



Working Together 2018

# Safeguarding Southend

## Southend Safeguarding Partnership

June 2019

(Version 08)



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Communication Planning  
Partnership Agreement

## **Executive Summary: Working Together 2018 (Governance Changes)**

### **Background**

This document describes changes to governance (only) of Safeguarding in Southend; individual organisations are responsible for making delivery and partnership changes required by the guidance.

The Working together to safeguard children 2018 Statutory guidance on inter-agency working to safeguard and promote the welfare of children in England, replacing the 2015 guidance. This Department for Education statutory guidance sets out what organisations and agencies who have functions relating to children must and should do to safeguard and promote the welfare of all children and young people under the age of 18 in England. The new guidance follows a government consultation, launched in October 2017 which set out the changes needed to support the new system of multi-agency safeguarding arrangements established by the Children and Social Work Act 2017.

### **Organisations Responsibilities**

The guidance includes a new section on “people in positions of trust” highlighting that “organisations and agencies working with children and families should have clear policies for dealing with allegations against people who work with children”. The guidance highlights circumstance where practitioners should be alert to the potential need for early help for a child.

The guidance also includes:

- A new section on referral highlighting that anyone with a concern about a child’s welfare should make a referral to local authority children’s social care
- A myth busting guide to information sharing
- A new section on assessment of disabled children and their carers; young carers; children in secure youth establishments;
- A new section on contextual safeguarding.

### **Other changes**

- All schools: specifies that “this guidance applies in its entirety to all schools”.
- Early years and childcare: there is a new requirement that they must “have and implement a policy and procedures to safeguard children”.
- Health: a new section on “designated health professionals”.
- New section on “children’s homes”.
- New section on “Multi-Agency Public Protection Arrangements” (MAPPA).
- Voluntary, charity, social enterprise, faith-based organisations and private sectors: Highlights that “all practitioners working in these organisations and agencies who are working with children and their families are subject to the same safeguarding responsibilities, whether paid or a volunteer”. The guidance also highlights that:

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“charity trustees are responsible for ensuring that those benefiting from, or working with, their charity, are not harmed in any way through contact with it”.

### Governance

Multi-agency safeguarding arrangements Local Safeguarding Children Boards (LSCBs) will be replaced by “safeguarding partners”. Under the new legislation, three safeguarding partners (local authorities, chief officers of police, and clinical commissioning groups) must make arrangements to work together with relevant agencies (as they consider appropriate) to safeguard and protect the welfare of children in the area. The geographical footprint for the new arrangements will not change for Southend.

This document describes the new governance for the 3 safeguarding partners (and ‘relevant’ organisations). They will act as a strategic leadership group in supporting and engaging others; and implement local and national learning including from serious child safeguarding incidents. These arrangements are described in this document.

The 3 strategic partners have taken the opportunity to reshape the governance of Adult Safeguarding in Southend at the same time. This change brings together a number of Adult and Childrens’ groups, reduces risk of safeguarding arrangements not managing transition arrangements and minimises duplication.

These arrangements set out how we will work together and with any relevant agencies. All 3 safeguarding partners have equal and joint responsibility for local safeguarding arrangements. Relevant agencies are those organisations and agencies whose involvement the safeguarding partners consider is required to safeguard and promote the welfare of local children.

Schools: It is expected that local safeguarding partners will name schools, colleges and other educational providers as relevant agencies. Once designated as a relevant agency, schools and colleges, and other educational providers, in the same way as other relevant agencies, are under a statutory duty to co-operate with the published arrangements.

Local and national child safeguarding practice reviews: The guidance sets out the process for new national and local reviews. The responsibility for how the system learns the lessons from serious child safeguarding incidents lies at a national level with the Child Safeguarding Practice Review Panel (the Panel) and at local level with the safeguarding partners. The Child Safeguarding Practice Review Panel operates from 29 June 2018, and will consider all notifications of serious incidents. Child Safeguarding Practice Review Panel. A copy of the rapid review should be sent to the Panel who decide on whether it is appropriate to commission a national review of a case or cases

Child death reviews The guidance replaces the requirement for LSCBs to ensure that child death reviews are undertaken by a child death overview panel (CDOP) with the requirement for “child death review partners” (consisting of local authorities and any clinical commissioning groups for the local area) to make arrangements to review child deaths.

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### Governance Changes

1. Formal Strategic Leadership Group (SLG) (3 Strategic Partners and Independent Safeguarding Advisor)
  - a. Safeguarding Boards (Adults and Children's) removed
2. The Adults and Children's Strategic Partnership Groups (ASPG and CSPG) will operate as executive groups, and be accountable to the SLG. All relevant agencies and Partners are members of the ASPG and the CSPG.
  - a. Adults and Children's Executive Groups removed
3. Delivery Groups will be shaped as follows:
  - a. Learning and Development group (combined adults and children)
  - b. Performance, Audit and Quality Assurance Groups (separate - adults and children)
  - c. Procedure Group (Southend, Essex & Thurrock) (separate - adults and children)
  - d. Domestic Homicide Review Panel (Southend, Essex & Thurrock)
  - e. Child Safeguarding Practice Review Panel
  - f. Task and Finish Child Exploitation and Missing and Child Exploitation
  - g. Safeguarding in Schools Forum
  - h. Task and Finish Groups (as appropriate)

### **Introduction**

The new arrangements will be referred to as Southend Safeguarding Partnership (SSP). The SSP is established in accordance with the Children and Social Work Act 2017, Working Together to Safeguard Children 2018 and the Care Act 2014. The SSP provides the Multi-Agency Safeguarding Partnership framework under which accountable partners and relevant agencies work together to coordinate their safeguarding services, identify and respond to the needs of people in Southend, commission and publish local child safeguarding practice reviews, safeguarding adult reviews and provide scrutiny to ensure the effectiveness of the arrangements.

The SSP will publish an Annual Plan and Report that will be informed by Partners strategic objectives. The SSP will take into account national and locally agreed safeguarding priorities as set out in the statutory guidance Working Together 2018, the Care Act 2014 and published guidance.

The SSP will be introduced in September 2019 followed by an implementation period of three months.

### **Working across Essex**

The administrative division of local government in the County of Essex includes two Unitary Authorities, Southend and Thurrock. A Strategic Group, including leaders from Southend, Essex and Thurrock, met on 6th June 2018 and 11<sup>th</sup> October 2018 to agree how new safeguarding arrangements would be implemented.

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It was agreed that the three administrative areas of local government would maintain their own safeguarding arrangements.

The Safeguarding Partners identified opportunities to develop a “Working across Essex” strategy as part of the new safeguarding arrangements, building on the existing good practice that has developed through the Children’s and Adults Safeguarding Boards.

### **Vision and Values**

*Our vision ‘That people in Southend grow up and live in an environment that is free from harm that they are safe and are supported to lead healthy happy and fulfilling lives’*

The Southend Safeguarding Partnership will:

- Ensure safeguarding is everyone’s responsibility.
- Put the vulnerable person (cared for child / adult) at the centre of everything we do.
- Ensure everyone has a voice, including children and families.
- Work effectively as a Partnership - operating with trust, transparency and sharing information.
- Build working and respectful relationships between partners which support constructive and appropriate challenge.
- Have a learning and continuous improvement culture to improve the way people are safeguarded and guide how services are delivered.
- Ensure strong communication and engagement within the Partnership, with clear roles and responsibilities.
- Have excellent integration between adult’s and children’s safeguarding arrangements.

### **Safeguarding Partners**

The three ‘accountable’ safeguarding Partners in Southend, who will form the Southend Strategic Partnership Board, are:

- Southend Borough Council - Chief Executive and Deputy Chief Executive (People) (DCS, DAS)
- Southend Clinical Commissioning Group – Accountable Officer and Chief Nurse
- Essex Police – Chief Officer

All three safeguarding partners have equal and joint responsibility for local safeguarding arrangements. In situations that require a clear, single point of leadership, all three Safeguarding Partners will decide who would take the lead.

The lead representatives may delegate related functions, whilst maintaining accountability for actions or decisions taken on behalf of their agency. If delegated, it is the responsibility of the lead representative to nominate a senior officer who will have responsibility and authority for ensuring full participation.

The representatives or those they delegate authority to will be able to:

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- Speak with the authority of the Partner they represent.
- Take decisions on behalf of their organisation or agency and commit them on policy, resourcing and practice matters.
- Hold their own organisation or agency to account on how effectively they participate and implement the local arrangements.

### Geographical area

The Partnership arrangements cover the administrative boundaries of Southend Borough Council. Partner agencies do not have co-terminus boundaries. The existing and new arrangements will maintain the Southend, Essex and Thurrock (SET) shared guidelines.

### Relevant agencies

The safeguarding Partners have determined the following agencies and organisations which are required to work as part of the arrangements to safeguard and promote the welfare of people in Southend (Appendix A). These organisations and agencies are referred to as relevant agencies and should act in accordance with these arrangements.<sup>1</sup>

Acting in accordance with the safeguarding arrangements requires safeguarding partners and relevant agencies to work together and:

- Fully engage with the Southend Safeguarding Partnership functions as set out in this document.
- Provide information which enables and assists safeguarding partners to perform their functions; to safeguard and promote the welfare of people in their area. This includes information related to local and national safeguarding practice reviews, safeguarding adult reviews and domestic homicide reviews.
- Ensure that their organisation works in accordance with the SET procedures approved by the partnership.
- Have appropriate robust safeguarding policies and procedures in place specifically relevant to their organisation.
- Provide evidence of the above to the relevant (Adults / Children's) Safeguarding Assurance and Performance Group .

In addition , as recommended by Working Together to Safeguard Children 2018 , all schools (including independent schools, academies and free schools ), colleges and other educational providers are designated as relevant agencies.

The list of relevant agencies will be reviewed by the safeguarding partners at least annually.

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<sup>1</sup> A schedule of relevant agencies for children can be found under part 4 of the Child Safeguarding Practice Review and relevant Agency (England) Regulations 2018. Safeguarding partners may include any local or national organisation or agency in their arrangements regardless of whether they are named within the regulations. Those organisations that are listed in the regulations have a statutory duty to act in accordance with the arrangements.

## Southend Safeguarding Partnership Structure

The organisational structure for the Southend Safeguarding Partnership is included as Appendix B.

### Strategic Leadership Group (SLG)

Members of the SLG include those with lead responsibility from each of the safeguarding partners, and the Independent Advisor. Where possible, decisions will be made by consensus.

A Safeguarding Business Manager will attend and co-ordinate meetings, minutes and action monitoring.

The Strategic Safeguarding Leadership Group will meet at a minimum quarterly as part two of the existing Strategic Partnership Group.

Purpose:

- Provide strategic leadership, direction and governance for the delivery of safeguarding arrangements in Southend with equal and joint responsibility.
- Ensuring the safeguarding arrangements are working effectively and are compliant with relevant legislation (including *'Working Together Document 2018'*, *'Children's Act 1989/2004'*, *'Care Act 2014'*)
- Setting the strategic priorities for SSP.
- Supporting and engaging with relevant agencies through the Partnership Group.
- Ensuring that Local and National learning is implemented.
- Maintaining a risk log that identifies strategic risk to the safeguarding of people in the area and the operation of the safeguarding arrangements.
- Linking with other strategic boards; including Health and Wellbeing Boards, Community Safety Partnerships, Channel Panels, Improvement Boards, the Local Family Justice Board and Multi-Agency Public Protection Arrangements (MAPPA) .
- Ensure effective scrutiny arrangements are in place across the partnership.
- Publish an annual report on behalf of the partnership.
- To agree the resources required to ensure the effective functioning and delivery of the partnership and its agreed priorities.

### Safeguarding Partnership Group (SPG)

The Strategic Partnership Group will operate as an executive group, and be accountable to the SLG. All relevant agencies and Partners are members of the SPG. It will be the decision making body overseeing the multi-agency plan and will review progress and assess areas for development in Southend safeguarding processes. It will inform the priorities and strategic direction of the SLG.

This Executive group will be chaired by the Independent Advisor and meet at a minimum of four times a year.

Purpose:

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- Enable effective multi-agency safeguarding arrangements through collaborative strategic leadership, scrutiny, challenge and coordinated activity.
- Responsible for implementation and the delivery the strategic policy and priorities of the SSP.
- Facilitating communication between all the safeguarding partners and relevant agencies, strengthening working relationships between organisations.
- Evaluating the performance and supporting the functions of all partnership delivery groups and any task and finish groups.
- Identifying emerging issues to inform the SLG priority setting and raising awareness of emerging issues across the partnership.
- Ensure effective communication and engagement across all stakeholders including children young people families and adults.

## **Southend Safeguarding Partnership Learning and Improvement Framework**

Learning and improvement will be at the heart of all our safeguarding arrangements. The Partnership will improve and support better outcomes for people in Southend and be supported by a Learning and Improvement Framework.

The delivery groups in the Southend Safeguarding Partnership include:

- Learning and Development group (combined adults and children)
- Performance, Audit and Quality Assurance Groups (separate - adults and children)
- Procedure Group (Southend, Essex & Thurrock – SET) (separate - adults and children)
- Domestic Homicide Review Panel (Southend, Essex & Thurrock – SET)
- Child Safeguarding Practice Review Panel
- Task and Finish Child Exploitation and Missing and Child Exploitation
- Task and Finish Groups (as appropriate)

Under the new arrangements the ‘Performance’ and ‘Audit and Quality Assurance’ groups have joined, but maintained the separation between adults and children, in order to streamline and not repeat activity.

Each group has work plans which will support those of the SLG and SPG, and will be and will be accountable to the SPG. The groups will be made up of nominated representatives of the safeguarding Partners and relevant agencies.

### **Learning and Development**

The joint Learning and Development group (children and adults) will identify multi-agency safeguarding learning needs to ensure that partner agencies develop their workforce to a high standard that keeps people safe. It will work in an informed way with the performance and audit and quality assurance groups.

Purpose:

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- Responsible for considering any learning identified recommendations made, through a learning and development model e.g. case reviews, audit, performance information. (*incl. serious case reviews, safeguarding adult reviews, domestic homicide reviews etc.*)
- Identify actions for improving workforce streams to ensure a realistic programme of practice improvement.
- Include appropriate methods of evaluating the impact of changing / improving practice.
- Ensure that learning from reviews and other sources is disseminated effectively across the partnership.
- Partnership training courses are commissioned when appropriate.
- Partners agree three days a year when a shared learning event is delivered by the Partnership which highlights learning and challenge to current practice.

### **Audit Quality Assurance and Performance (separate adults and children)**

The Partnership will use available and commissioned data and intelligence to gain an insight into the support provided to people in Southend. Data relating to key safeguarding processes and particularly vulnerable groups will be provided each quarter with an analysis that provides an explanation of any trends and issues for attention of the group.

These may operate as single or separate groups, depending on the direction of the Partnership.

Purpose:

- Responsible for analysing multi-agency safeguarding performance data to inform the partnership of current position, relevant trends and risks to performance.
- To provide (where possible and with appropriate caveats) benchmarking information.
- Conduct a series of multi-agency audits informed by data intelligence.
- Ensure that all relevant safeguarding partners are included in multi-agency performance data analysis and audits including schools.
- Develop and monitor action plans resulting from multi-agency audits or identified performance risks and ensure that actions are completed in a timely manner.
- Identify whether practice has changed as a result of completed audits and action plans.

### **Safeguarding Practice Review Group**

This group is chaired by the Independent Advisor and relates to practice reviews across adults and children. The core membership group is made up of senior operational managers from the safeguarding partners who act as decision makers in their organisations. Representatives from relevant agencies are invited to contribute to the group depending on the nature of the cases involved. Flexible approaches to working will be required in order to respond to new cases as they emerge.

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### **Purpose - Children's:**

- Undertaking a 'Rapid Review' of cases in accordance with the procedures set out in these arrangements.
- Making decisions about whether to undertake a Child Safeguarding Practice review and agreeing on behalf of the safeguarding partners Rapid Review Reports.
- Receive details of cases which have undergone a Rapid Review and undertake further analysis when requested by the safeguarding partners.
- Undertake learning reviews.
- Draft Terms of Reference for Child Safeguarding Practice Reviews.
- Oversee the conduct of Child Safeguarding Practice Reviews.
- Report to the Partnership executive with review findings and proposed actions.
- Dissemination of learning via the Learning and Development group.
- Report to the performance and audit quality assurance group with review findings and proposed actions and plans.

Membership lists are included in Appendix C.

### **Purpose - Adults:**

- Reviews must be arranged if an adult in its area has not died, but it is known or suspected that the adult has experienced serious abuse or neglect.
- SAR's should seek to determine what the relevant agencies and individuals involved in a case might have done differently that could have prevented harm or death.
- SAR's will reflect the six safeguarding principles (Empowerment, Prevention, Proportionality, Protection, Partnership, Accountability).
- The following principles will be applied to all reviews:
  - A culture of continuous learning and improvement across the organisations that work together to safeguard and promote the wellbeing and empowerment of adults, identifying opportunities to draw on what works and promote good practice;
  - Proportionate according to the scale and level of complexity of the issues being examined
  - Led by individuals who are independent of the case under review and of the organisations whose actions are being reviewed
  - Professionals should be involved fully in reviews and invited to contribute their perspectives without fear of being blamed for actions they took in good faith, and
  - Families should be invited to contribute to reviews.
- The process for undertaking SARs will be determined according to the circumstances of the case. The focus must be on what needs to happen to achieve understanding, remedial action and, very often, answers for families and friends of adults who have died or been seriously abused or neglected.
- The process will aim for completion of a SAR within a reasonable period of time, unless there are good reasons not to do so; for example, because of potential prejudice to related court proceedings.

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- Every effort will be made while the SAR is in progress to capture points from the case about improvements needed; and to take corrective action.

Membership lists are included in Appendix C

### **Threshold Document**

The threshold document sets out the local criteria for accessing early help and services. This can be found at the Southend safeguarding website.

### **Voice and Lived Experience of the Vulnerable Person (including Children and Families)**

The SSP will ask relevant agencies and other partners to ensure they have captured the voices of the vulnerable person, child and family in their work as well as identifying other ways to gather this feedback through the partnership.

- We will use existing mechanisms to capture their voice and to influence improvement.
- We will continue to invite representative groups and organisations to represent their clients in both the Executive and Delivery groups.
- Use Lay Members to support stronger public engagement.
- Where possible, involve families and carers in learning reviews.
- We will respond to the current review of user voice inclusion.
- We will continue to promote the approach of co-design and production in policy, guidance and service delivery, practice review and learning.

### **Scrutiny**

The scrutiny function, as set out in Working Together 2018, will provide the critical challenge and appraisal of Southend Safeguarding Partnership arrangements. The scrutiny will be part of a wider system which includes the independent inspectorates' single assessment of the individual safeguarding partners and the Joint Targeted Area Inspections.

### **Scrutiny Panel**

The existing Councillor led Scrutiny Panel will continue to offer opportunity for overview and scrutiny; its significant functions will include:

- Scrutinise the work of the SSP, to ensure it is effective in monitoring and coordinating the safeguarding of children and adults in Southend and it is representative of the needs and views of the Southend community.
- Feedback any safeguarding issues identified to the SSP and relevant partner agencies.
- Champion the safeguarding of children / adults within partner agency boards.
- Represent the views and interests of the Southend community.
- Receive reports on issues identified by the Panel and agreed by the SSP.

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- In executing its role the Scrutiny Panel will scrutinise the Adults and Children's Partnership Groups agendas; reviewing items suggested by the Independent Advisor, and any other items it requests.
- The Panel may invite officers of partner agencies to attend meetings where it wishes to improve its knowledge of safeguarding processes and procedures.

### Independent Advisor

The role of the Independent Adviser will be to offer scrutiny of the governance of safeguarding arrangements in Southend. The objectives for the Independent Adviser are:

- Provide assurance in judging the effectiveness of services.
- Assist when there is disagreement between the leaders responsible for protecting children in the agencies involved in multi-agency arrangements.
- Support a strength focused culture and environment conducive to robust scrutiny and constructive challenge.

*The role will include:*

- Providing an objective assessment of the effectiveness of the safeguarding arrangements including how they are working for adults, children and families as well as practitioners.
- Providing an objective assessment of the safeguarding partners' leadership of the arrangements for inclusion in the partnership's annual report.
- Support a culture and environment conducive to robust scrutiny and constructive challenge.
- Assist in resolving operation disputes using the partnership arrangements escalation procedures.
- Scrutinise the effectiveness of quality assurance activity.
- Scrutinise the effectiveness of learning and training.
- Effectiveness of the Business unit and infrastructure.
- Prepare agenda items in consultation with partners for SLG.
- The Independent Advisor will chair the SPG.
- Identify and review serious child safeguarding cases as part of the Local Child Practice Case Review panel; and adults through the Safeguarding Adult Review process.
- Ensuring the voice and the lived experience of the service users is at the heart of all aspects of scrutiny
- Actively look at opportunities to build networks and peer support.
- Share good practice as an ambassador of Southend and bring into the partnership from other areas.
- Engagement of local elected members.

Local Authority Members will attend four across party safeguarding panels a year.

Members will be provided with the appropriate information and training to deliver the function of 'Member Scrutiny'. They will have expertise in safeguarding, an understanding of local need and effective partnerships. They will support the delivery of the Southend Safeguarding Partnership and Plan.

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Further work will be undertaken in the first year of the Partnership's operation to develop and define the scrutiny system through the agreement of a consistent set of principles for scrutiny and an annual scrutiny plan.

The Strategic group will be responsible for ensuring that any recommendations for scrutiny are taken forward.

### Dispute resolution and escalation process

Independent scrutiny will also assist in the event of a disagreement between the safeguarding partners and/or relevant agencies involved in the partnership and will form part of the escalation process.

### Schools, educational establishments and early year's settings

All schools (including independent schools, academies and free schools) and other educational establishments are designated as relevant agencies within the safeguarding arrangements. Engagement with schools will be through representation on the SPG and also through the Schools Forum. The Safeguarding in Schools Forum is Chaired by the LADO (Local Authority Designated Safeguarding Officer) and meets every term. It is open to Designated Leads and Head teachers from all schools in the Borough and provides the opportunity to communicate current safeguarding issues in schools, multiagency updates, services and new initiatives alongside sharing good practice.

Early years settings will be engaged in the arrangements through partner representatives responsible for commissioning those services.

### Resources

The resource plan clearly sets out contributions required from relevant agencies, including funding, accommodation services and resources connected with these arrangements. The resource plan will be set annually by the Strategic Safeguarding Partnership Group.

Expenditure	
Salaries	£213,516
Revenue expenditure	£19,200
<b>Total</b>	<b>£232,716</b>

In Kind (Goods and Services Provided)	
<b>Total</b>	<b>£69,240</b>
<b>Grand Total</b>	<b>£301,956</b>

Income	
Partners	£-301,956
<b>Total</b>	<b>£-301,956</b>

### Expenditure

- Salaries
- Car Allowance / Subsistence, Travel Expenses

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- Event: Room / Equipment Hire, Speaker, Catering
- Web Design (Host)
- ICT: ChronoLator Licence Services
- ICT Hardware
- Professional subscriptions
- Health & Safety
- Local Child Safeguarding Practice Review (CSPR)
- Human Resource Management (systems, supervision, benefits)
- Professional Fees: Legal Services
- Office Space (3 Desks)
- Meeting Expenses: Room / Equipment Hire / Catering / Hospitality
- Training
- Office Expenses: Telephone charges, Mobile Phone, Stationary, Postage, Printing
- Insurance
- Security (incl. Criminal Records Bureau Checks)
- Recruitment

### **Business Support**

The work of the Partnership will be supported by a business team hosted by Southend Borough Council. This continues the same arrangements used for the previous Safeguarding Children Board and Safeguarding Adult Board.

### **Partnership Annual Report and External Reporting Mechanisms**

The SLG will produce an annual report that will be published (Strategic Partner Website and Safeguarding Southend Website, Shared with stakeholders) The Safeguarding Partners will present the Annual Report and other appropriate SSP reports to the Health & Wellbeing Board, the Police, Fire and crime Commissioner and the Partners relevant corporate bodies.

The report will set out what the partnership has done as a result of these arrangements, and how effective these arrangements have been in practice. The report will contain a section from the independent advisor ensuring a degree of independence and challenge of the effective working arrangements. The Business Managers will assist the statutory partners and the independent advisor in the composition and writing of the report.

### **Review of the Southend Safeguarding Partnership arrangements**

These arrangements will be reviewed by the safeguarding partners and the Independent Advisor at the end of 2019/20 and thereafter annually, additional or amended statutory guidance will be responded to at the time of publication.

## **Southend, Essex and Thurrock (SET) Working across Essex**

### **Procedure Group**

The Southend, Essex and Thurrock safeguarding groups recognise that many residents cross boundaries and safeguarding policies and guidance should offer a consistent approach. To this end the three groups meet regularly and produce SET Safeguarding policy and guidance that supports the vulnerable person where ever they live and work in Essex in the same way.

The three existing Local Safeguarding Children Boards and Safeguarding Adults Boards cover the County of Essex.

The Boards already have strong collaborative working arrangements and agreed to develop this further through a 'Working across SET Strategy', supporting those areas of safeguarding most effectively managed and having the greatest impact on practice and services for people across the SET area.

The purpose of this section is to set out how the new arrangements will operate on matters of SET, how decisions are made, and to detail what inter-agency arrangements are in place to help ensure that individual agencies effectively safeguard and promote the welfare of people across Essex.

### **Strategic Relationships**

There will be an agreed SET Strategic Plan, providing guidance for the three Multi Agency Safeguarding Arrangements. (MASA's) This will provide strategic direction which all three MASA's will embrace and provide the platform to develop local strategies and plans. The current SET procedures will be refreshed to account for new statutory requirements and provide opportunities to further develop collaborative working across Essex. The Safeguarding Partners across Essex will meet twice yearly.

### **SET Principles**

- People are at the heart of what we do.
- Working across SET becomes an integral part of local MASA arrangements.
- Seek opportunities to improve practice through SET processes.
- At each stage of developing the new arrangements consideration is given to what could be aligned across SET.
- Collaboration is key; whilst recognising the difference between each area.
- The safeguarding partners participate fully in the development of the MASA in each area.
- Best practice is shared across SET.
- That the MASA also work with other partners locally and across SET in areas of cross cutting work.
- Each MASA decides its own constitution and plans but that the overarching SET arrangements are an integral part of these plans.

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- Partner organisations and agencies collaborate, share and co-own the vision for how to achieve improved outcomes for vulnerable people (including children and young people).
- Partner organisations and agencies challenge appropriately and hold one another to account effectively.
- There is early identification and analysis of safeguarding issues and emerging threats.
- Learning is promoted and embedded across SET in a way that local services can become more reflective and implement changes to practice.
- Information is shared effectively to facilitate more accurate and timely decision making.
- A consistent performance management framework is developed across each MASA.
- Peer review and independent scrutiny forms an integral part of the new SET arrangements.

### **SET Business Planning**

It is recognised that each MASA will have its own arrangements as outlined in their individual constitutions and that the Business plans of each MASA will reflect local priorities. It is agreed that there will be areas of collaboration and co-operation across SET for work that is tackled most effectively SET wide in order to have the greatest impact on practice.

### **Existing good Practice**

- Strategic Child Death overview Panel\*
- SET Domestic Homicide Group\*
- SET Procedures Group\*
- SET CSE Strategic Group\*
- SET Domestic Abuse Board\*

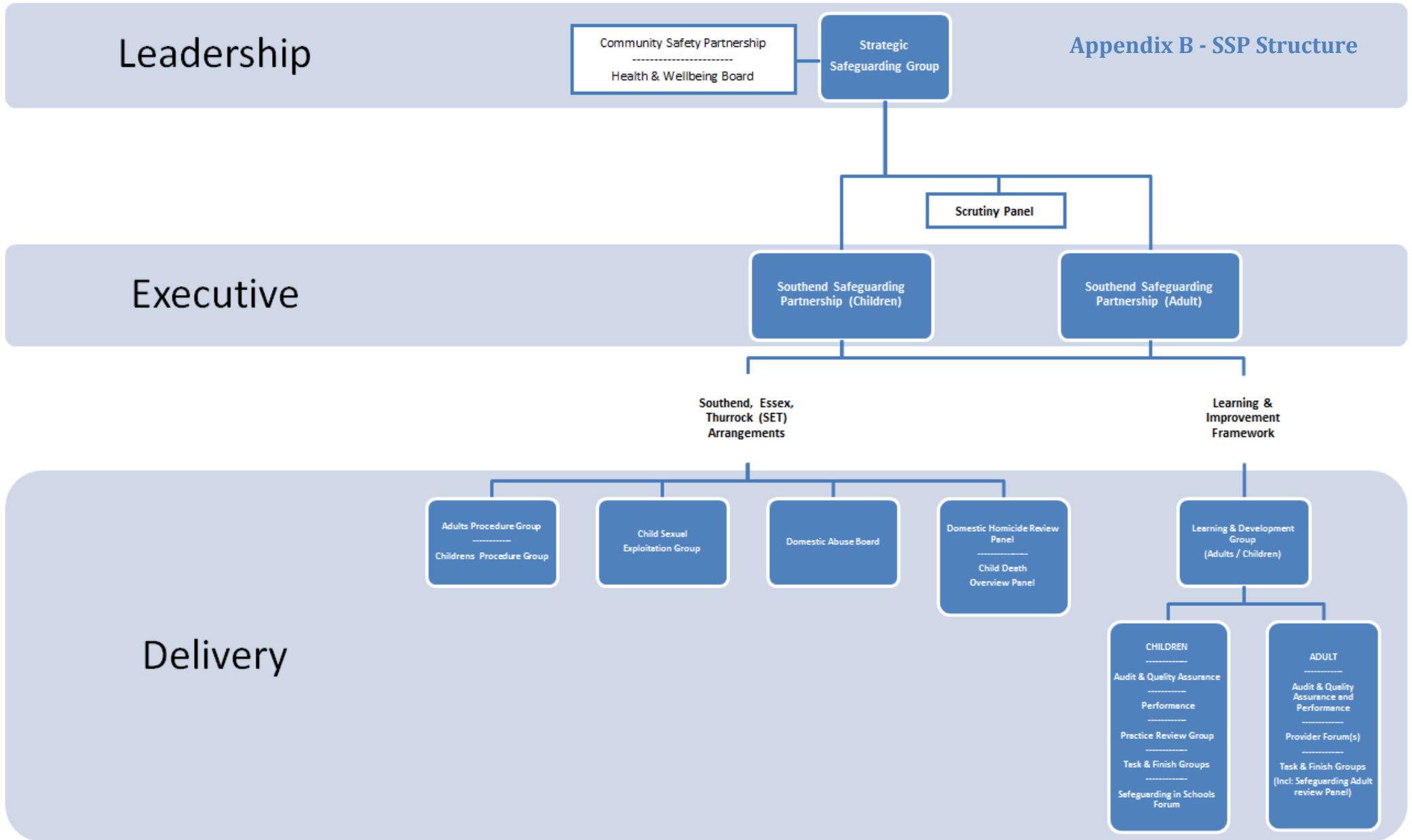
\*representative of the Southend Safeguarding Partnership will attend on behalf of the partnership

## Appendices

### Appendix A- Relevant Agencies

<b>Southend Safeguarding Partnership Relevant Agencies</b>
<b>Health</b>
Southend University Foundation Trust (SUHFT)
NHS England and NHS improvement
North East London NHS Foundation Trust (NELFT)
Essex Partnership University NHS Foundation Trust (EPUT)
East of England Ambulance Service
<b>Criminal Justice</b>
Essex Community Rehabilitation Company
National Probation Service
Children and Family Court Advisory Support Service (CAFCASS)
<b>Education</b>
All schools (including independent schools, academies and free schools), colleges and other educational providers in the SSP area
<b>Voluntary Sector</b>
Pre-School Learning Alliance/A Better Start
Southend Association Voluntary Services
Southend Community Hubs
<b>Others</b>
Children's Homes, Adoption/Fostering agencies
Essex Fire and Rescue service
Border Force
British Transport Police

Appendix B - SSP Structure



## Appendix C- Membership Lists

<b>Strategic Leadership Group</b>	
Chairing arrangements	
<b>Organisation</b>	<b>Representative</b>
Southend Clinical Commissioning Group	Accountable Officer
Southend Clinical Commissioning Group	Chief Nurse
Southend Borough Council	Chief Executive
Southend Borough Council	Deputy Chief Executive
Essex Police	Chief Officer
Independent Scrutiny	Independent Adviser

<b>Southend Safeguarding Partnership</b>	
Chairing arrangements Independent Adviser	
<b>Children's</b>	<b>Adults</b>
Southend Clinical Commissioning Group	Southend Clinical Commissioning Group
Southend Borough Council (nominated)	Southend Borough Council (nominated)
Essex Police	Essex Police
Southend University Foundation Trust (SUHFT)	Southend University Foundation Trust (SUHFT)
NHS England	NHS England
North East London NHS Foundation Trust (NELFT)	North East London NHS Foundation Trust (NELFT)
Essex Partnership University NHS Foundation Trust (EPUT)	Essex Partnership University NHS Foundation Trust (EPUT)
East of England Ambulance Service	East of England Ambulance Service
Essex Community Rehabilitation Company	Essex Community Rehabilitation Company
National Probation Service	National Probation Service
Southend Association Voluntary Services	Southend Association Voluntary Services
Southend Community Hub(s)	Southend Community Hub(s)
Essex Fire and Rescue Service	Essex Fire and Rescue Service
Healthwatch	Healthwatch
Legal Services	Legal Services
Southend Airport Border Services	Border Services
Children and Family Court Advisory Support Service (CAFCASS)	
All schools (including independent schools, academies and free schools), colleges and other educational providers in the SSP area	
Pre-School Learning Alliance/A Better Start	

<b>Learning and Development Group</b>
Chaired by nominated representative from safeguarding partners by the SSP
<b>Children's / Adults</b>
Essex Police
SBC Safeguarding
SBC Public Health
SBC Workforce Development
Essex Partnership University Trust (EPUT)
Southend Hospital (SUHFT)
National Probation Service (NPS)
Healthwatch Southend
Southend CCG
University of Essex
South Essex College
Essex Community Rehabilitation Service

<b>Performance Audit and Quality Assurance Group</b>	
Chaired by nominated representative from safeguarding partners by the SSP	
<b>Children's</b>	<b>Adults</b>
Southend Borough Council (nominated)	Southend Borough Council (nominated)
Essex Police	Essex Police
Southend Hospital (SUHFT)	Southend Hospital (SUHFT)
Healthwatch Southend	Healthwatch Southend
Southend CCG	Southend CCG
Essex Partnership University Trust (EPUT)	Essex Partnership University Trust (EPUT)
SBC Performance Manager	SBC Performance Manager
SBC Commissioners	SBC Commissioners
Essex Community Rehabilitation Company	Essex Community Rehabilitation Company
National Probation Service	National Probation Service
Southend Association Voluntary Services	Southend Association Voluntary Services

<b>Safeguarding Practice Review Group</b>	
Chaired by Independent Adviser	
<b>Children's</b>	<b>Adults</b>
As appropriate, including:	As appropriate, including:
Southend Borough Council (nominated)	Southend Borough Council (nominated)
Essex Police	Essex Police
Southend Hospital (SUHFT)	Southend Hospital (SUHFT)
Essex Partnership University Trust (EPUT)	Essex Partnership University Trust (EPUT)
Southend CCG	Southend CCG
Children and Family Court Advisory Support Service (CAFCASS)	

## Appendix 1

<b>Child Exploitation and Missing Group (Task &amp; finish)</b>
Chaired by nominated representative from safeguarding partners by the SSP
<b>Organisation</b>
Southend Borough Council (nominated)
Essex Police
Southend Hospital (SUHFT)
Essex Partnership University Trust (EPUT)
Southend CCG
Children and Family Court Advisory Support Service (CAFCASS)
SoS Rape Crisis
NELFT

## Appendix D- Child Safeguarding Practice Review

### Child Safeguarding Practice Reviews

*The responsibility for how the system learns lessons from serious child safeguarding incidents lies at national level with the Child safeguarding Practice Review Panel and at Local level with the safeguarding partners.*

*The Child Safeguarding Review panel is responsible for identifying and overseeing the review of serious child safeguarding cases, which in its view, raise issues that are complex, or of national importance.*

The Southend Safeguarding Partnership will identify serious child safeguarding cases which raise issues of importance in relation to the area and commission and oversee a review of those cases where they consider it appropriate to do so. The identification of serious child safeguarding cases will primarily be through the notification requirements<sup>2</sup> placed on Southend Borough Council which require certain incidents to be notified to the national Child Safeguarding Practice Review Panel. However any organisation with statutory or official duties in relation to children (including all members of the partnership) should inform the safeguarding partners of any incident which they think should be considered for a child safeguarding practice review.

The definition of a serious child safeguarding case is those in which:

- *Abuse or neglect of a child is known or suspected*
- *The child has died or been seriously harmed*

*Serious harm includes (but is not limited) to serious and/ or long-term impairment of a child's mental health or intellectual, emotional, social or behavioural development. It should also cover impairment of physical health.<sup>3</sup> This is not an exhaustive list. When making decisions, judgement should be exercised in cases where impairment is likely to be long-term, even if this is not immediately certain. Even if a child recovers, including from a one off incident, serious harm may still have occurred.*

#### **Notification of incidents**

Southend Borough Council will notify the national Child Safeguarding Practice Review Panel of any incident that meets the criteria within five working days of becoming aware using the approved online notification process. A copy of the notification will be provided to the partnership business manager on the same day that it is submitted.

Notification criteria:

*Southend Borough Council knows or suspects that a child has been abused or neglected and either:*

- (a) the child dies or is seriously harmed in the local authorities area, or*
- (b) While normally resident in the local authorities area, the child dies or is seriously harmed outside England.*

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<sup>2</sup> (s16C(1) of the Children Act (as amended by the Children and social Work Act 2017)

<sup>3</sup> *Child perpetrators may also be subject of a review, if the definition of 'serious child safeguarding case' is met*

## Appendix 1

### Rapid Review

The partnership business support team will arrange for a rapid review to be undertaken and completed for:

- All cases notified to them as a result of the notification of incident process.
- All cases raised for consideration of a review by partner organisations.

The aim of the Rapid Review is to enable safeguarding partners to:

- Gather the facts about the case, as far as they can be readily established at the time.
- Discuss whether there is any immediate action needed to ensure children safety and share any learning appropriately.
- Consider the potential for identifying improvements to safeguard and promote the welfare of children.
- Decide what steps they should take next, including whether or not to undertake a child safeguarding practice review.

As soon as the Rapid Review is complete, the safeguarding partners should send a copy to the Panel. They should also share with the Panel the decision about whether a Local Child Safeguarding Practice Review is appropriate, or whether they think the case may raise issues which are complex or of national importance such that a national review may be appropriate.

The Rapid Review will be undertaken and completed within 15 working days and will be coordinated by the business manager. A detailed process has been agreed across Southend Borough Council see Appendix D

When considering whether to commission a child safeguarding practice review the safeguarding partners will have regard to the definition of a serious child safeguarding case (see earlier) and the following criteria:

*Whether the case:*

- *Highlights or may highlight improvements needed to safeguard and promote the welfare of children, including where those improvements have been previously identified.*
- *Highlights or may highlight recurrent themes in safeguarding and promotion of the welfare of children.*
- *Highlights or may highlight concerns regarding two or more organisations or agencies working together effectively to safeguard and promote the welfare of children.*
- *Is one which the child safeguarding practice review panel have considered and concluded a local review may be more appropriate?*

Where there are differences of opinion on whether the criteria for review have been met, a majority decision will be accepted i.e. two of the three partners in agreement. The safeguarding partners may consider that a child safeguarding practice review is appropriate for cases that do not meet the definition of a serious child safeguarding case but nevertheless may reveal learning related to good practice, poor practice or near misses.

The response of the National Child Safeguarding Practice Review Panel to the Rapid Review will be reported back to the safeguarding partners. Should the panel disagree with the decision made by the safeguarding partners the business manager will circulate the details of the response and

## Appendix 1

convene a meeting/telephone conference of the safeguarding partners decision-makers and the Independent Advisor to consider the information provided and review the initial decision. The Safeguarding Partners, with advice from the Independent Advisor, may decide to adhere to their initial decision or conclude that a Child Safeguarding Practice Review should be commissioned in either case the justification should be clearly recorded and provided to the panel.

The outcome and rationale for the Safeguarding Partners' decision on whether or not to conduct a review will be communicated in writing to the child /family concerned. Where possible this should be provided in person through the practitioner currently working with the family (social worker/police officer) to allow an opportunity for any questions to be raised and responded to.

Child Safeguarding Practice Reviews will be undertaken in line with local procedure.

Reviews will be completed and published within six months unless there are extenuating circumstances such as an ongoing criminal investigation, inquest or future prosecution. Any delay to the completion of publication of a review will be approved by the Strategic Leadership group and the reasons notified to the National Child Safeguarding Practice Review Panel or the Secretary of State. In some circumstances the Strategic Leadership group may consider it inappropriate to publish a review Report in which case arrangements will be made to publish information about the improvements that should be made following the review. The Strategic Leadership group will set out for the Panel and the Secretary of State the justification for any decision not to publish either the full report or information relating to the improvements.

Publication of Child Safeguarding Practice Reviews or information about the improvements that should be made will be via the partnership website. The reports information will remain on the website for one year period and thereafter will be available on request. The NSPCC maintains a national case review repository where case reviews remain available electronically for five years.

## Appendix E- Rapid Review Process

### Day 1 -2

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#### Commissioning

The Business Manager will notify by (e-mail) the three local safeguarding partners of the initiation of the Rapid Review process. The communication will be sent to:

- CCG (Role)
- LA (Role)
- Police (Role)

The communication will include timescales / rapid review pro-forma / details of the Rapid Review meeting.

The safeguarding partners must immediately identify a named person to lead on the review within their organisation, and advise the business team of their details.

The Business Manager will work with the identified leads to agree a review lead / author to support in the writing of the Rapid Review report.

The CCG Designated Nurse (or associate designated nurse) will advise the CEO's and Safeguarding Leads in Local NHS providers

Modified response - where initial information, and early discussions indicate that further Review is highly likely, it has been agreed that organisations can submit internal documentation to enable a swift rapid review process without creating duplication of agency reports in any further review.

### Day 6 - 7

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#### Internal reports: submission and circulation

All agency internal Rapid Review reports MUST be returned to the Business Manager by close of business on day 6 of the Rapid Review timeline.

**Day 7** – The Business Manager will circulate to all involved parties, who will review and consider prior to the Rapid Review meeting/panel.

N.B. All partner organisations will need to deploy their own internal processes for facilitating an effective response in the short timescale allowed.

### Day 8

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#### Rapid Review Panel

Attendance will include

- Representation from the safeguarding partners (LA, Police, CCG)
- Representation from any key providers as agreed by the review lead/author
- Service Manager (minimum one)

Purpose

- Discussion re the findings from the Rapid Review reports returned

## Appendix 1

- Agreement of what is working well and any areas for concerns
- Agree the themes for the summary/analysis section of the report
- Agree report format/template (depending on the extent of information known)
- Identify any action already taken or required
- Agree any recommendations, including further review if required.

### Days 9 – 13

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#### **Completion first draft report (days 9 – 11)**

- The named lead/author and Business Manager will work together to complete the Rapid Review report.
- Lead reviewer will focus on the summary and analysis section; and learning points.
- A standard review template will be available through the Business team; however the report format will be influenced by the amount of information available to the review; and the recommendations. A number of templates may be developed over time.

#### **Circulation and sign off by review team (day 12)**

- By 9:30 am on day 12 the Business Manager will circulate the first draft report to all parties involved (review team)
- The Business team will send a copy of the Rapid Review report to the Independent Advisor.
- All responses (comments and requested amendments) must be returned to the Business Manager by 3:00pm on day 12.
- Business Manager and lead reviewer will meet/communicate to agree any amendments, and finalise draft two of the report by, the end of business day 12. This will be re-circulated to the review team.

#### **Sign off by senior managers (day 13)**

- Members of the review team must ensure that the report is signed off at the agreed senior level for their own organisation and send confirmation to the Business Manager to this effect; or alert the Service Manager, if there are any issues.

### Day 14

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#### Final report

- The Independent Advisor will proof read and sign off final copy.

### Day 15

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- The Business Manager or independent Advisor will submit the report to the National Panel Mailbox.NationalReviewPanel@education.gov.uk

#### **PRINCIPLES GOVERNING THIS PROCESS**

- There is an acceptance by all parties that the process must be completed in the 15 day timeframe.
- That the Rapid Review process will be given priority within workloads.
- There is an agreement by strategic leads that where necessary colleagues will be released from routine duties to undertake the Rapid Review process
- It is the responsibility of review team members to keep senior managers apprised of the review throughout the process; especially if there appears to be significant practice issues for their organisation or service.
- Sticking to the agreed timescales allows for a minimal contingency for exceptional circumstances only.
- The lead reviewer / author will be determined by the extent of agency involvement alongside the most significant incidents known initially.



# Safeguarding Southend

Working Together 2018

## Safeguarding Southend

### Communication Plan

June 2019



## Communication Planning

*This detailed plan will outline the organisations target audiences and the messages they need to receive to ensure that they understand the impact of the ‘Working Together 2018’ document on their business outcomes and on the ‘Safeguarding Southend’ governance.*

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## Strategy

The Working Together Document 2018 (WT2018) document sets out the criteria against which Strategic partners should make arrangements to manage Safeguarding Partnerships in their area.

This communication plan will only manage communications that impact on the governance arrangements of the Strategic Partners as a result of the changes made by WT2018. Organisations may need to consider their own arrangements as a result of the provisions of the document.

This communication plan sets out the background, messages, timing, audience and outcomes.

## Background

‘Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children’ is the government’s statutory guidance for all organisations and agencies who work with, or carry out work related to, children in the United Kingdom. The guidance aims to set the goalposts for inter-agency working and for promoting the welfare of children from all backgrounds, in all settings.

If you work with or around children, you have a responsibility to be aware of *Working Together to Safeguard Children* and to follow the expectations outlined in the guidance. As such, you need to be aware

that the guidance is being updated in 2018, with some adjustments to the current document that could have an impact on your role.

Southend Strategic Partners (Local Authority, Police and Health) are taking the opportunity to reshape how Adults and Children's Safeguarding work alongside each other at the same time.

### WT2018 Changes

- assessing need and providing help
- organisational responsibilities
- multi-agency safeguarding arrangements
- local and national child safeguarding practice reviews
- child death reviews.

### Safeguarding Partners and Local Safeguarding Boards

***(Note: Changes are being made to both Southend Children's and Adults Safeguarding Board governance to facilitate a number of issues including: joined up decision making, risk management (including transfer), resource management.)***

One of the most prominent WT 2018 changes is the replacement of Local Safeguarding Children Boards (LSCBs) with Safeguarding Partners. *(In Southend this will also include changes to the governance of the Safeguarding Adults Board)*

Safeguarding Partners will consist of three agencies: local authorities, clinical commissioning groups, and chief officers of police. They will work with relevant appropriate agencies within their locality to safeguard and protect people in the area. All three Safeguarding Partners have equal responsibility for fulfilling the role.

Safeguarding Partners are responsible for selecting the relevant agencies they will work with to safeguard and protect people each locality.

These relevant agencies should be listed in each local area's published arrangements. Schools, colleges, and educational providers are expected to be listed as relevant agencies by the Safeguarding Partners, and these institutions will take a fully-engaged statutory duty towards promoting the safety and welfare of children in the area.

### Child Safeguarding Practice Review Panel

From 29 June 2018, the Child Safeguarding Practice Review Panel has been responsible for identifying and overseeing reviews of serious child safeguarding incidents that raise complex issues or become important on a national scale.

The Child Safeguarding Practice Review Panel will be responsible for deciding how the system learns lessons on a national level, while local responsibility will land with the Safeguarding Partners.

A copy of reviews that have been undertaken by local Safeguarding Partners will be sent to the Child Safeguarding Practice Review Panel for a decision to be made about whether or not a review needs to be made on a national level.

A list of all reviewers who sit on the Child Safeguarding Practice Review Panel must be made public.

## Child Death Reviews

With the removal of Local Safeguarding Children Boards, the responsibility for ensuring that child death reviews are undertaken with a Child Death Overview Panel now lies with Child Death Review Partners, which will be made up of local clinical commissioning groups and local authorities.

The new guidance states, “Child death review partners may, if they consider it appropriate, model their child death review structures and processes on the current Child Death Overview Panel (CDOP) framework.”

The new guidance also makes it clear that a review should be carried out for the deaths of all children who are normally resident in the local area, and if appropriate, for non-resident children who die in the local area.

‘WT 2018’ specifies that there will be further guidance published about the process relating to child death reviews.

## People in Positions of Trust

The guidance includes a new section on “people in positions of trust” highlighting that “organisations and agencies working with children and families should have clear policies for dealing with allegations against people who work with children”. The guidance highlights circumstance where practitioners should be alert to the potential need for early help for a child.

## When do the WT 2018 changes come into effect?

The new ‘Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children’ was published on 1 August 2018. This edition replaces the previous 2016 publication and the changes are in effect now.

## Who is this relevant to?

Anyone who works or volunteers in any role that brings them into contact with children and young people, it is their responsibility to play an active role in keeping them safe and protecting them from harm. They should pay attention to all published government guidance that has an impact within their workplace.

WT 2018 is statutory guidance for multi-agency working. It exists to highlight the expectations of working with agencies in your local area, and on a national level, to keep children safe.

We recommend reading the full WT 2018 guidance. It is available on the GOV.UK website ([click here](#))

The changes in Governance of adult safeguarding in Southend means that this change is relevant to everyone who has a responsibility to care of someone else.

## Objective

1. To inform Stakeholders of the change in Partnership Arrangements for Safeguarding People in Southend
2. To bring to the attention of Stakeholders the changes to Safeguarding in the Working Together 2018 document.

## Target Groups

- Members of current Local Safeguarding Children’s Board Group and Sub Groups
- Members of current Local Adults Safeguarding Board Group and Sub Groups

- Organisations and Individuals that make safeguarding referrals

### Key Messages

1. The Working Together 2018 document requires the three strategic partners for Safeguarding in Southend (Southend Borough Council, Essex Police, Southend Clinical Commissioning group) to make arrangements to work in Partnership to safeguard people in Southend.
2. The governance for the Local Safeguarding Children's Board and Safeguarding Adults Board groups and sub groups will change from [date]
3. The new structure looks like appendix A

### Quick Reference Message

1. Under the Children Act 2004, as amended by the Children and Social Work Act 2017, LSCBs, set up by local authorities, will be replaced. Under the new legislation, the three safeguarding partners must make arrangements to work together with relevant agencies (as they consider appropriate) to safeguard and protect the welfare of children in Southend.
2. The changes in governance of safeguarding in Southend includes changes to both Adults and Children's Boards, leading to closer working of the safeguarding teams.
3. The child death review partners (local authorities and clinical commissioning groups) have set up child death review arrangements. From 29 June 2018, the Child Safeguarding Practice Review Panel (the Panel) may commission and publish national reviews of serious child safeguarding cases which they consider are complex or of national importance.

### Communications Outcomes

Stakeholders will know how the changes to Southend Safeguarding arrangements will impact on them, and how they will be included in the new arrangements.

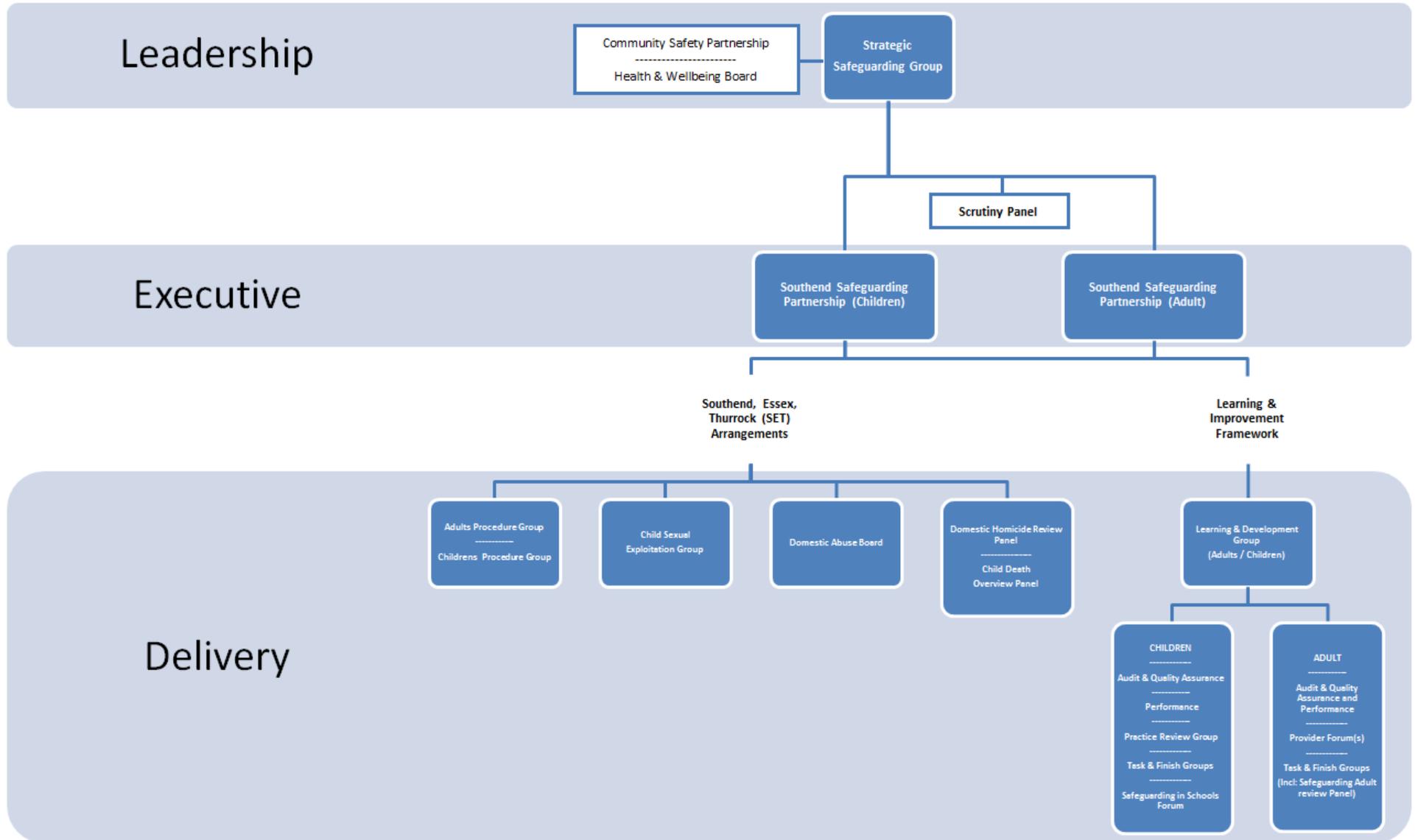
## Activity

Activity	Detail	Resources	Responsible	Date
Present Partnership Arrangements to SBC Cabinet	Include in the Cabinet Paper: <ul style="list-style-type: none"> <li>• New Partnership Arrangements</li> <li>• Partnership Agreement</li> <li>• Resource Plan</li> <li>• Communication Plan</li> </ul>	Produced by Safeguarding Southend Bus. Mgr.	Liz Chidgey / Simon Leftley	
Strategic Partners to present to their Strategic Management Team	Include in the Presentation: <ul style="list-style-type: none"> <li>• New Partnership Arrangements</li> <li>• Partnership Agreement</li> <li>• Resource Plan</li> <li>• Communication Plan</li> </ul>	Produced by Strategic Partner	Strategic Partner Lead Officer	
Write to all Members of 'EXISTING' Safeguarding groups (Individually)	<ol style="list-style-type: none"> <li>1. Inform of New Safeguarding Arrangements in Southend</li> <li>2. Inform Partner of the expectation that they will provide resources at the level (described in the arrangements)</li> </ol>	Letters to be written by Produced by Safeguarding Southend Bus. Mgr. and signed by Independent Representative	Liz Chidgey / Safeguarding Southend Bus. Mgr.	
Write to all Members of 'NEW' Safeguarding groups (Individually)	<ol style="list-style-type: none"> <li>1. Inform of New Safeguarding Arrangements in Southend (if not an existing member)</li> <li>2. Include the terms of reference for the new group / sub group</li> <li>3. Inform Partner of the expectation that they will provide resources at the level (described in the arrangements)</li> </ol>	Letters to be written by Produced by Safeguarding Southend Bus. Mgr. and signed by Independent Representative	Liz Chidgey / Safeguarding Southend Bus. Mgr.	
Event	Invite all members of the 'NEW' Safeguarding Arrangements to an event where the new arrangements will be presented, and they have an opportunity to ask questions about the changes	Room at Tickfields (1/2 day0 (£150)	Safeguarding Southend Bus. Mgr.	
Website (s) <ul style="list-style-type: none"> <li>• Southend On Sea</li> <li>• Safeguarding</li> </ul>	<ol style="list-style-type: none"> <li>1. Include article informing reader of changes</li> <li>2. Include copy of new arrangements</li> <li>3. Use website update links to inform users that have requested updates</li> </ol>	Media Team SBC and Safeguarding Southend Bus. Mgr.	S'end media team and Safeguarding Southend Bus. Mgr.	
Newsletters	<ol style="list-style-type: none"> <li>1. Produce article that can be used by partners and stakeholders can use to inform the reader of;               <ol style="list-style-type: none"> <li>a. the changes if Southend Safeguarding Arrangements, and,</li> <li>b. other safeguarding related changes that come from the Working Together 2018 document.</li> </ol> </li> </ol>	Safeguarding Southend Bus. Mgr.	Safeguarding Southend Bus. Mgr.	

## Appendix 1

Press Release	Write press release that can be provided to all stakeholders press department, that includes: a. the changes if Southend Safeguarding Arrangements, and, b. other safeguarding related changes that come from the Working Together 2018 document.	SBC Media Team and Safeguarding Southend Bus. Mgr.	Safeguarding Southend Bus. Mgr.	
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## Appendix A – Safeguarding Southend – Structure Chart





# Safeguarding Southend

Working Together 2018

## Safeguarding Southend

### Partnership Agreement

June 2019



## Partnerships Agreement

This Partnership Agreement is the written agreement between Southend Borough Council (SBC), Essex Police (Police) and Southend Clinical Commissioning group (SCCG), who join as partners to make such arrangements to manage safeguarding Children in the area.

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### Partners

- 1.1. Southend Borough Council, Civic Centre, Victoria Ave, Southend-on-Sea SS2 6ER
- 1.2. Essex Police, Headquarters, Springfield, Chelmsford, CM2 6DA
- 1.3. Southend Clinical Commissioning Group, Southend-on-Sea Borough Council Victoria Avenue Southend-on-Sea SS2 6ER.

### Geographic Area of Partnership

- 1.4. The Partnership will be in place within the curtilage of Southend Borough Council.

### The Roles of Partners

- 1.1. Provide strategic leadership, direction and governance for the delivery of safeguarding arrangements in Southend through equal and joint responsibility
- 1.2. Ensuring the safeguarding arrangements are working effectively and are compliant with the requirements of Working Together (2018)
- 1.3. Setting the strategic priorities for the partnership
- 1.4. Supporting and engaging with relevant agencies through the Partnership Group
- 1.5. Ensuring that local and national learning is implemented
- 1.6. Maintaining a risk log that identifies strategic risk to the safeguarding of children in the area and the operation of the safeguarding arrangements
- 1.7. Linking with other strategic boards; including Health and Wellbeing Boards, Adult Safeguarding Boards, Community Safety Partnerships, Channel Panels, Improvement Boards, the Local Family Justice Board and MAPPAs
- 1.8. Ensure effective scrutiny arrangements are in place across the partnership
- 1.9. Produce and publish an annual report on behalf of the partnership

## Contributions

- 1.1. The level of funding provided by each Partner to deliver the work of the Safeguarding Southend Partnership will be agreed three months before the end of the financial year.

## Reporting and Published Arrangements

- 1.1. Vision and Values
- 1.2. Safeguarding partners
- 1.3. Geographical area
- 1.4. Relevant agencies
- 1.5. Southend Safeguarding Partnership Structure
- 1.6. Strategic Leadership Group (SLG)
- 1.7. Southend Children Safeguarding Partnership (SCSP)(' the partnership')
- 1.8. Southend Safeguarding Partnership Learning and Improvement Framework
- 1.9. Learning and Development
- 1.10. Audit Quality Assurance and Performance
- 1.11. Child Safeguarding Practice Review Group
- 1.12. Threshold Document
- 1.13. Voice of children and families
- 1.14. Independent Scrutiny
- 1.15. Dispute resolution and escalation process
- 1.16. Schools, educational establishments and early year's setting
- 1.17. Funding
- 1.18. Business Support
- 1.19. Partnership Annual Report and External Reporting Mechanisms
- 1.20. Child Safeguarding Practice Reviews
- 1.21. Review of the safeguarding arrangements
- 1.22. Southend Essex Thurrock (SET) Working across Essex
- 1.23. Strategic Relationships
- 1.24. Business Planning Process

## Date

- 1.2. This Partnership will run from ### September 2019.

## Termination/Breach Provisions

- 1.3. The Partnership will run continuously until (any partner terminates the agreement / Central Government Guidance / Legislation changes)

## Signatures

.....  
Southend Borough Council: Chief Executive

.....  
Essex Police: Chief Police Officer

.....  
Southend Clinical Commissioning Group: Accountable Officer

