

Southend Education Board (EB), Resources Sub Group (RSG)

8th June 2021, 4.15-5.30, (held virtually on-line through MS teams)

DRAFT Minutes of the meeting

Membership of the sub group for Resources	(nominations received) representation
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Jane Ladner (secondary, governor) Stuart Reynolds (secondary)
4 other members nominated from the four associations	Nick Booth (primary) Vicky Wright (early years) Jackie Mullan (special) Anthony McGarel (post 16)
1 school business manager nominated from the RSG	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) Gary Bloom (Head of SEND) Cathy Braun (Head of Access and Inclusion)
	cc. Brin Martin (Director of Education) Elaine Hammans (Head of Early Years)

Time	Agenda item	Decision? Action
4.15	Membership Apologies And council officer representation as required for papers Officers present: Paul Grout Gary Bloom Cathy Braun	Nick was not present at the meeting. No apologies (Robin will write to Nick to check in on him.) Although non-attendance would be inevitable given current circumstances with the pandemic. Nick has now not attended an RSG group for over a year (5 meetings). It is key that a primary representative is present therefore Nick will be asked whether he wishes to continue or RSG seek another Primary nominee.
	Membership Vacancies	No vacancies
4.20	Minutes of the last meeting 01.12.20	No amendments. Minutes agreed and now Final.

	<p>Any matters arising not covered elsewhere on the agenda</p>	<p>RSG Public duties discussion around future operation of the scheme, will be deferred to the Autumn 21. And to remind, this in relation to the Local Authority administrative side of the fund considering continual low take up from Academies. Brin Martin previously agreed Amanda Champ would be asked to prepare a short paper.</p> <p>Paul fed back on the 4 DfE consultations announced in the last RSG group:</p> <ol style="list-style-type: none"> 1) The “SEND High Need funding review for 2122” consultation the RSG responded on. 2) Both the smaller consultations on “Business rate payment changes” and “Sparsity” factor, a decision was taken not to participate in those given the “Business rate” consultation was a pure technical administration proposal and the “Sparsity factor” not being an applicable factor for Southend Schools. 3) We continue to await the 4th (4 of the 4 announced) consultation on the further progression to the “Hard NFF”, which is now expected out during summer 21 and the RSG group will respond on as previously agreed.
4.25	<p>DSG 2020/21 Final Outturn (DRAFT Paper and appendix supplied ahead of the meeting)</p> <p>Officer Lead: Paul Grout</p>	<p>Early Years – reflect the £210,000 anticipated claw back for 20/21 funds in the heading of the Early Years section alongside the underspend for 20/21.</p> <p>High Needs:</p> <p>Add to table 4.13 the 2019/20 budget further demonstrating growth in funding between 2019/20 to 2020/21.</p> <p>In view of the underspend for 20/21, add a bit more:</p> <ul style="list-style-type: none"> • historic context in relation to growth applied to prices paid out

		<p>in 20/21, and budgets applied allowing for demand growth within.</p> <ul style="list-style-type: none"> • detail on the underspend related to PRU and volatility of independent provider placements. • context that although Covid-19 has reduced further growth in provision, there is minimal impact in relation to the number of EHCP's administered during 2021/22.
4.40	<p>Education Health Care Plan revised top up banding scheme from Sept 21 (As sent through to Venerable Learner Sub Group)</p> <p>(DRAFT Paper and appendix supplied ahead of the meeting)</p> <p>Officer Lead: Gary Bloom</p>	<p>Agreed full detail of the paper should be supplied to the Education Board (EB) (given it is a change to the existing banding system), and it is really a paper of note for EB following due consultation through the Vulnerable Learners Sub Group (including Mainstream schools), Special School representatives and RSG.</p> <p>Agreed to ensure all Post 16 St Christopher placements are funded at minimum new band 8 from Sept 21.</p> <p>Also advised that for the EB, the matrix grid behind the level assessments to the banding criteria is further commented or supplied as an appendix within.</p>
4.55	<p>DSG High Needs budget allocation report 2021/22</p> <p>(DRAFT Paper and appendices supplied ahead of the meeting)</p> <p>Officer Lead: Paul Grout</p>	<p>Agreed: To recommend to EB that a 2% uplift from Sept 21 is applied to the new EHCP banded rates. In view of both available resource within high needs budget and mainstream schools received a minimum 2% uplift for 21/22 under the NFF.</p> <p>Make appropriate changes to the relevant Appendix tables for this change and reduce the allocation held back for meeting increased demand to meet that change.</p>

		<p>Agreed: Make recommendations to the EB that the existing arrangements around flexible place funding allocation for Special Schools are revised to a now proposed more equitable funding model considering existing funded place numbers for those respective schools.</p>
5.30	<p>AOB</p> <p>FYI only:</p> <p>Date of next meetings and forward plan</p> <p>Date of next meetings and current forward plan</p> <p>Future RSG meeting dates – MS Teams or Southend High School for boys 4:15 pm to 5.30/6.00 pm current planned papers ahead of Education Board (EB):</p> <p>October 2021 (Date tbc ahead of EB date tbc)</p> <ul style="list-style-type: none"> • DSG 2022/23 Indicative budget allocations including 2022/23 Individual School Block (ISB) allocations. <p>December 2021 (Date tbc ahead of EB date tbc)</p> <ul style="list-style-type: none"> • DSG 2022/23 Final Budget planning including ISB allocations and Forecast Outturn 2021/22 <p>June 2022 (Date tbc ahead of EB date tbc)</p> <ul style="list-style-type: none"> • DSG Final Outturn 2021/22 • DSG High Need detailed budget allocations 2022/23 <p>Meeting close</p>	<p>Agreed that the Tuesday (2 weeks before EB dates) 4.15, works for future meetings. Noting future EB dates are to be set.</p>