19	Labour half a day	POA		POA	POA		POA
20	Labour per day	POA		POA	POA		POA
21	Labour 1 week	POA		POA	POA		POA
Parental Contribution (Post 16 Transport)							
22	Parental Contribution	£470.00 or total cost whichever is greater			£470.00 or total cost whichever is greater		
Dial-A-Ride Charges							
23	Single 0 - 1 miles	3.00	-	3.00	3.00	-	3.00
24	Single 1 - 4 miles	3.50	-	3.50	3.50	-	3.50
25	Single 4 - 6 miles	4.50	-	4.50	4.50	-	4.50
26	Single 6 miles plus	5.50	-	5.50	5.50	-	5.50
27	Single Additional Escort To Travel	3.00	-	3.00	3.00	-	3.00
28	Return 0 - 1 miles	5.50	-	5.50	5.50	-	5.50
29	Return 1 - 4 miles	7.00	-	7.00	7.00	-	7.00
30	Return 4 - 6 miles	9.00	-	9.00	9.00	-	9.00
31	Return 6 miles plus	11.00	-	11.00	11.00	-	11.00
32	Return Additional Escort To Travel	5.00	-	5.00	5.00	-	5.00
33	Registration/Membership Fee	10.00	-	10.00	10.00	-	10.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
Room Bookings commence at 08:00							
34	Small – 12 seater (Rooms 5 & 8) Registered Charity Half Day	20.00	-	20.00	20.00	-	20.00
35	Small – 12 seater (Rooms 5 & 8) Registered Charity Full Day	40.00	-	40.00	40.00	-	40.00
36	Small – 12 seater (Rooms 5 & 8) Not for profit organisations Half Day	30.00	-	30.00	30.00	-	30.00
37	Small – 12 seater (Rooms 5 & 8) Not for profit organisations Full Day	60.00	-	60.00	60.00	-	60.00
38	Small – 12 seater (Rooms 5 & 8) Commercial Organisations Half Day	80.00	-	80.00	80.00	-	80.00
39	Small – 12 seater (Rooms 5 & 8) Commercial Organisations Full Day	160.00	-	160.00	160.00	-	160.00
40	Small – 12 seater (Rooms 5 & 8) Partner Organisations Half Day	15.00	-	15.00	15.00	-	15.00
41	Small – 12 seater (Rooms 5 & 8) Partner Organisations Full Day	30.00	-	30.00	30.00	-	30.00
42	Medium – 18 seater (Rooms 2 & 4) Registered Charity Half Day	30.00	-	30.00	30.00	-	30.00
43	Medium – 18 seater (Rooms 2 & 4) Registered Charity Full Day	60.00	-	60.00	60.00	-	60.00
44	Medium – 18 seater (Rooms 2 & 4) Not for profit organisations Half Day	40.00	-	40.00	40.00	-	40.00
45	Medium – 18 seater (Rooms 2 & 4) Not for profit organisations Full Day	80.00	-	80.00	80.00	-	80.00
46	Medium – 18 seater (Rooms 2 & 4) Commercial Organisations Half Day	120.00	-	120.00	120.00	-	120.00
47	Medium – 18 seater (Rooms 2 & 4) Commercial Organisations Full Day	240.00	-	240.00	240.00	-	240.00
48	Medium – 18 seater (Rooms 2 & 4) Partner Organisations Half Day	20.00	-	20.00	20.00	-	20.00
49	Medium – 18 seater (Rooms 2 & 4) Partner Organisations Full Day	40.00	-	40.00	40.00	-	40.00
50	Medium Large – 28 seater (Rooms 6 & 7) Registered Charity Half Day	40.00	-	40.00	40.00	-	40.00
51	Medium Large – 28 seater (Rooms 6 & 7) Registered Charity Full Day	80.00	-	80.00	80.00	-	80.00
52	Medium Large – 28 seater (Rooms 6 & 7) Not for profit organisations Half Day	65.00	-	65.00	65.00	-	65.00
53	Medium Large – 28 seater (Rooms 6 & 7) Not for profit organisations Full Day	130.00	-	130.00	130.00	-	130.00
54	Medium Large – 28 seater (Rooms 6 & 7) Commercial Organisations Half Day	180.00	-	180.00	180.00	-	180.00
55	Medium Large – 28 seater (Rooms 6 & 7) Commercial Organisations Full Day	360.00	-	360.00	360.00	-	360.00
56	Medium Large – 28 seater (Rooms 6 & 7) Partner Organisations Half Day	35.00	-	35.00	35.00	-	35.00
57	Medium Large – 28 seater (Rooms 6 & 7) Partner Organisations Full Day	70.00	-	70.00	70.00	-	70.00
58	Large – 44 seater (Room 3) Registered Charity Half Day	50.00	-	50.00	50.00	-	50.00
59	Large – 44 seater (Room 3) Registered Charity Full Day	100.00	-	100.00	100.00	-	100.00
60	Large – 44 seater (Room 3) Not for profit organisations Half Day	75.00	-	75.00	75.00	-	75.00
61	Large – 44 seater (Room 3) Not for profit organisations Full Day	150.00	-	150.00	150.00	-	150.00
62	Large – 44 seater (Room 3) Commercial Organisations Half Day	190.00	-	190.00	190.00	-	190.00
63	Large – 44 seater (Room 3) Commercial Organisations Full Day	380.00	-	380.00	380.00	-	380.00
64	Large – 44 seater (Room 3) Partner Organisations Half Day	40.00	-	40.00	40.00	-	40.00
65	Large – 44 seater (Room 3) Partner Organisations Full Day	80.00	-	80.00	80.00	-	80.00
66	Extra Large – 65 seater (Room 1) Registered Charity Half Day	75.00	-	75.00	75.00	-	75.00
67	Extra Large – 65 seater (Room 1) Registered Charity Full Day	150.00	-	150.00	150.00	-	150.00
68	Extra Large – 65 seater (Room 1) Not for profit organisations Half Day	110.00	-	110.00	110.00	-	110.00
69	Extra Large – 65 seater (Room 1) Not for profit organisations Full Day	220.00	-	220.00	220.00	-	220.00
70	Extra Large – 65 seater (Room 1) Commercial Organisations Half Day	205.00	-	205.00	205.00	-	205.00
71	Extra Large – 65 seater (Room 1) Commercial Organisations Full Day	410.00	-	410.00	410.00	-	410.00
72	Extra Large – 65 seater (Room 1) Partner Organisations Half Day	55.00	-	55.00	55.00	-	55.00
73	Extra Large – 65 seater (Room 1) Partner Organisations Full Day	110.00	-	110.00	110.00	-	110.00
74	Extra Large – 60 seater (Rooms 3&4 combined) Registered Charity Half Day				100.00	-	100.00
75	Extra Large – 60 seater (Rooms 3&4 combined) Registered Charity Full Day				200.00	-	200.00
76	Extra Large – 60 seater (Rooms 3&4 combined) Not for profit organisations Half Day				150.00	-	150.00

	Description of Service	Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
77	Extra Large – 60 seater (Rooms 3&4 combined) Not for profit organisations Full Day				300.00	-	300.00
78	Extra Large – 60 seater (Rooms 3&4 combined) Commercial Organisations Half Day				250.00	-	250.00
79	Extra Large – 60 seater (Rooms 3&4 combined) Commercial Organisations Full Day				500.00	-	500.00
80	Extra Large – 60 seater (Rooms 3&4 combined) Partner Organisations Half Day				80.00	-	80.00
81	Extra Large – 60 seater (Rooms 3&4 combined) Partner Organisations Full Day				160.00	-	160.00
82	Council Chamber – 250 seater Registered Charity Half Day	160.00	-	160.00	160.00	-	160.00
83	Council Chamber – 250 seater Registered Charity Full Day	290.00	-	290.00	290.00	-	290.00
84	Council Chamber – 250 seater Not for profit organisations Half Day	265.00	-	265.00	265.00	-	265.00
85	Council Chamber – 250 seater Not for profit organisations Full Day	435.00	-	435.00	435.00	-	435.00
86	Council Chamber – 250 seater Commercial Organisations Half Day	435.00	-	435.00	435.00	-	435.00
87	Council Chamber – 250 seater Commercial Organisations Full Day	695.00	-	695.00	695.00	-	695.00
88	Council Chamber – 250 seater Partner Organisations Half Day	130.00	-	130.00	130.00	-	130.00
89	Council Chamber – 250 seater Partner Organisations Full Day	220.00	-	220.00	220.00	-	220.00
90	Foyer Ground and First Floor – Half Day	25.00	-	25.00	25.00	-	25.00
91	Foyer Ground and First Floor – Full Day	50.00	-	50.00	50.00	-	50.00
92	Charter Restaurant - Price on application dependant upon package. charge £350 per hire	Minimum					
	PORTERS						
93	Porters Tours - per person	4.00	-	4.00	4.00	-	4.00
94	Porters Registered Charity Half Day (inc set up and break down time)	55.00	-	55.00	55.00	-	55.00
95	Porters Registered Charity Full Day (inc set up and break down time)	105.00	-	105.00	105.00	-	105.00
96	Porters Not for profit organisations Half Day (inc set up and break down time)	80.00	-	80.00	80.00	-	80.00
97	Porters Not for profit organisations Full Day (inc set up and break down time)	155.00	-	155.00	155.00	-	155.00
98	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Half Day(inc set up and break down time)	615.00	-	615.00	615.00	-	615.00
99	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Full Day (inc set up and break down time)	1,120.00	-	1,120.00	1,120.00	-	1,120.00
100	Porters Extended Ceremony Hours Monday - Wednesday New Offer	710.00	-	710.00	710.00	-	710.00
101	Porters Thursdays , Fridays, Saturdays, Sundays Commerical Organisations (inc ceremonies) Half Days (inc set up and break down time)	715.00	-	715.00	715.00	-	715.00
102	Porters Thrusdays, Fridays, Saturdays, Sundays Commerical Organisations (inc ceremonies and reception) Full Day (inc set up and break down time)	1,325.00	-	1,325.00	1,325.00	-	1,325.00
103	Porters Extended Ceremony Hours Thursday, Friday, Saturdays, Sundays New Offer	820.00	-	820.00	820.00	-	820.00
104	Porters Partner Organisations Half Day (inc set up and break down time)	410.00	-	410.00	410.00	-	410.00
105	Porters Partner Organisations Full Day (inc set up and break down time)	820.00	-	820.00	820.00	-	820.00
106	Porters Staff (inc private parties) Half Day (inc set up and break down time)	310.00	-	310.00	310.00	-	310.00
107	Porters Staff (inc private parties, ceremonies & receptions) Full Day (inc set up and break down time)	615.00	-	615.00	615.00	-	615.00
108	Porters Staff extended ceremony hours New Offer	355.00	-	355.00	355.00	-	355.00
109	Use of Marquee (inc table linen hire) Charity	50.00	-	50.00	50.00	-	50.00
110	Use of Marquee (inc table linen hire) Not for profit organisations	100.00	-	100.00	100.00	-	100.00
111	Use of Marquee (inc table linen hire) Partners - Staff	150.00	-	150.00	150.00	-	150.00
112	Use of Marquee (inc table linen hire) Commercial	250.00	-	250.00	250.00	-	250.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge		Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£		£	£	£
113	Floral Arrangements	Set By Parks						
114	Waitress service for canapés	66.00	14.00	80.00		66.00	14.00	80.00
	Corkage - per bottle inc waitress service							
115	Wine, Champagne, Cava, Pre-mixed Bucks Fizz (Porters)	4.16	0.84	5.00		4.16	0.84	5.00
116	Bottled Beer (Porters)	1.25	0.25	1.50		1.25	0.25	1.50
117	Soft Drinks - Lemonade, Cola, Fruit Juice etc (Porters)	1.25	0.25	1.50		1.25	0.25	1.50
118	Pimms (inc lemonade) (Porters)	6.00	1.20	7.20		6.00	1.20	7.20
119	Tea & Coffee - per cup (Porters)	0.83	0.17	1.00		0.83	0.17	1.00

Description of Service		Net Charge 2013/14	VAT (20%)	Gross 2013/14 Charge	Proposed Net Charge 2014/15	VAT (20%)	Proposed Gross 2014/15 Charge
		£	£	£	£	£	£
1	Standard Search (forms LLC1 and Con29'R')	105.00		105.00	105.00		105.00
2	Official Search (form LLC1 only)	35.00		35.00	35.00		35.00
3	Local Enquiries (form Con29'R' only)	70.00		70.00	70.00		70.00
4	Additional Parcels of Land (Standard Search) per parcel	15.00		15.00	15.00		15.00
5	Local Enquiries (form CON29'O') per question	15.00		15.00	15.00		15.00
6	Personal Search No Charge	0.00		0.00	0.00		0.00
7	Extra Parcel Fee LLC1 per parcel	5.00		5.00	5.00		5.00
8	Extra Parcel Fee CON29 per parcel	10.00		10.00	10.00		10.00