

Southend Education Board (EB), Resources Sub Group (RSG)

5th October 2020, 4.15-5.30, (held virtually on-line through MS teams)

DRAFT Minutes of the meeting

Membership of the sub group for Resources	(nominations received) representation
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Vacant Stuart Reynolds (secondary)
4 other members nominated from the four associations	Nick Booth (primary) Vacancy Jackie Mullan (special) Anthony McGarel (post 16)
1 school business manager nominated from the RSG	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) cc. Brin Martin (Director of Education)

Time	Agenda item	Decision? Action
4.15	Membership Apologies And council officer representation as required for papers Officers present: Paul Grout (PG)	Nick Booth was not present at the meeting. (RSG recognised non-attendance would be inevitable given current circumstances with the pandemic.) Brin Martin also sent apologies: received after the meeting.
	Membership Vacancies	2 current vacancies Action: Robin to bring this to the attention of Education Board (EB) firstly to see if any new members wish to join the RSG. The RSG also ideally seeks one member to represent the Early Years provision.
4.20	Minutes of the last meeting 05.06.20	No amendments. Minutes agreed and now Final Officer PG to feedback to the EB, the

		ESFA responses for the 2 specific EB questions raised on some of the Multi Academy Trust Balances from the last EB meeting. (Minuted at EB)
4.25	<p>DSG 202122 budget planning and 202021 budget update</p> <p>DRAFT EB Paper and Appendices supplied ahead of the meeting</p> <p>Officer Lead: Paul Grout</p>	<p>Revised paper actions agreed following group discussion:</p> <ol style="list-style-type: none"> 1. Appendix 2, display in an additional column the 20/21 minimum per pupil rate had the Teacher pay and pension grant been included in the DSG for 20/21. 2. Para 10.7, option 1 – add 2 additional points, 1) any funding transfer from the schools block to central block would only effect the highest funded schools per pupil, and 2) Any funding transfer, does also effect the Schools per pupil led base line rate moving forward so has longer term funding effects for those schools. 3. Recommendation 2.1.2, change from agree to note, that the application of the 2.0% funding increases per pupil for all remaining schools, can't at this time be confirmed until the outcome of the Central Block historic commitment funding review is confirmed. (Which will be presented at the EB December board) 4. Recommendation 2.2 (which was for views only). To just note that all 3 options remain on the table at this time, and that a officer recommendation option will be advised at the EB December board alongside the Central Block historic commitment funding review. 5. Add an additional para to sec 11. That the DSG reserve balance forecast highlights effective

		management of DSG funds.
5.25	<p>AOB</p> <p>FYI only:</p> <p>Date of next meetings and forward plan</p> <p>Future RSG meeting dates – MS Teams or Southend High School for boys 4:15 pm to 5.30/6.00 pm current planned papers ahead of Education Board (EB):</p> <p>1st December 2020</p> <ul style="list-style-type: none"> • DSG 2021/22 Final Budget planning including ISB allocations and Forecast Outturn 2020/21 <p>June 2021 (Date tbc ahead of EB date tbc)</p> <ul style="list-style-type: none"> • DSG Final Outturn 2020/21 • DSG High Need detailed budget allocations 2021/22 • 2020/21 Year End School Balance tables <p>Meeting close</p>	None