

HIGHWAYS (Highways, Transport & Parking)

Description of Service	Basis of Charge	Current Charge 2022/23	VAT (20%)	Gross 2022/23 Charge	Proposed Net Charge 2022/23	VAT (20%)	Proposed Gross 2022/23 Charge	Proposed Increase Gross Charge	
		£	£	£	£	£	£	£	%
Highways & Traffic Management Services									
1	Vehicle access onto pedestrian zone	15.00		15.00	85.00		85.00	70.00	466.67%
Apparatus on the highway (crane, cherrypicker etc)									
2	Application/Permission to erect temporary structures such as a crane/cherry picker on the highway for up to 5 working days (fee is for each 5 day period) non refundable	245.00		245.00	245.00		245.00	0.00	0.00%
3	Deposit - per m2 (minimum deposit £1000)	58.00		58.00	110.00		110.00	52.00	89.66%
4	Permit extensions - a new permit is required if works are to be extended	58.00		58.00	245.00		245.00	187.00	322.41%
5	Site Inspections to monitor compliance - per inspection (minimum of three inspections)	58.00		58.00	85.00		85.00	27.00	46.55%
Scaffolding or Other Structure on or over the Public Highway									
6	Application/permission to erect scaffolding on the highway for up to 28 days (fee is for each 28 day period) non-refundable	245.00	Full Cost Recovery	245.00	245.00		245.00	0.00	0.00%
7	Deposit - per m2 (minimum deposit £1000.00)	58.00		58.00	110.00		110.00	52.00	89.66%
8	Permit extensions - a new permit is required if works are to be extended	58.00		58.00	245.00		245.00	187.00	322.41%
9	Site Inspections to monitor compliance - per inspection (minimum of three inspection)	58.00		58.00	85.00		85.00	27.00	46.55%
Hoarding or Fence on the Public Highway									
10	Application/permission of an application/permission to erect a hoarding on the highway for up to 28 days (fee is for each 28 day period) non refundable	245.00		245.00	245.00		245.00	0.00	0.00%
11	Deposit - per m2 (minimum deposit £1000.00)	58.00		58.00	110.00		110.00	52.00	89.66%
12	Permit extensions - a new permit is required if works are to be extended	58.00		58.00	245.00		245.00	187.00	322.41%
13	Site Inspections to monitor compliance - per inspection (minimum of three inspections)	58.00		58.00	85.00		85.00	27.00	46.55%

	Deposit of Building Materials on the public highway (S171 licence)								
14	Application/Permission to deposit building materials on the highway up to 28 days. (fee is for each 28 day period) non refundable	Full Cost Recovery	245.00	245.00	245.00	245.00	0.00	0.00%	
15	Deposit - per m2 (minimum deposit £1000.00)		58.00	58.00	110.00	110.00	52.00	89.66%	
16	Permit extensions - a new permit is required if works are to exceed 28 days		58.00	58.00	245.00	245.00	187.00	322.41%	
17	Site Inspections to monitor compliance - per inspection (minimum of three inspections)		58.00	58.00	85.00	85.00	27.00	46.55%	
	Application/permission to carry out works by Licence under Section 50 NRSWA 1991								
18	Permission to carry out works by Licence under Section 50 NRSWA 1991		245.00	245.00	245.00	245.00	0.00	0.00%	
19	Deposit - per m2 (minimum deposit £1000.00)		58.00	58.00	110.00	110.00	52.00	89.66%	
20	Validation or extension request to a s50 licence		245.00	245.00	245.00	245.00	0.00	0.00%	
21	Site Inspections to monitor compliance - per inspection (minimum of three inspections)		58.00	58.00	85.00	85.00	27.00	46.55%	
	Temporary Disturbance/Buuilders Crossing Licence (New)								
22	Application/Permission for temporary disturbance licence for up to 28 working days (fee is for each 28 day period) non refundable		245.00	245.00	245.00	245.00	0.00	0.00%	
23	Deposit - per m2 (minimum deposit £1000)		58.00	58.00	110.00	110.00	52.00	89.66%	
24	Permit extensions - a new permit is required if works are to be extended		58.00	58.00	245.00	245.00	187.00	322.41%	
25	Site Inspections to monitor compliance - per inspection (minimum of three inspection)		58.00	58.00	85.00	85.00	27.00	46.55%	
	Permanent Vehicular Crossing								
26	PVX; application fee – includes inspection and administration (non refundable)		150.00	150.00	245.00	245.00	95.00	63.33%	
27	PVX; application fee – includes inspection and administration (non refundable) – cross a watercourse or ditch		200.00	200.00	245.00	245.00	45.00	22.50%	
28	Advance Payments Code - inspection, administration and legal fees				850.00	850.00	850.00	NEW	
29	Road Adoption (minimum fee)				500.00	500.00	500.00	NEW	
	Flood Risk Management								
	Section 23 - Land Drainage Act (1991)								
30	Pre-Application advice - written advice				165.00	165.00	165.00	NEW	
31	Pre-Application advice - site visit and written advice				325.00	325.00	325.00	NEW	
32	Watercourse consent (per structure)				50.00	50.00	50.00	NEW	
33	Sustainable Drainage Systems (SuDS) planning advice				various			NEW	

CAR PARKING (Highways, Transport & Parking)

Location/Description	Unit	Zone 1a 8am - 6pm	Zone 1b 8am - 6pm	Zone 2 8am - 6pm	Zone 3 8am - 6pm
Season Ticket for a Named Car Park** (VAT applicable)	Annual	£600.00	£600.00	£500.00	£250.00
	6 month	£310.00	£310.00	£260.00	£130.00
	Quarterly	£160.00	£160.00	£135.00	£70.00
	Monthly	£55.00	£55.00	£45.00	£30.00
Season Ticket for Car Parks within a specified Zone ** (VAT applicable)	Annual	£1,100.00	£1,100.00	£900.00	
	Quarterly	£330.00	£330.00	£270.00	
	Monthly	£110.00	£110.00	£90.00	
Season Ticket - Baxter Avenue Car Park **	Annual	£1,200 per bay			

- * Just the zone 3 charge is new
- * Just the zone 3 charge is new
- * Just the zone 3 charge is new
- * Just the zone 3 charge is new

List of car parks and zones

<https://www.southend.gov.uk/car-parks-1/parking-charges-1st-april-2021>

Zone 1a, 1b and 2 are shown for information purposes only

PLANNING (Environment, Culture & Tourism)

Description of Service		Basis of Charge	Current Charge 2022/23	VAT (20%)	Gross 2022/23 Charge	Proposed Net Charge 2022/23	VAT (20%)	Proposed Gross 2022/23 Charge	Proposed Increase Gross Charge		
Pre-application advice - Large scale major		In most cases the pre-application process will only be appropriate for the initial meeting on these types of project. The case officer will advise on individual cases accordingly, but the Council will expect an applicant to enter into a Planning Performance Agreement for a bespoke fee for engagement beyond the initial meeting in most instances									
1	Written advice (Not applicable for this type of development)	Discretionary	1,638.54	327.71	1,966.25	2,166.67	433.33	2,600.00	633.75	32.23%	
2	Meeting plus written advice	Discretionary	881.67	176.33	1,058.00	1,166.67	233.33	1,400.00	342.00	32.33%	
Pre-application advice - Small scale major		In many cases the pre-application process will only be appropriate for the initial meeting on these types of project. The case officer will advise on individual cases accordingly, but the Council will expect an applicant to enter into a Planning Performance Agreement for a bespoke fee for engagement beyond the initial meeting in many instances									
3	Written advice	Discretionary	470.00	94.00	564.00	625.00	125.00	750.00	186.00	32.98%	
4	Meeting plus written advice	Discretionary	1,328.75	265.75	1,594.50	1,666.67	333.33	2,000.00	405.50	25.43%	
5	Follow up meeting plus written advice	Discretionary	345.83	69.17	415.00	833.33	166.67	1,000.00	585.00	140.96%	
Pre-application advice - Minor											
6	Written advice	Discretionary	232.08	46.42	278.50	316.67	63.33	380.00	101.50	36.45%	
7	Meeting plus written advice	Discretionary	695.83	139.17	835.00	916.67	183.33	1,100.00	265.00	31.74%	
8	Follow up meeting plus written advice	Discretionary	232.50	46.50	279.00	458.33	91.67	550.00	271.00	97.13%	
9	Replacement dwelling, one additional dwelling or annex to a dwelling – Written advice only	Discretionary				158.33	31.67	190.00	190.00	NEW	
10	Replacement dwelling, one additional dwelling or annex to a dwelling – Meeting and written advice	Discretionary				350.00	70.00	420.00	420.00	NEW	
11	Replacement dwelling, one additional dwelling or annex to a dwelling – Follow up meeting and written advice	Discretionary				166.67	33.33	200.00	200.00	NEW	
Pre-application advice for people wishing to extend/alter a dwelling											
12	Alterations to a dwelling – Written advice only	Discretionary				70.00		70.00	70.00	NEW	
13	Alterations to a dwelling – Meeting and written advice	Discretionary	106.50		106.50	200.00		200.00	93.50	87.79%	
14	Alterations to a dwelling – Follow up meeting and written advice	Discretionary				110.00		110.00	110.00	NEW	

MUSEUMS (Environment, Culture & Tourism)

Description of Service		Basis of Charge	Current Charge 2022/23	VAT (20%)	Gross 2022/23 Charge	Proposed Net Charge 2022/23	VAT (20%)	Proposed Gross 2022/23 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Museum - Service fees										
Weddings/Civic Ceremonies (Southchurch Hall)										
1	Wed, Thur	Discretionary	358.33	71.67	430.00	420.83	84.17	505.00	75.00	17.44%
2	Mondays, Tuesday, Fridays, Saturdays, Sundays	Discretionary	541.67	108.33	650.00	595.83	119.17	715.00	65.00	10.00%

FEES AND CHARGES 2022/23

Appendix 2

Weddings/Civil Ceremonies (Priory)											
3	Wed, Thur before 18:00 hrs	Discretionary	879.17	175.83	1,055.00		920.83	184.17	1,105.00	50.00	4.74%
4	Wed, Thur 18:00 to 22:00 hrs	Discretionary	1,166.67	233.33	1,400.00		1,200.00	240.00	1,440.00	40.00	2.86%
5	Mon, Tues, Friday, Saturday, Sun before 18:00 hrs	Discretionary	1,350.00	270.00	1,620.00		1,375.00	275.00	1,650.00	30.00	1.85%
6	Mon, Tues, Friday, Saturday, Sun 18:00 to 22:00 hrs	Discretionary	1,908.33	381.67	2,290.00		1,908.33	381.67	2,290.00	0.00	0.00%
7	Deposit	Discretionary	131.67	26.33	158.00		131.67	26.33	158.00	0.00	0.00%
Planetarium Fees											
8	Single Adult	Discretionary	6.80		6.80		7.00		7.00	0.20	2.94%
9	Single Child/OAP	Discretionary	4.60		4.60		5.00		5.00	0.40	8.70%
10	Family Ticket (2 adults & 3 children)	Discretionary	21.00		21.00		24.00		24.00	3.00	14.29%
11	Groups (10 or more) Adult	Discretionary	5.30		5.30		6.00		6.00	0.70	13.21%
12	Groups (10 or more) Child	Discretionary	3.00		3.00		4.00		4.00	1.00	33.33%
13	Evening Booking Surcharge (for groups)	Discretionary			Market Rate				Market Rate		