

**Southend Education Board Action Log**

<b>Reference</b>	<b>Action</b>	<b>Accountable</b>	<b>Due date</b>	<b>Comment</b>
1 (5/12/17)	Chair to write to all Board members who have not attended	MS	15/1/18	
2 (5/12/17)	Create actin log	RH	15/1/18	
3 (5/12/17)	CLLr to progress free school decision reversal	CLLrC/officers	Next cabinet cycle	
4 (5/12/17)	EY funding paper to March Board	EH/PG	March	
5 (5/12/17)	Establish HNB Task and Finish Group	BM	immediate	
6 (5/12/17)	Undertake audit of all SLAs	BM	ongoing	
7 (5/12/17)	Written report required by all sub groups	SG/NH/RB and officers	15/1/18	
8 (5/12/17)	High Need 201819 funding paper	GB/PG	March	