

## Southend Education Board

### School Performance Sub Group (SPSG) Agenda

10th January 2022 at 1-3:00pm, [Microsoft Teams Meeting](#)

#### Membership

Position	Name	Email
Primary Rep	Darren Woollard (Chair)	darren.woollard@lihtrust.uk
Primary Rep	Matt Badcock	headteacher@earlshallprimary.co.uk
Secondary Rep	David Struthers	d.struthers@setsa.info
Special Rep	VACANCY	
Governor Rep	VACANCY	
Education Board Nominee	Jim Johnson	Jim.johnson@lihtrust.uk
Education Board Nominee	Lisa Clark	headteacher@hamstel-inf.southend.sch.uk
Education Board Nominee	Lee Thorne	leethorne@ymca.southend.sch.uk
Early Years	Vicky Wright	vickywright@southend.gov.uk
Post 16	VACANCY	
Director of Learning	TBC	TBC
Head of school performance and provision services	Amanda Champ	amandachamp@southend.gov.uk
RSC		rsc.eastnelondon@education.gov.uk

\*denotes attendance

#### Terms of Reference

- To advise Council/Cabinet and subsequently own a School Performance Strategy for Southend.
- To implement the School Performance Strategy in order to improve performance in all schools.

- To work with schools to periodically collect and analyse performance data (subject to data sharing protocol and agreement on high level data dashboard KPIs).
- To advise Council/Cabinet on the appropriateness of future priorities, targets and measures used to determine progress.
- To advise, monitor and challenge the commissioned support for schools, including core programmes and specific targeted interventions in order to ensure impact and value for money.
- To ensure that the Education Board has the appropriate information about the effectiveness of commissioned support in order to make informed decisions about future expenditure.
- To keep the Regional School Commissioner updated about developments in Southend.

### Agenda for the meeting

Agenda Item	Lead	Notes
Welcome and apologies	JJ	Apologies received from Darren Woollard
Minutes of the meeting held on 01.11.22	JJ	Minutes agreed.
Matters arising	JJ	<p>All actions agreed at the meeting are covered in the agenda.</p> <p>Action: Amanda Champ will contact the maintained schools and will send a message to governors and trustees via Governor Services.</p> <p>Action: Amanda Champ to contact the identified schools and offer a conversation about further support/challenge.</p> <p>Action: Amanda Champ to present a report [on the school performance strategy] at the next meeting, possibly in partnership with the new director.</p>
SPSG Membership	JJ	<p>Welcome Matt Badcock, Headteacher at Earls Hall Primary as Primary Rep.</p> <p>To note that we still have vacancies for:</p> <ul style="list-style-type: none"> <li>• Special School</li> <li>• Governor and</li> </ul>

		<ul style="list-style-type: none"> <li>● Post 16</li> </ul> <p>Action: AC to contact Trustees and Governors re: the ongoing vacancy.</p> <p>Action: DW to approach Special and Post 16 regarding possible membership of SPSG.</p>
<p>Report on School Performance Strategy and the effectiveness of commissioned support</p>	<p>AC</p>	<p>AC shared the draft school performance and improvement outcome based commissioning framework.</p> <p>A discussion took place around the role of the board and the rigour of its approach re: the interrogating performance data and the Risk Register.</p> <p>AC requested that board members review the Risk Register prior to each meeting and offer suitable challenges if they felt that risks were not being mitigated.</p> <p>It was noted that, while the Risk Register is a live document, the vast majority of risks relate to attainment data updated annually. Key termly updates relate to Ofsted status and the appointment of a new headteacher.</p> <p>A discussion took place regarding the school performance and improvement outcome based commissioning plan appendices, specifically regarding the specific support received by schools considered to be due an Ofsted. Members sought clarification about how the plan could be cross referenced with the Risk Register.</p> <p>As strategies are yet to be agreed and implemented for schools highlighted by the Risk Register, the effectiveness of commissioned support could not be discussed.</p> <p><b>Action:</b> AC to compile a summary for each of the schools highlighted for support following interrogation of the Risk Register.</p>

		<p><b>Action:</b> members of the group to revisit the Risk Register prior to the next meeting.</p>
Report on school readiness in Early Years	AC / VW	<p>A report was not presented due to a lack of clarity about the nature of the information required.</p> <p>A discussion took place regarding the many and increased challenges faced by both PVI and school settings and a perceived increase in the number of children not school ready, either emotionally, physically or developmentally. It was agreed that this will have significant long term repercussions for settings including outcomes and progress.</p> <p><b>Action:</b> VW to invite Mark Ammon (Southend BC Early Years Project Manager) to report to the group at the next meeting regarding increasing challenges and lack of school readiness and activity taking place to mitigate the risks related to this.</p>
Southend Risk Register: conversations with primary heads and review of KS4	AC	<p>AC has made 13 approaches to Schools and or Trusts flagged on the risk register. Discussions have taken place regarding possible support 2 schools a further 9 have agreed to a conversation many of which have been booked in for January 2023.</p> <p><b>Action:</b> AC to ensure all SPSG members have access to the KS4 data.</p>
Dates of future meetings	JJ	<p>TBA</p> <p>Items for the next meeting:</p> <ul style="list-style-type: none"> <li>● Review of changes to the Risk Register</li> <li>● Report from AC on the levels of engagement of schools / Trusts approached regarding possible support.</li> <li>● Review of action Plans for schools receiving support.</li> </ul>

		<ul style="list-style-type: none"><li>● Report on school readiness in Early Years</li></ul>
AOB	All	A maintained primary school recently had an inspection deferred due to changes of leadership. Following work in the school by external consultants, on Southend BC's behalf, the LA have decided to put in place an IEB effective Feb 2023.