

SEND Strategic Partnership Risk Log

16/6/22

Ref	Risk Description	Date Raised	Raised by	Risk Category	Current Likelihood	Current Consequence	Risk Score	Risk Category	Mitigating Actions to Reduce Risk	When was risk last reviewed / updated?	Risk Owner(s)
SEND Partnership											
1	Limited SEND Partnership resources to deliver BAU and drive continuous improvement	01/07/2021	GB/CM	Workforce	3 Possible	5 Critical	15	High	Core team capacity review completed, business case in development for additional resource at partnership and team levels. Consideration to be given to fixed term arrangements and longer term sustainability based on growth in need/demand and on-going changes to practice. Demand and complexity continues to grow	Jun-22	Gary Bloom
2	Available specialist skills and expertise to progress key areas of work including Communications, Voice of Child/Co-Production and Business Intelligence expertise.	01/10/2021	GB/CM	Workforce	4 Likely	3 Moderate	12	Moderate	Consideration has been given to the requirement for specialist skills within the core team capacity review. Working with existing (non SEND specific) resources to support the workstreams but their workload determines capacity to engage, a more sustainable solution would be beneficial. Broader co-production and engagement work is developing across the wider system which may lend some support.	Mar-22	Gary Bloom
3	Limited Parent Carer Forum capacity to engage fully in all programmes/projects	01/07/2021	GB/CM	Communications and Engagement	4 Likely	3 Moderate	12	Moderate	SSIF is firmly engaged in Partnership activity and sighted on all key areas of work, SSIF are prioritising and reorganising their offer so they can best contribute and reflect the needs of children and families in Southend.	Jun-22	Gary Bloom
5	Health transition to newly formed ICS in 2022 (merger of 5 CCGs) and potential changes to Place based Executive and SRO positions	01/10/2021	CM	Governance	4 Likely	3 Moderate	12	Moderate	Arrangements for transfer of SRO responsibilities not yet confirmed, hand over arrangements to be put in train.	Mar-22	Caroline McCarron
6	Staff turnover within SEND Team increasing due to challenges of role and ongoing requirement to work from home leading to vacancies whilst new staff are recruited	01/01/2022	GB	Workforce	3 Possible	2 Minor	6	Low	Request to use Agency staff to cover vacancies. Continue to invest as a partnership in the recruitment processing focussing on the required values and behaviours for the role. % new staff currently being inducted in April 22 and their presence is now starting to make a difference. Fixed Term cover for SEND Service Manager now in place. Historically Southend has been good at recruiting and retaining EPs but an increase in leavers recently will possibly prove challenging to recruit at the same experience level.	Jun-22	Gary Bloom
17	Available commissioner capacity for Southend SEND work programme, draft structure released for consultation with scaled down resource for CYP functions	22/03/2022	CM	Governance	3 Possible	4 Major	12	Moderate	Consultation to formally launch on 4th April, concluding early June 2022	Jun-22	Caroline McCarron
Strategic Priorities											
8	Delay in consultation and publication of the Southend SEND Partnership Strategy to accommodate any potential outcome from the Members Peer Review.	01/07/2021	GB/CM	Governance	5 Almost Certain	2 Minor	10	Moderate	Strategy development and action planning is progressing well, consultation to begin in June following the completion of local elections (purdah). Support from Local Offer Team now proving invaluable	Jun-22	Brin Martin
10	Potential disruption to the Community Paediatrics Provision (Lighthouse) during the transfer to alternative provider	01/07/2021	CM	Clinical Service Delivery	3 Possible	3 Moderate	9	Moderate	Contract transfer completed 1st March 2022, service to continue 'as is' in the immediate term. Transformation plans to be put in place supported by additional investment in skills and capacity. Communication plan in place with communication cascaded to families, staff and wider stakeholders.	Mar-22	Caroline McCarron
11	The reprocurement of Livewell Southend will not provide sufficient attention to the unique requirements of the SEND Local Offer Website	01/06/2021	GB/KR	Communications and Engagement	3 Possible	4 Major	12	Moderate	New Local Offer lead recruited with wealth of experience with LO platforms. Senior Leadership now participating in key workstreams to ensure the profile of SEND and the Local Offer is recognised.	Mar-22	Gary Bloom
Joint Commissioning											
12	Timeline extended for the Balance System therapies programme - complexity of the programme initially understated (Essex wide programme) and acute system pressures limiting active provider participation	01/09/2021	CM	Clinical Service Delivery	5 Almost Certain	3 Moderate	15	High	Provider mapping completed and development of a 'common' specification underway, focus on inequality and outcomes. Place based implementation to ensure nuances for local demographic and infrastructure.	Mar-22	Caroline McCarron

13	Public launch of Neu Approach Pathway delayed due to waiting list backlog complexities at the Lighthouse	01/11/2022	CM	Clinical Service Delivery	4 Likely	3 Moderate	12	Moderate	Soft launch in train for CYP and families coming through Early Help and the Lighthouse, joint MDT triage of referrals due to commence on April 7th. Demand has exceeded expectations, adapting and flexing the pathway to accomodate demand and support the request for additional capacity.	Mar-22	Caroline McCarron
Communication & Engagement											
15	Not gathering pupil voice sufficiently to influence strategy or service improvements	01/12/2021	GB/CM	Communications and Engagement	4 Likely	4 Major	16	High	The work within the Local Offer and Voice of the Child workstreams are gaining pace and momentum. A Co-Production Charter has been developed alongside new surveys and which will support the gathering of pupil and parent/carer voice.	Mar-22	Gary Bloom