

SOUTHEND-ON-SEA BOROUGH COUNCIL

Southend-on-Sea Education Board

Tuesday 17th December 2019

I confirm that a meeting of the Schools Forum/Education Board will be held on **Tuesday 17th December 2019 at 8.15am**. The meeting will be held at the Tickfield Centre in the Seacole Room.

Robert Harris
Clerk to the Forum

AGENDA

Agenda	Item	Lead	Time
1.	Apologies for absence	Chair	5mins
2.	Minutes of the meeting held on 22nd October 2019 and Action Log – Minutes and action log attached	Chair	5mins
3.	Matters arising (not covered elsewhere on the agenda)	Chair	5mins
4.	Education Board Constitution, Membership and Vacancies Report for decision and noting attached	RH	10mins
	<u>Schools Forum Matters</u>		
5.	Dedicated School Grant (DSG) 2020/21 Budget planning and 201920 Forecast Outturn Report for decision attached	PG	45mins
6.	Early Years (DSG) Investment Report for decision attached	EH	15mins

	<u>Education Board Matters</u>		
7.	Review of Service Level Agreements (SLAs/Contracts) Progress report/paper for noting to follow	BM	10mins
8.	ISOS Partnership Research Inclusion Project Initial Findings Report/paper for noting to follow	BM	10mins
9.	Report back from Sub Groups (a) RSG held 03/12/19 – draft minutes attached (a) VLSG held 12/12/19– draft minutes/verbal update to follow (c) SPSG held 04/12/19– draft minutes/verbal update to follow	SG Chairs	10mins
10.	Any other business (to be notified to the Chair/Clerk prior to the start of the meeting)	ALL	10mins
11.	Date and time of future meetings 21 st January 2020 at 08.15am 17 th March 2020 at 08.15am	RH	5mins
12.	<u>Exclusion of the Public</u>		
13.	Dedicated Schools Grant Confidential Appendix 4 (item 6 above refers) (circulated separately)	PG	5mins
14.	Update on Place Planning Confidential primary school forecast data to follow/to be presented at the meeting	CB	10mins