

SOUTHEND SEND STRATEGIC PARTNERSHIP BOARD

**Tuesday 5th July 2022 10am - 12pm
Via MS Teams**

Please find Microsoft Team meetings support guidance below:

- MT Training: Videos and beginners guide:
 - (<https://support.office.com/en-gb/article/microsoft-teams-video-training-4f108e54-240b-4351-8084-b1089f0d21d7>)
 - (<https://www.chorus.co/resources/news/microsoft-teams-a-beginners-guide-to-teams-in-office-365>)
- Video Conferencing etiquette; Please....
 - Mute yourself when not speaking. (*background noise can be distracting and mask other speakers*)
 - Be on time; ideally a few minutes early. (*the meeting will start at the allotted time*)
 - Check that your technology works correctly before the meeting.
 - Enable your camera. (*we would love to see you*)
 - Try not to sit with your back to a window. (*the glare might make you a silhouette*)
 - Do not take other calls if you can help it (*it is easy to miss vital points when we are concentrating on other things*)

A G E N D A

Timings provided are indications only

	Agenda Item	Lead	Doc
10.00	1. Welcome, introductions and apologies	Michael Marks	None
10.03	2. Declarations of interest	Michael Marks	None
10.04	3. Minutes of the last meeting	Michael Marks	3a) FINAL DRAFT Minutes 17.05.22
10.10	4. Action log and feedback: a) Review Action Log b) Feedback/actions to other SEND Governance Groups not covered by action log	Michael Marks	4a) Action Log
10.15	5. Child/Family Experience	Carron Jacobs	5a) User Story (CW)
10.35	6. Current perspective from partners	All	None
10.50	7. Neu Approach Pathway Presentation on current position and issues	Caroline McCarron	None
11.10	8. Lighthouse Child Development Centre Verbal Update	Helen Farmer	None

11.15	9. SEND Green Paper Draft consultation response for discussion	Brin Martin	9a) Draft consultation response
11.25	10. Improvement Monitoring	Gary Bloom	10a) All plans monitoring tracker 10b) SEND Partnership risk log
11.45	11. Joint Commissioning Group Highlight report <i>For noting</i>		11a) Joint Commissioning highlight report
11.50	12. SEND Operations Group highlight report <i>For noting</i>		12a) SENDOPS Highlight report
11.55	13. Any other business	Michael Marks	
12.00	Close	Michael Marks	
Future meetings: Dates and times of future meetings to be agreed			

Attendance				
	Name	Job Title	Organisation	
Chair	Michael Marks	Executive Director, Public Health and Children's Services	Southend City Council	MM
Members	Amanda Wiley	Primary School Head Representative	Blenheim Primary School	AW
	Caroline McCarron	Deputy Alliance Director	NHS Southend CCG	CMc
	Lissa-Marie Minnis	Children's Social Work Director	Southend City Council	L-MM
	Brin Martin	Director of Learning	Southend City Council	BM
	Gary Bloom	Head of SEND	Southend City Council	GB
	Jackie Mullan	Special School Head Representative	SEN Trust Southend	JM
	Philomena Johnson	Interim Chair	Southend SEND Indep.Forum	PJ

	Dr Kate Barusya	Designated Medical Officer	NHS Southend CCG	KB
	Krishna Ramkhelawon	Director of Public Health	Southend City Council	KR
	Lynn Scott	Head Adult Social Care	Southend City Council	LS
	Owen Richards	Chief Officer	Healthwatch	OR
Apologies	Samantha Delve	Secretary	Southend SEND Indep. Forum	SD
Guest	Carron Jacobs	SEND Project Officer	Southend City Council	CJ
Administration	Jana Kenton	Note Taker	Southend City Council	JK