

**Southend Education Board (EB), Resources Sub Group (RSG)**

**6<sup>th</sup> June 2023, 4.15pm-6.00pm, (SHSB – in person)**

**DRAFT Minutes of the meeting**

<b>Membership of the sub group for Resources</b>	<b>(nominations received) representation</b>
3 nominations from the Education Board (Headteacher/Governor)	Robin Bevan (secondary) CHAIR Jane Ladner (secondary, governor) <b>Vacant</b> (secondary/primary or governor)
4 other members nominated from the four associations	Andy Douglas (primary) <b>Vacant</b> (early years) Jackie Mullan (special) Nicki Kelly (post 16)
1 school business manager nominated from the RSG	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) Liz Hunt (Director of Education, Inclusion and Early Years) Gary Bloom (Head of SEND) Cathy Braun (Head of Access and Inclusion)

<b>Time</b>	<b>Agenda item</b>	<b>Decision? Action</b>
4.15	<p>Membership Apologies</p> <p>And council officer representation as required for papers</p> <p>Officers present:</p> <p>Paul Grout Liz Hunt Gary Bloom Cathy Braun</p>	<p>Apologies from Nicki (Post meeting – urgent matter)</p> <p>All others present</p>
	Membership Vacancies	<p>2 vacancies now present following Stuart’s resignation (EB member vacancy) and Vicky’s retirement (Early Years representation).</p> <p>RSG, acknowledge and thank both Stuart and Vicky for previous contributions to the group.</p>

		<p>Robin – to first offer the 2 Vacancies at the Education Board (EB). 1 Vacancy is a required EB member, the other an optional EB member but seeking early years representation.</p> <p>Further required actions to follow pending EB response.</p>
4.20	Minutes of the last meeting 28.11.22	<p>One amendment:</p> <p>Acknowledging – no cap was applied to the Section 5.3 Public duties conditional claims in 2023/24 (but remains under continual review), as per the final December 2022 EB DSG paper.</p> <p>And on noting this amendment. RSG minutes of the 28.11.22 now Final.</p>
4.25	<p>Dedicated Schools Grant (DSG) Exceptional Circumstance Funding proposal: Growth (DRAFT Paper supplied)</p> <p>Officer Lead – Cathy Braun, Supported by Paul Grout</p>	<p>Discussion through the paper.</p> <p>DRAFT paper amendment agreed:</p> <p>Exceptional Growth funding not to be offered for all places once the current DRAFT thresholds were reached as per the current DRAFT paper, but instead offered for each additional place above that threshold and those thresholds to receive funding to be lowered.</p> <p>Officers will therefore rework the final paper for this agreed sensible amendment.</p>
4.35	<p>DSG 2022/23 Final Outturn (DRAFT Paper supplied)</p> <p>Officer Lead – Paul Grout</p>	<p>Discussion through the paper, and no paper amendments required.</p>
5.00	DSG 2023/24 High Need detailed budget allocations (DRAFT Paper supplied)	<p>Discussion through the paper, paper amendments agreed:</p>

	<p>Officer Lead – Paul Grout, in consultation with Liz Hunt, Gary Bloom and Cathy Braun</p>	<p>Simply expand further 7.7 – that additional top up budget allocation funding for Special and AP Schools and AP is attributable to both price increase and demand.</p> <p>Within 8.2 – Paul and Gary led discussion on further increased review and reasons for why of Bands 1 – 4 EHCP top up funding and in recognition of cost pressures within Schools (RSG supported the position). Paper and proposed amendments will be applied to the final paper.</p> <p>Within 12.3 – Welcome addition, but with Paul and Liz to further strengthen the statement as to why this is being awarded as a one off universal inclusion grant at the same level for all mainstream schools. Also, in addition – expand that from the school return statements this can celebrate the impact of this one off funding.</p>
5.50	<p>Overall funding context for Mainstream Schools (Discussion item) lead Robin Bevan</p>	<p>Robin will raise at the EB.</p> <p>Jane and Liz to determine/possible further escalation routes</p>
5.55	<p>AOB</p> <p>FYI only:</p> <p>Date of next meetings and current forward plan</p> <p>Future RSG meeting dates – MS Teams or Southend High School for boys 4:15 pm to 5.30/6.00 pm current planned papers ahead of Education Board (EB):</p> <p>October 2023 (Date <b>tbc</b> ahead of EB date <b>tbc</b>)</p> <ul style="list-style-type: none"> <li>• DSG 2024/25 Indicative budget allocations including 2024/25</li> </ul>	<p>5 mins</p>

	<p>Individual School Block (ISB) allocations.</p> <p>December 2023 (Date <b>tbc</b> ahead of EB date <b>tbc</b>)</p> <ul style="list-style-type: none"><li>• DSG 2024/25 Final Budget planning including ISB allocations and Forecast Outturn 2023/24</li></ul> <p>March 2023 (Date <b>tbc</b> ahead of EB date <b>tbc</b>)</p> <ul style="list-style-type: none"><li>• tbc</li></ul> <p>June 2023 (Date <b>tbc</b> ahead of EB date <b>tbc</b>)</p> <ul style="list-style-type: none"><li>• DSG Final Outturn 2023/24</li><li>• DSG High Need detailed budget allocations 2024/25</li></ul> <p>Meeting close</p>	
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