

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Southend Shadow Health & Wellbeing Partnership Board (DRAFT MINUTES)

Date: 27th March 2013

Place: Civic Centre, Civic Suite, Committee Room 7

Present: Councillor Salter (SBC – Chair), Cllr J Garston (SBC), Cllr Crystall (SBC), *Cllr Longley, Cllr Borton (SBC), Cllr Chalk (SBC), Simon Leftley (SBC), Andrea Atherton (SBC & NHS SEE), Paul Husselbee (Southend CCG), Melanie Craig (Southend CCG), Dr B Agha (Southend CCG), *Ian Stidston (NHS Commissioning Board),

In Attendance: Rob Walters (SBC), Ade Butteriss (SBC), Robert Harris (SBC), Mike Boyle (SBC), Darren McAughtrie (SBC), Yvonne Campen (Southend CCG), Cllr Kaye (Observer – Chairman of Community Services & Culture Scrutiny Committee), Rob Tinlin (SBC) and Cllr Holdcroft (SBC).

Start/End Time: 14.00/15.30

**** **Part I**

1 Apologies and substitutions.

Apologies for absence were received from Cllr Courtenay (no substitute), Cllr Betson (substitute: Cllr Longley), Cllr Jarvis (no substitute), Andrew Pike (substitute: Ian Stidston).

2 Declarations of Interest

(a) Councillor Crystall – non-pecuniary - Council appointed Governor of Southend University NHS Foundation Trust.

(b) Councillor Kaye – non-pecuniary – Mental Health Act Manager (SEPT), Chairman for hearings.

(c) Councillor Salter – non-pecuniary - husband is consultant vascular surgeon & business unit director for surgical services.

3 Minutes of the Shadow Health & Wellbeing Board held on 30th January 2013

Resolved:

That the minutes of the meeting held on 30th January 2013 were confirmed as a correct record.

4 Governance & Constitutional Issues & Regulations

The Shadow Board considered a report from Robert Harris which provided an overview of the Secondary Legislation and Regulations relating to the Health & Wellbeing Board once it becomes statutory on 1st April 2013. The Terms of Reference and Membership of the 'Board', agreed by Full Council on 28th February 2013, were attached for information.

In response to a number of queries concerning constitutional matters the Shadow Board members were advised of the provisions to comply with a Code of Conduct and the requirements to disclose and register interests. The Council's Code of Conduct would be applied to all members of the Board (attached at Appendix 2 to the submitted report). The Council's democratic services team would arrange a briefing session and write to Board members setting out the provisions and requirements.

Resolved:

1. That the Terms of Reference and Membership, effective from 1st April 2013, be noted.
2. That it be noted that the links and relationships with the Council's Scrutiny arrangements are being explored and the options / proposals would be submitted to a future meeting of the Board for its consideration.
3. That a briefing covering the Council's Code of Conduct and Conflicts of Interest be provided for all Board members prior to its first meeting in June 2013.
4. That the Board reviews its arrangements and relationships in 12 months, after the first year of operation.

5 Public Health Transition Update

The Shadow Board received a verbal update from Andrea Atherton on the progress of the Public Health transition to the local authority and advised that all public health functions would transfer to the local authority and be in place by 1st April 2013.

Resolved:

That the progress on public health transfer to the local authority be noted.

6 CCG Authorisation Update and CCG Integrated Plan

Paul Husselbee informed the Shadow Board that the Southend CCG had received 'authorisation' with a number of conditions which would be implemented over the next several months.

The Shadow Board also received a report from Yvonne Campen which set out the CCG Integrated Plan and key commissioning priorities.

Paul Husselbee drew attention to several of the aims/objectives of the CCG integrated plan and expanded on a number of the key commissioning priorities.

Resolved:

That the outline integrated plan for Southend CCG, the sense of direction and the key commissioning priorities be endorsed.

7 Children & Young People's Plan

The Shadow Board considered a report from Darren McAughtrie which presented the Children and Young People's Plan (CYPP) for 2013/14.

The Shadow Board noted that an update/progress check against the CYPP 2013/14 would be submitted to the Board in approximately 6 months for its consideration.

Resolved:

1. That the CYPP 2013/14 be noted.
2. That the reporting schedule of the Success for All Children's Group to the Health & Wellbeing Board be endorsed.

8 Joint Health & Wellbeing Strategy Action Plan

The Shadow Board received the Joint Health & Wellbeing Strategy (JHWS) Action Plan

2013/14 which sets out the key actions and measures to deliver the 8 ambitions of the JHWS.

Ade Butteriss reported that further discussions would be taking place with respective partners to do a 'sense-check' to verify that the actions make sense. The Shadow Board was also informed that the Council's Performance Management Process System (covalent) would be used to monitor progress against the actions. Progress and monitoring reports would be submitted to the Board on a quarterly basis by 'exception' only.

Resolved:

That the JHWS Action Plan 2013/14, subject to minor amendments, be endorsed.

9 Section 256's for Reablement & Adult Social Care Funding

The Shadow Board considered a report Yvonne Campen which outlined the progress made against 2012-13 investment plans for reablement and NHS Adult Social Care funding and also outlined proposals for investment during 2013/14 against this funding stream. The report in addition outlined proposals for the investment of additional funding received to meet the increased pressures on the health and social care system during the winter period.

Resolved:

1. That the progress made against 2012-13 investment plans for the Reablement and NHS for Adult Social Care funding be noted.
2. That the plans for the additional winter pressure funding received for year ending March 2013 be approved.
3. That the joint investment plans for 2013-14 Reablement via CCG allocations be approved.
4. That the NHS for Adult Social Care Funding in 2013-14 via National Commissioning Board allocations be approved.

10 Multi-agency Transition Policy for Children with Disabilities and long term conditions

The Shadow Board considered a report from Mike Boyle which provided an update on the outcome of the review of transition planning, undertaken by the Transition Planning Group, and sought approval to a multi-agency approach for further improving practice in this area.

Resolved:

1. That the work undertaken by the Transition Planning Group be noted.
2. That the multi-agency transition protocol for young people with disabilities, learning difficulties and long term conditions be adopted.

11 Forward Plan

The Shadow Board received the forward plan which contained the key activities and work programme for the Board from 1st April 2013 to April 2014. This was a rolling plan which would be amended or added to as and when appropriate.

The Shadow Board suggested that the Direct Primary Care Strategy should be added to the forward plan to come to the Board in June 2013.

Resolved:

That the forward plan be noted, with the addition of the Primary Care Strategy.

12 Thanks & Appreciation to Shadow Board Members

The Shadow Board was informed that this was the last formal meeting of the Shadow Board prior to it becoming the statutory Health & Wellbeing Board of the Council on 1st April 2013.

The Chairman extended her thanks and appreciation to the Shadow Board for their contributions and input over the last year.

13 Date and time of next meeting

(NB:

The meetings of the Statutory Board had been agreed after this meeting and are included here for information)

Wednesday 5th June 2013 at 4.00pm

Wednesday 24th July 2013 at 2.30pm

Wednesday 25th September 2013 at 2.30pm

Wednesday 20th November 2013 at 2.30pm

Tuesday 11th February 2014 at 2.00pm