

6. THE HONORARY TITLES

Freedom of the City Scheme

- 6.1 Details of the criteria, term of office, rights, privileges and withdrawals can be found here: [Freedom of the City Scheme.pdf](#).

Alderman Scheme

- 6.2 Under section 249 of the Local Government Act 1972 (the Act) the Council has the power to confer the title of 'Honorary Alderman' on persons who have, in the opinion of the Council, rendered eminent services to the Council as past councillors of Council, but who are no longer councillors of the Council.
- 6.3 The Act also provides that in order to confer the title of Honorary Alderman on a former councillor, a meeting of the Council needs to be convened specifically for this purpose and the resolution to confer the title of Honorary Alderman must be passed by not less than two thirds of the councillors physically present at the meeting and entitled to vote.

Process for Nomination

- 6.4 Nominations shall only be made in the year of the Council elections.
- 6.5 Any nomination must be proposed and seconded by existing, serving councillors of the Council.
- 6.6 Nominations will be submitted to the Monitoring Officer and considered by General Purposes Committee.
- 6.7 A report setting out the recommendations of General Purposes Committee will then be presented to Council to consider conferring the Honorary Alderman status on the nominated former councillor.

Criteria

- 6.8 For the purposes of this Scheme, the term (eminent service) is left undefined to allow flexibility when determining nominations.

Term of Office

- 6.9 Upon re-election to this Council the title and rights shall be automatically withdrawn. No Honorary Alderman shall whilst servicing as a member of this Council be entitled to be addressed as Alderman or to attend or take part in any civic ceremony of the Council as an Alderman. Nominations can be submitted again once not a serving councillor as appropriate.

Rights and Privileges

- 6.10 An Honorary Alderman is entitled to the following rights and privileges:

- (a) To be presented with an Honorary Alderman badge;
 - (b) To receive the link to the electronic version of the Council summons and agenda;
 - (c) Free parking at each of the Council's offices when undertaking duties.
- 6.11 To receive invitations to all civic / ceremonial and social events to which Members of the Council are invited.

Withdrawal of Title / Rights and Privileges

- 6.12 If an existing Honorary Alderman stands for election and is elected to the Council as a councillor, the title and rights shall be withdrawn.
- 6.13 It shall be competent for the Council in any other particular case to withdraw the title of Honorary Alderman and the attached rights and privileges. Such withdrawal of the title shall be by way of formal motion to a meeting of the Council, (the summons to which contains special notice that such withdrawal is proposed and the reason therefor) and a subsequent resolution of the Council passed by not less than two thirds of the councillors physically present at the meeting and entitled to vote on the matter. on the passing of such resolution, the Monitoring Officer shall delete the name of the person concerned from the Roll of Honorary Alderman and advise that person accordingly.

Application of this Scheme

- 6.14 This Scheme shall apply to all Honorary Alderman of the Council.