

# Southend-on-Sea City Council

Agenda  
Item No.

Report of Executive Director  
(Neighbourhoods and Environment)

To

Traffic Regulations Working Party  
and Cabinet Committee

On

7<sup>th</sup> November 2022

Report prepared by: Sharon Harrington  
(Head of Highways & Traffic)

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## Annual Parking & Enforcement Report 2021/22

Relevant Scrutiny Committee(s) - Place Scrutiny Committee  
Cabinet Member: Councillor Steven Wakefield  
Part 1 (Public Agenda Item)

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### 1. Purpose of Report

- 1.1 This report is to provide Cabinet an overview of the annual parking report and performance for 2021/22 which is due to be published publicly as stipulated under the requirements of the Traffic Management Act 2004 (TMA).

### 2. Recommendations

- 2.1 The recommendation for this report is for the approval to publish the annual parking report on the Council's website to be accessed by the wider public and the previous annual parking report for the previous financial year is archived.

### 3. Background

- 3.1 Each year we publish an annual parking report.
- 3.2 This year's annual parking and enforcement report covers four broad areas:
- introduction and context
  - what we did since our last Annual Report
  - aspirations
  - financial information

This annual report sets out the key facts and figures of the City's parking and enforcement activity, but it is important also to bear in mind why the Council needs to manage parking.

This report focuses on parking and enforcement issues and the new schemes and processes that we believe will offer a better service to our customers.

The Council is committed to being open and transparent about its parking operation. We publish our parking and enforcement report each year to keep the

local community and other interested parties abreast of any changes that we have made and any we are considering for the future.

The annual parking report is contained in **Appendix 1 to this report.**

1. Annual Parking & Enforcement Report 2021/22

## 6. Corporate Implications

### 6.1 Contribution to the Southend 2050 Road Map

This report demonstrates how the Council has continued to provide services for our residents, businesses and visitors to the city whilst prioritising the safe movement of traffic as the town remains a vibrant seafront community attracting millions of people yearly.

### 6.2 Financial Implications

While statutory guidance has removed the requirement that local authorities operate their parking accounts to be 'at least self-financing' it remains 'best practice'. The annual parking report shows how operate the Southend Parking Account and is made available for the public to see.

### 6.3 Legal Implications

On 31 March 2008 when part 6 of the Traffic Management Act 2004 (TMA), replaced parts of the Road Traffic Act 1991. The TMA required a number of changes to parking enforcement practice, which covered the terminology and documentation used, and the processing of Penalty Charge Notices (PCNs). It also placed additional responsibilities on authorities to publish information regarding parking enforcement, including an annual report.

## 7. Background Papers

None

## 8. Appendices

### Appendix 1 – Parking Report

1. Annual Parking & Enforcement Report 2021/22



Summary of changes from the previous Annual Parking and Enforcement Report:

Version Reviewed	When Reviewed	Summary of Changes Made
2021 V1.0	August 2022	<p>Throughout: updated from borough council to city council.  Updated the foreword.  Section 4, updated bay numbers, details of map-based traffic orders,  Section 8, updated this section with our latest achievements  Section 9, updated this section with the latest statistical information  Section 10, updated this section with the latest financial information  Section 11, updated this section with our aspiration for 2022/23</p>