

Southend SEND Partnership Board - Action Log

| Action No. | Description | Owner | Date Added | Due Date | Status |
|------------|--|------------|------------|----------|--------|
| 89 | identify new lead for VoC | MM | 5.7.22 | 24.11.22 | open |
| 95 | Review how Lighthouse performance data can be incorporated into SEND reporting dashboards | GB/HF/CMc | 5.7.22 | 6.10.22 | open |
| 99 | agree Board induction pack for new members and add specific detail about risk log to the terms of reference | GB | 6.10.22 | 24.11.22 | open |
| 101 | Revised risk register to next Board to agree risk leads. | GB/CMc | 6.10.22 | 24.11.22 | open |
| 102 | An EHC Hub evaluation report at a future meeting | GB | 6.10.22 | 09.03.22 | open |
| 104 | A task and finish group will meet to refresh and align the Co-Production Charter with other partnership activity. An update will be provided at the next meeting regarding timeline for completion | GB/CJ | 24.11.22 | 26.01.23 | open |
| 105 | T&F group to report back to January meeting on the issues that emerged from the case review and the learning and improvements needed. | GB | 24.11.22 | 26.01.23 | open |
| 107 | GB to work with AW, JM and other colleagues to produce a paper on the pressures of special school places | GB | 26.1.23 | 09.03.23 | open |
| 108 | Add to forward plan an update on AP pilots at a future Board | CJ | 26.01.23 | 31.01.23 | open |
| 109 | a draft version of the SEF will be submitted to Board in the summer term. | SEND Scrum | 26.01.23 | 04.05.23 | open |
| 110 | Invite DFE to talk to Board about the new inspection framework | GB | 26.01.23 | 01.03.23 | open |
| 111 | Confirm the APP monitoring date and set up a pre meeting with colleagues towards the end of February | GB | 26.01.23 | 01.03.23 | open |
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