

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of The Council

Date: Thursday, 25th June, 2020
Place: Virtual Meeting via MS Teams

Present: Councillor J Lamb (Chair)
Councillors M Flewitt (Deputy Chair), S Aylen, B Ayling, J Beck, M Borton, H Boyd, A Bright, K Buck, L Burton, D Burzotta, A Chalk, P Collins, D Cowan, T Cox, M Davidson, A Dear, M Dent, F Evans, K Evans, N Folkard, D Garne, D Garston, S George, I Gilbert, S Habermel, T Harp, B Hooper, D Jarvis, A Jones, M Kelly, H McDonald, D McGlone, K Mitchell, A Moring, C Mulroney, D Nelson, C Nevin, K Robinson, L Salter, I Shead, M Stafford, M Terry, A Thompson, S Wakefield, N Ward, C Walker, P Wexham, C Willis and R Woodley

Start/End Time: 7.00 - 10.47 pm

94 Apologies for Absence

There were no apologies for absence at this meeting.

95 Declarations of Interest

- **Councillor Aylen**

Cabinet – 25th February 2020

Minute 858 (Southend Central Area Transport Scheme) – Non-Pecuniary Interest: had been involved in the design and layout of Victoria Circus;

Special Place Scrutiny Committee – 15th June 2020

Minute No. 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: had been involved in the design and layout of Victoria Circus;

- **Councillor Beck**

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Normally employed as a teacher and friends are key workers;

- **Councillor Borton**

Special Place Scrutiny Committee – 15th June 2020

Minute No. 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Council appointed board member of South Essex Homes Board.

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Governor at Milton Hall School and daughter is a ward manager Basildon Mental Health Unit - Non-pecuniary interest;

- **Councillor Bright**

Place Scrutiny Committee – 15th June 2020

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: Lives in the High Street;

Special Place Scrutiny Committee – 24th June 2020

Minute 93 (Emergency Active Travel Fund) – Non-pecuniary interest: Parents live in Thorpe Hall Avenue which was mentioned in the debate;

- **Councillor Buck**

Cabinet – 25th February 2020

Minute 858 (Southend Central Area Transport Scheme) – Non-Pecuniary Interest: Has discussed the matter with the taxi association Chair;

Special Place Scrutiny Committee – 15th June 2020

Minute No. 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Has discussed the matter with the taxi association Chair;

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: business/company involved in the 'Off the streets' charity and is a volunteer at St Vincents De Paul charity;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Governor at Eastwood Academy;

Minute 93 (Emergency Active Travel Fund) – Non-pecuniary interest: Has been vocal in respect of 20mph speed limits;

- **Councillor Burzotta**

Policy and Resources Scrutiny Committee – 11th June 2020

Minute 44 (Initial Local Financial Assessment of COVID-19) - Interests in local family business and as local property landlord - Interest;

- **Councillor Collins**

Policy and Resources Scrutiny Committee – 11th June 2020

Cllr P Collins - Minute 45 (Urgent Item of Business - SO46 Report) - Season ticket holder of Southend United Football Club - Interest;

- **Councillor Cowan**

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: He and his wife are School Governors and friends are key workers;

Minute 93 (Emergency Active Travel Fund) – Non-pecuniary interest: Chair of the local chapter of the 20's Plenty campaign;

- **Councillor Cox**

Special Place Scrutiny Committee – 15th June 2020

Minute 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Friends are taxi drivers;

- **Councillor Davidson**

Policy and Resources Scrutiny Committee – 11th June 2020

Cllr M Davidson - Minute 43 (Council's Response to COVID-19) - Volunteer with Southend Food Bank - Non-pecuniary interest, Minute 43 (Initial Local Financial Assessment of COVID-19) - Director of South Essex Homes - Non-pecuniary interest;

- **Councillor F Evans**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Director of Belfairs Academy - Non-pecuniary interest;

- **Councillor K Evans**

Cabinet – 16th June 2020

Minute 77 (Temporary Key Worker Permit) – non-pecuniary: friends and family members are key workers;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: family members are key workers;

- **Councillor Flewitt**

Special Place Scrutiny Committee – 15th June 2020

Minute No. 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Friends and family are tenants of South Essex Homes;

Cabinet – 9th June 2020

Minute 24 (Council's Response to COVID-19) – Non-pecuniary interest: In respect to health has written and commented on health and HIV matters;

Policy and Resources Scrutiny Committee – 11th June 2020

Minute 43 (Council's Response to COVID-19) - Non-pecuniary interest: In respect to health has written and commented on health and HIV matters;

Place Scrutiny Committee – 15th June 2020

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: In respect to health has written and commented on health and HIV matters;

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Non-pecuniary interest: In respect to health has written and commented on health and HIV matters;

Cabinet – 16th June 2020

Minute 77 (Temporary Key Worker Permit) – non-pecuniary: friends and family members are key workers;

Minute 78 (Emergency Active Travel Fund) – non-pecuniary interest: Has lobbied for more cycleways and has been published in the local press in respect of 20mph speed limits;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Friends and family members are key workers;

Minute 93 (Emergency Active Travel Fund) – Non-pecuniary interest: Has lobbied for more cycleways and has been published in the local press in respect of 20mph speed limits;

- **Councillor Folkard**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Ambassador for Fund Raising Team at Southend Hospital; relative works at Broomfield Hospital; on the Reading Panel at Southend Hospital - Non-pecuniary interest;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Relation works at Broomfield Hospital;

- **Councillor Gilbert**

Cabinet – 25th February 2020

Minute 858 (Southend Central Area Transport Scheme) – Non-Pecuniary Interest: Place of work is in the town centre;

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – Council representative on the Board of Southend Association of Voluntary Services (SAVS) – non-pecuniary interest;

Policy and Resources Scrutiny Committee – 11th June 2020

(Cabinet Members) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 43 (Council's Response to COVID-19) - Council representative on the Board of Southend Association of Voluntary Services (SAVS) - Non-pecuniary interest;

Special Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Minute 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Place of work is in the Town Centre area;

Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Minute No. 56 (Council's Response to COVID-19)– Non-pecuniary interest: Place of work is located in Town Centre Area and Council appointed Member to the Board of SAVS;

People Scrutiny Committee – 16th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 62 (Council's Response to COVID-19) - Council representative on the Board of Southend Association of Voluntary Services (SAVS) - Non-pecuniary interest;

Special Place Scrutiny Committee – 24th June 2020

Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

- **Councillor Habermel**

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – non-pecuniary interest: family member works at Southend Hospital;

Policy and Resources Scrutiny Committee – 11th June 2020

Minute 43 (Council's Response to COVID-19) – Non-pecuniary interest: Non-pecuniary interest: Family member works at the hospital;

Place Scrutiny Committee – 15th June 2020

Minute 56 (Council's response to COVID-19) – non-pecuniary interest: family member works at Southend Hospital;

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) – Non-pecuniary interest: Family member works at the hospital;

- **Councillor Harp**

Special Cabinet – 9th June 2020

Minute 24 – (Council's response to COVID-19 – Volunteer for SAVS and wife employed by that organisation – non-pecuniary interest and Minutes 26 and 28 (Urgent item of business - SO46 report) – Season ticket holder of Southend United Football Club – interest;

People Scrutiny Committee – 16th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 62 (Council's Response to COVID-19) Southend Association of Voluntary Services (SAVS) mentioned in report, volunteer with SAVS and wife is an employee of SAVS - Non-pecuniary interest;

- **Councillor Hooper**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Director of Blade Education (a not-for-profit company) and parent of child attending secondary school in Borough - Non-pecuniary interest;

- **Councillor Jones**

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – non-pecuniary interest: HARP premises are neighbours;

Minute 26 (Urgent Item of business – SO46 report) – Council's representative on governing body of Southend Adult Community College – non-pecuniary interest;

Policy and Resources Scrutiny Committee – 11th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 43 (Council's Response to COVID-19) – Non-pecuniary interest: Non-pecuniary interest: HARP premises are neighbours;

Minute 45 (Urgent Item of Business - SO46 report) - Council's representative on governing body of Southend Adult Community College - Non-pecuniary interest;

People Scrutiny Committee – 16th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 56 (Council's Response to COVID-19) – Non-pecuniary interest: HARP premises are neighbours;

Minute 64 (Urgent Item of Business - SO46 report) - Council's representative on governing body of Southend Adult Community College - Non-pecuniary interest;

- **Councillor Kelly**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Employed by Essex Partnership University NHS Foundation Trust - Non-pecuniary interest;

- **Councillor Mitchell**

Cabinet – 25th February 2020

Minute 858 (SCATS) – non-pecuniary interest: Son's partner had worked at a business within this schemes area;

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) – non-pecuniary interest: Has previously been a designated Adult mental health link in my role as family worker and am currently a designated domestic abuse link in my role as family worker and adult daughter has additional needs;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: is a key worker in the Essex;

- **Councillor Mulrone**

Special Cabinet – 9th June 2020

Minute 25 – (Initial Local Financial Assessment of COVID-19) – Chair of Trustees of Leigh Heritage Centre (grant application made by treasurer) – non-pecuniary interest;

Special Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Special Place Scrutiny Committee – 24th June 2020

Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

- **Councillor Nelson**

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – non-pecuniary interest: family member works at Southend Hospital;

Policy and Resources Scrutiny Committee – 11th June 2020

Minute 43 (Council's Response to COVID-19) – Non-pecuniary interest: Non-pecuniary interest: Family member works at Southend hospital;

Place Scrutiny Committee – 15th June 2020

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: family member works at Southend Hospital;

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) – Non-pecuniary interest: Family member works at the hospital

Special Place Scrutiny Committee – 24th June 2020

Minute 93 (Emergency Active Travel Fund) – Non-pecuniary interest: Member of Southend Wheelers;

- **Councillor Nevin**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Non-pecuniary interest: NHS employee at external Trust; previous association at Southend and MEHT hospitals; sons work at MEHT; sister works at Basildon Hospital; Has donated and made contributions to St Vincents De Paul charity;

- **Councillor Robinson**

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: NHS worker in the Borough;

Policy and Resources Scrutiny Committee – 11th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Special Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

- **Councillor Salter**

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) - Non-pecuniary interest: husband is consultant surgeon at Southend Hospital; daughter is a consultant at Basildon Hospital; son-in-law is GP in the borough

- **Councillor Terry**

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – Lives in the Seafront area – non-pecuniary interest and Minutes 26 and 28 (Urgent item of business – SO46 report) – Season ticket holder of Southend United Football Club - interest;

Policy and Resources Scrutiny Committee – 11th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Minute 45 (Urgent Item of Business - SO46 Report) - Season ticket holder of Southend United Football Club - Interest; and

Special Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: Lives in Eastern Esplanade and Minute No. 58 (Urgent Item of Business - SO46 Report) - Season ticket holder of Southend United Football Club - Interest;

People Scrutiny Committee – 16th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Special Place Scrutiny Committee – 24th June 2020

Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

- **Councillor Wakefield**

Place Scrutiny Committee – 15th June 2020

Minute No. 56 (Council's Response to COVID-19) – Non-pecuniary interest: Owns a business in the Town Centre;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Family member works at Southend Hospital;

- **Councillor Walker**

Special Cabinet – 9th June 2020

Minute 24 (Council's response to COVID-19) – non-pecuniary interest: family member is a nurse and wife is a teacher;

Policy and Resources Scrutiny Committee – 11th June 2020

Minute 43 (Council's Response to COVID-19) – Non-pecuniary interest: Non-pecuniary interest: Family member is a nurse and wife is a teacher;

Place Scrutiny Committee – 15th June 2020

Minute 56 (Council's Response to COVID-19) – Non-pecuniary interest: family member is a nurse and wife is a teacher;

People Scrutiny Committee – 16th June 2020

Minute 62 (Council's Response to COVID-19) – Non-pecuniary interest: Family member is a nurse and wife is a teacher;

Special Place Scrutiny Committee – 24th June 2020

Minute 92 (Temporary Key Worker Permit) – Non-pecuniary interest: Family member is a nurse and wife is a teacher;

- **Councillor Ward**

Place Scrutiny Committee – 15th June 2020

Minute No. 58 (Urgent Item of Business - SO46 Report) - Shareholder of Southend United Football Club - Interest;

- **Councillor Wexham**

Special Place Scrutiny Committee – 15th June 2020

Minute No. 52 (Southend Central Area Transport Scheme) – Non-pecuniary interest: Council appointed board member of South Essex Homes Board.

- **Councillor Woodley**

Special Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the called-in items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Special Cabinet – 9th June 2020

Minutes 26 and 28 (Urgent item of business – SO46 report)- Wife is a season ticket holder of Southend United Football Club – interest.

Policy and Resources Scrutiny Committee – 11th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19 July 2012, under S.33 of the Localism Act 2011;

Place Scrutiny Committee – 15th June 2020

(Cabinet Member) - Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

Minute No. 58 (Urgent Item of Business - SO46 Report) – Wife is a Season ticket holder of Southend United Football Club - Interest.

Special Place Scrutiny Committee – 24th June 2020

Interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

96 Southend Central Area Transport Scheme (SCATS)

The Council had before it Minute 858 of Cabinet held on 25th February 2020 and Minute 52 of the Special Place Scrutiny Committee held on 15th June 2020 (Southend Central Area Transport Scheme (SCATS)).

During consideration of Minute 52 (SCAT), a motion was proposed and seconded to refer the matter back to Cabin Set.

The motion for reference back of Minute 52 was not carried.

Resolved:

That minute 858 of Cabinet held 25th February 2020 and the minutes of the Special Place Scrutiny Committee held 15th June 2020, be noted.

97 The Council's Response to COVID-19

The Council had before it the minutes of the Cabinet held on 9th June 2020, Policy and Resources Scrutiny Committee held on 11th June, Place Scrutiny Committee held on 15th June and People Scrutiny Committee held on 16th June 2020.

The Worshipful the Mayor, on behalf of the Council, extended the Council's appreciation to all key workers and volunteers for their dedication during the pandemic.

Resolved:

That the minutes of the Cabinet held 9th June, Policy & Resources Scrutiny Committee held 11th June, Place Scrutiny Committee held 15th June and People Scrutiny Committee held 16th June, be noted.

98 Temporary Key Worker Permit

The Council had before it Minute 77 (Temporary Key Worker Permit) of Cabinet held on 16th June and Minute 92 of Place Scrutiny Committee held 24th June 2020.

Resolved:

That Minute 77 of Cabinet held 16th June and Minute 92 of the Place Scrutiny Committee, be noted.

99 Emergency Active Travel Fund

The Council has before it Minute 78 (Emergency Active Travel Fund) of Cabinet held on 16th June 2020 and the Minute 93 of the Place Scrutiny Committee held on 24th June 2020.

During consideration of Minute 93 (Emergency Active Travel Fund) a motion was proposed and seconded to refer the matter back to Cabinet.

The motion for reference back of Minute 93 was not carried.

Resolved:

That Minute 93 of Cabinet held 16th June 2020 and the minutes of the Place Scrutiny Committee held 24th June 2020, be noted.

100 **Supplementary Standing Orders - Remote Meetings**

The Council considered a report of the Executive Director (Legal and Democratic Services) setting out the Supplementary Standing Orders to deal with remote and hybrid meetings, together with an associated protocol on virtual/remote meetings.

Resolved:

That the Supplementary Standing Orders, Protocol on Virtual/Remote Meetings and Procedure Note on public speaking at remote meetings attached at **Appendix 1** to the submitted report, subject to the 3 additions set out paragraph 3.5 of the report and to the following adjustments, be endorsed:

(a) Delete Supplementary Standing Order 3.1 regarding the requirement to consult all group leaders on the draft Agenda for meetings.

(b) Replace paragraphs 5.2 and 5.3 of the Supplementary Standing Orders with the following:

“5.2 In the event of any apparent failure of the remote connection, the Chair should immediately determine if the meeting is still quorate:

- if it is, then the business of the meeting will continue; or
- if there is no quorum, then the meeting shall adjourn for a period specified by the Chair, expected to be no more than ten or fifteen minutes, to allow the connection to be re-established.

5.3 Should any aspect of an individual’s remote participation fail, the Chair may call a short adjournment of up to ten minutes to determine whether the connection can quickly be re-established. If the connection is not restored within that time, the meeting should continue to deal with the business whilst this happens, providing the meeting remains quorate and the public are able to hear.

5.4 In the event of connection failure, the remote Councillor(s) will be deemed to have left the meeting at the point of failure and if the connection cannot be re-established to those Councillor(s) before the end of the meeting, then the presumption will be that the meeting should continue to deal with the item/s.

5.5 If the connection is successfully re-established, then the remote Councillor(s) will be deemed to have returned at the point of re-establishment.

5.6 If a connection to a Councillor is lost during a regulatory meeting, the Chair will stop the meeting to enable the connection to be restored. If the connection cannot be restored within 5 minutes, the meeting will proceed, but the Councillor who was disconnected will not be able to vote on the matter under discussion as they would not have heard all the facts.”

(c) Change “a reasonable period” in paragraph 6.2 of the Supplementary Standing Orders under “Access to Meetings – Members of the Public and Councillors who are not on the Body” to “30 minutes”.

(d) That all future meetings will be available by live video webcast to enable members of the public to view proceedings (councillors would have the option of using the camera on their device during a meeting) and that the Protocol on Virtual/Remote meetings be amended as appropriate.

101 Appointments to Committees, Working Parties, etc.

Resolved:

That the changes to the appointments to Committees and Working Parties set out on the list as circulated at the meeting, be noted.

Chair: _____