

**Southend-on-Sea Borough Council**  
**Report from the Corporate Director for People**  
**to**  
**Cabinet**  
**on**  
**23<sup>rd</sup> September 2014**

Report prepared by: Jane Theadom, Head of Learning

**Agenda  
Item No.**

**14**

---

**Revised Scheme of Delegation for the Governance of Southend Adult  
Community College**

**Executive Councillor: Councillor Anne Jones**

**Part 1 (Public Agenda Item)**

---

**1. Purpose of Report**

This report proposes a revised Scheme of Delegation for the Governance of Southend Adult Community College and includes an updated Instrument of Government and Articles of Government.

The report also proposes a revised approach to the selection of Local Authority members of the SACC Governing Body that brings it into line with the process used for appointing School Governors (Appendix 1, Annex A, Clause 2.3)

**2. Recommendations**

- 2.1. That the revised Scheme of Delegation for the Governance of Southend Adult Community College is approved
- 2.2. That the revised approach to Local Authority member selection, as detailed in 3.4, is approved

**3. Background**

- 3.1. The Scheme of Delegation for the Governance of Southend Adult Community College makes provision for the principles and procedures which the Local Authority use to plan adult education provision, assure quality, determine the annual budget and govern the College. It has not been updated since August 2003 and therefore this report is seeking Council approval of a revised Scheme so that the Governing Body of the College can then adopt it during the early part of this academic year 2014-15.
- 3.2. The Local Authority members of the Governing Body are currently appointed through a Council-led process which has consistently provided representatives with both an interest in governance and expertise in aspects of the business of the College. Representatives do not necessarily need to be Council Members but it has become custom and practice for this to be the case; at least when they are first appointed.

- 3.3. School governing bodies must now carry out a skills audit of their members and maintained schools are required to complete reconstitution before September 2015. There is an expectation that new Academies must carry out a similar exercise and that all educational establishments should look to have smaller, skills-led governing bodies with less influence from Local Authorities.
- 3.4. Accordingly it is proposed that when the Local Authority nominates a new member to the Governing Body that the process set out in section 2.3 of the Instrument of Government (Appendix 1, Annex A clause 2.3) is followed. This will ensure that the process is consistent with the process for appointments to school governing bodies.

#### **4. Other Options**

- 4.1. None; the Scheme of Delegation requires updating and the selection process for Local Authority governors needs to be revised to take account of new requirements for governing bodies.

#### **5. Reasons for Recommendations**

- 5.1. To ensure that the College complies fully with the legislative and regulatory requirements

#### **6. Corporate Implications**

- 6.1. Contribution to the Council's vision and corporate priorities
- 6.2. Financial Implications - None
- 6.3. Legal Implications - It is a requirement for the Council to have a Scheme of Delegation in place and approved
- 6.4. People Implications - None
- 6.5. Property Implications - None
- 6.6. Consultation - None required
- 6.7. Equality and Diversity Implications - These are reflected in the scheme
- 6.8. Risk Assessment

The risk of not updating would be to the detriment of the effectiveness of the college's governing body in meeting the strategic challenges facing adult and community education provision and, potentially, the outcome of any future Ofsted inspection.

- 6.9. Value for Money – None
- 6.10. Community Safety Implications - None
- 6.11. Environmental Impact - None

#### **7. Background Papers**

Appendix 2: Original Scheme (August 2003)

#### **8. Appendices**

Appendix 1: Scheme of Delegation for the Governance of Southend Adult Community College