

**SOUTHEND-ON-SEA BOROUGH COUNCIL**

**Audit Committee**

**Date: Monday, 13th December, 2021**

**Time: 6.30 pm**

**Place: Council Chamber - Civic Suite**

**Contact: Robert Harris**

**Email: [committeesection@southend.gov.uk](mailto:committeesection@southend.gov.uk)**

**A G E N D A**

- 1 Apologies for Absence**
- 2 Declarations of Interest**
- 3 Minutes of the Meeting held on Wednesday, 22nd September 2021**
- \*\*\*\* Closing Down 2020/21**
- 4 Internal Audit Service Head of Internal Audit Annual Report 2020/21**  
(Pages 3 - 56)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- 5 Deloitte External Audit status update: latest position and timescales to completion for 2020/21 audit** (Pages 57 - 58)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- 6 Counter Fraud & Investigation Team Annual Report 2020/21** (Pages 59 - 90)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- \*\*\*\* Here and Now**
- 7 Cyber Security** (Pages 91 - 98)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- 8 CIPFA Financial Management Code Action Plan Progress Report** (Pages 99 - 110)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached

\*\*\*\* **Looking Forward**

- 9 **Internal Audit Charter, Strategy and Plan 2021/22** (Pages 111 - 166)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- 10 **Appointment of External Auditor** (Pages 167 - 172)  
Report of Deputy Chief Executive and Executive Director (Finance and Resources) attached
- 11 **Information Item** (Pages 173 - 190)  
CIPFA Audit Committee Update Issue No.35 attached

**Chair & Members:**

Cllr M Dent (Chair), Cllr I Shead (Vice-Chair), Cllr H Boyd, Cllr A Dear, Cllr K Evans, Cllr N Folkard, Cllr S George, Cllr S Habermel, Cllr P Wexham and K Pandya