

SEND Strategic Partnership Risk Log

Ref	Risk Description	Date Raised	Raised by
SEND Partnership			
1	Limited SEND Partnership resources to deliver BAU and drive continuous improvement	01/07/21	GB/CM
2	Available specialist skills and expertise to progress key areas of work including Communications, Voice of Child/Co-Production and Business Intelligence expertise.	01/10/21	GB/CM
3	Limited Parent Carer Forum capacity to engage fully in all programmes/projects	01/07/21	GB/CM
4	SBC Member requested Peer Review will divert capacity from the delivery of improvement plans and the APP.	01/07/21	GB/CM
5	Health transition to newly formed ICS in 2022 (merger of 5 CCGs) and potential changes to Place based Executive and SRO positions	01/10/21	CM
Strategic Priorities			
6	Delay in consultation and publication of the Southend SEND Partnership Strategy to accommodate any potential outcome from the Members Peer Review.	01/07/21	GB/CM
7	SBC Members Peer Review highlights additional strategic actions not previously identified	01/07/21	GB/CM
8	Potential disruption to the Community Pediatrics Provision (Lighthouse) during the transfer to alternative provider	01/07/21	CM
9	The reprocurement of Livewell Southend will not provide sufficient attention to the unique requirements of the SEND Local Offer Website	01/06/21	GB/KR
Joint Commissioning			
10	Timeline extended for the Balance System therapies programme - complexity of the programme initially understated (Essex wide programme) and acute system pressures limiting active provider participation	01/09/21	CM

11	Public launch of Neu Approach Pathway delayed due to waiting list backlog complexities at the Lighthouse	01/11/22	CM
12	Timeline for the publication of ND Family Guide postponed to enable review and sign off by professionals.	01/10/21	CM
Communication & Engagement			
13	Not gathering pupil voice sufficiently to influence strategy or service improvements	01/12/21	GB/CM
14	Recent issues relating to SEN Transport and Banding had raised concerns about sufficiency of communication with SSIF around key workstreams.	01/10/21	GB/CM
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Risk Category	Current Likelihood	Current Consequence	Risk Score	Risk Category
Workforce	5 Almost Certain	5 Critical	25	High
Workforce	4 Likely	4 Major	16	High
Communications and Engagement	4 Likely	4 Major	16	High
Workforce	5 Almost Certain	5 Critical	20	High
Governance	3 Possible	4 Major	12	Moderate
Governance	5 Almost Certain	3 Moderate	15	High
Workforce	3 Possible	3 Moderate	9	Moderate
Clinical Service Delivery	4 Likely	3 Moderate	12	Moderate
Communications and Engagement	3 Possible	4 Major	12	Moderate
Clinical Service Delivery	5 Almost Certain	3 Moderate	15	High

3 - 24th December 2021

Mitigating Actions to Reduce Risk	When was risk last reviewed / updated?	Risk Owner(s)
Completion of core team capacity review supported by a clear understanding of the shared spend across the partnership	Dec-21	Gary Bloom
Inclusion within the core team capacity review to request dedicated resource	Dec-21	Gary Bloom
New fledgling organisation who are constantly evolving, development support programme will be designed to facilitate continued growth and engagement.	Dec-21	Gary Bloom
Review and adjust anticipated completion dates within the APP and wider improvement programme. Expectation to achieve completion of all actions within the 6-month review window	Dec-21	Brin Martin
Consistent review of transition progress and pace of change to ensure visibility of any potential change in personnel or approach - key to ensure this is identified early and a full and comprehensive hand over (if required) can be put in train.	Dec-21	Caroline McCarron
Development of the strategy and ongoing engagement to continue in parallel with the Peer Review process to maximise opportunity and minimise delays.	Dec-21	Brin Martin
The Southend Partnership SEND strategy will be delayed to capture any further points resulting from the Peer Review	Dec-21	Brin Martin
Detailed triage and prioritisation of current caseload has been completed. Risk assessment completed. Communication plan in place with communication cascaded to families, staff and wider stakeholders. Transfer to alternative provider planned for Feb 22	Dec-21	Caroline McCarron
Local Offer lead is championing the Local Offer in all relevant meetings, assurance has been sort and provided from both Data and IT teams	Dec-21	Gary Bloom
Provider mapping completed and data validation underway. Options under development with a view to equity of service provision and access.	Dec-21	Caroline McCarron

<p>Soft launch in train for CYP and families coming through Early Help. Information governance issues resolved to enable sharing of information between SBC and Lighthouse relating to CYP on existing waiting lists, this cohort will be triaged for priority consideration prior to a public launch of the pathway.</p>	<p>Dec-21</p>	<p>Caroline McCarron</p>
<p>Good engagement from professionals (despite some delay due to capacity and system pressures) and all sections now signed off. Legal overview and web tagging complete. Expect publication by end January 2022 which will correspond with the public launch of the Neu Approach Pathway.</p>	<p>Dec-21</p>	<p>Caroline McCarron</p>
<p>The work within the Local Offer and Voice of the Child workstreams are gaining pace and momentum. A Co-Production Charter has been developed alongside new surveys and which will support the gathering of pupil and parent/carers voice.</p>	<p>Dec-21</p>	
<p>The APP recommends a development and support programme is agreed for November 21 to ensure SSIF receive the support they need from the Partnership ensuring that communication is more effective moving forwards. Regular Friday working meetings ensure contact with SSIF is maintained</p>	<p>Dec-21</p>	<p>Gary Bloom</p>