

Actions designed to lead to improvement

Action	Responsible officers	By When	Action RAG Nov 21	Progress as at November 21
Exec and senior level attendance consistently at SSPB, SEND Ops, Joint Commissioning	MM/TD'O	In place, ongoing monitoring	Green	SSPB fully attended, apologies noted at recent SENDOPS and joint commissioning meetings
Southend SEND Partnership core team capacity review	GB/CM	Nov-21	Red	SEND Scrum have discussed and developed a proposal to increase capacity across the SEND Partnership. SEND Service have completed a whole service review and have recommendations preped to address ongoing capacity issues and resource required to address the APP and findings of the Peer Review. The report and job descriptions will be submitted for approval when the outcome of the Peer Review becomes more apparent, revised completion date will be January 22.
Parent Carer Forum (SSIF) development and support programme agreed	GB/CM	Nov-21	Red	Discussions are ongoing around support and training that are required and SSIF are preparing their request for inclusion in the bid for additional capacity. Revised completion date will be January 22.
Publication of the Southend SEND Partnership Strategy 2021-2024	SSPB	Dec-21	Yellow	Timeline had been revised to reflect Strategy publication after the Peer Review - tasks to achieve this are on track at present, however further delay to publication of Strategy being considered in light of expected Peer Review recommendations.
Peer Review completed and recommendations reviewed		Green	Peer Review completed in November 21 - Report and recommendations expected before Christmas.	
Draft strategy revised and adopted		Jan-22	Green	Timeline to be revised following Peer Review
Action plan revised and adopted		Jan-22	Green	Action Planning Meetings took place in December - rich discussions with some key actions emerging
Quality and Outcomes Framework in place	GB/CM	Oct-21	Green	The quality and outcomes framework has been adopted and performance focus incorporated into SENDOPS meetings. As this is a live document there will be ongoing review
Draft dashboard developed	GB/RG	Dec-21	Green	Discussions ongoing around Health data to be included into the partnership dashboard
Dashboard revised and adopted	GB/CMC	Feb-22	Green	Currently on track
SEND Partnership Quality Assurance process for EHCPs in place	GB/CM	Oct-21	Green	Quality Assurance is in place and reported to SENDOPS in October but work ongoing to achieve a more cohesive partnership approach
Co-production Charter published on Local Offer	GB	Dec-21	Green	Multi stakeholder workshop to finalise the coproduced document took place in November. Final version submitted for SENDOPS approval in December.
Development of new feedback surveys				
Parent facing survey co-produced	Local Offer Review Group	Nov-21	Yellow	LORG recommend that surveys are broken down to relate to specific processes, Annual Review and Assessment in October 21 for comment and sign off SENDOPS in December
Young person survey co-produced	Local Offer Review Group	Nov-21	Red	Agenda Item for Youth Forum meeting in November 21 - aim to be co-produced through smaller working Group with young people but will not be completed until Feb 22
Professional and school setting survey co-produced	Local Offer Review Group	Dec-21	Red	LORG working on coproducing this survey but will be delayed until Feb 22
Joint Commissioning Priority Projects				
Neurodevelopment Pathway (Neu Pathway) launched	CM/SSIF	Dec-21	Green	Communications being finalised for launch, all staff recruited with start dates agreed in November.
Accompanying parental information pack produced	CM/SSIF	Dec-21	Green	ND guide completed, undergoing legal and web accessibility checking
Clearance of the ASD Diagnostic Pathway backlog (as at 31.3.21)	CM	Nov-21	Blue	Completed
Balance System* mapping completed	CM	Oct-21	Yellow	Good progress for SLT, OT and physio slightly behind schedule due to existing capacity pressures in operational teams. Deep dive on findings so far to be presented at the Joint Commissioning Group on 30th November 21.
Balance System public and professional consultation completed	CM	Nov-21	Yellow	Some slippage expected due to the delay in mapping as noted above.
Balance System recommendations for outline delivery model for SLT, OT and Physio defined	CM	Jan-22	Green	Expected to remain on track despite the delay in mapping as noted above.
Business case developed for review and supported through partnership governance	CM/GB	Mar-22	Green	Expected to remain on track despite the delay in mapping as noted above.
Commissioning Roadmap to be updated and published	CM	Feb-22	Green	On track and will factor in the outcome of the Peer Review (if necessary)
Shared Spend understood and opportunities for future strategic planning outlined	CM	Dec-21	Green	On track.

Blue	Completed
Green	On track to be completed by due date
Yellow	Potential slippage (2 weeks after due date)
Red	Overdue

\*Balance System project to review Therapy provision (SLT, OT & Physio) is being jointly undertaken with the Essex SEND Partnership and covers the Essex wide footprint.