

Working group	Proposed Members	Purpose	Outcomes	Membership	Lifespan
<b>Joint Operations Group</b> (Currently SBC Social Care/CCG mtg)  <b>Meeting:</b> <b>Thursday</b> <b>5<sup>th</sup> Dec 10-12Noon</b>	1. Yvonne Campen, CCG 2. Paul Husselbee, CCG 3. Melanie Craig, CCG 4. Ashley King, CCG 5. Simon Leftley, SBC 6. Jacqui Lansley, SBC 7. Katherine Marks, SBC 8. Andrea Atherton/James Williams, SBC 9. Ade Butteriss/ Rob Walters, SBC	Identify and deliver value added priority areas (or “quick wins”) which may not be otherwise independently realised.  Development of new areas for integration.	Identification of 3-5 priority areas.  Positive outcomes from specific cross partner projects resulting from above.  Improved customer satisfaction.  Savings through efficiencies.	Council (various) CCG  Possible others: Healthwatch,	<b>Agenda Item 5</b>
<b>Joint Commissioning</b>  <b>Meeting:</b> <b>As above</b>	Same as Joint Operations Group initially (With a view to be separate when appropriate)	Develop and review strategy relating to health and wellbeing. incorporate Mental health strategy delivery (working group)  Review legislation and policy development.  Advise and make recommendations to Board on local strategy and approach.  Coordinate integration work (for example initiatives resulting from Pioneer bid).	Development of integration and commissioning strategy.  Recommendations to Board on strategy issues.  Proposals for new ways of integrated working.	Council (various) CCG  Possible others; SEPT, Hospital.	To be determined
<b>Board Progression</b>  <b>Meeting:</b> <b>Monday</b> <b>25/11/13, 2.30pm</b>	Sadie Parker, Executive Lead for Primary Care and Engagement, CCG  SBC Public Health rep TBC  Ade Butteriss/Rob Walters, SBC	Identify and review capability needs of Board. Review options for building Board capability and capacity.  Design and recommend a programme of Board progression activity.  Oversee and deliver Board progression work. Review and evaluate activity.  HWBB Audit – Peer review	Map of Board capability and gaps.  Programme of Board progression activity.  Fully effective and self-aware Health and Wellbeing Board.	Council (various) CCG  Possible others; Members	To be determined
<b>Communications and Engagement</b>  <b>Meeting:</b> <b>Wednesday</b> <b>13/11/13, 2.30pm</b>	<ul style="list-style-type: none"> <li>• Claire Routh, Head of Comms for CSU</li> <li>• Jon Keay, Healthwatch Manager</li> <li>• Mike Bennett/ Michelle Hill/ Jenni Naish</li> <li>• Claire Hankey, Southend Hospital, Head of Comm’s and Engagement</li> <li>• Ade Butteriss/Rob Walters Southend Borough Council</li> </ul> <p><b>To support group as needed:</b></p> <ul style="list-style-type: none"> <li>• Lucy Archard/ SBC Comm’s team</li> <li>• Chipso Soboya, SBC Engagement and participation</li> <li>• Sherry Fuller, SBC Health Liaison Officer</li> </ul>	Develop joint approach to communications and engagement. Coordinate and oversee consultation work.  Strengthen Board image and visibility. Event planning and management.  Reap benefits and efficiencies from coordinating activities across partners.  Support evidence to inform Joint HWB Strategy.	Joint stakeholder map.  Joint Communications and Engagement Strategy.  Map of individual partners consultation, communication and engagement activity.  Agreed, and live, communications plan.  Effective engagement.	Council (various) CCG  Healthwatch  Public Third sector representative	To be determined